

**Board of Governors  
Environment, Health, Safety & Sustainability Committee  
Terms of Reference**

**1. ESTABLISHMENT**

The Board of Governors (**Board**) hereby establishes a standing committee called the Environment, Health, Safety & Sustainability Committee (the **Committee**), under the provisions of the Board's General Terms of Reference for Standing Committees and these Committee Terms of Reference, and delegates to the Committee the authorities set out herein. In the event of a conflict between the provisions of these Terms of Reference and the General Terms of Reference, these Terms of Reference will govern.

The Vice-President (Services) shall act as the responsible Senior Officer to the Committee, providing the link between Management and the Committee.

All defined terms which are used, but not defined herein, and which are defined in the General Terms of Reference shall have the meaning given to such term in the General Terms of Reference.

**2. COMPOSITION**

**2.1 Chair**

The Member named as set out under "Voting Members" below.

**2.2 Vice Chair**

The Member named as set out under "Voting Members" below.

**2.3 Voting Members<sup>1</sup>**

- Those Governors that are appointed by the Board or its delegate. One of these Members shall be named as Chair and one of these Members shall be named as Vice Chair by the Board or its delegate.
- The Students' Union member-at-large who was nominated as a Governor by the Students' Union (ex-officio)
- The Governor who was nominated as a Governor by the Graduate Students' Association (ex officio)
- The Governor who was nominated as a Governor by the General Faculties Council (ex officio)
- Those External Members that are appointed by the Board or its delegate
- The Board Chair (ex officio)
- The President (ex officio)

Provided that:

- a) A majority of Voting Members must be Governors;
- b) The Chair must be a Public Governor or a Governor nominated by the University Senate or Alumni Association; and
- c) At least one Member shall have experience in, or a good understanding of, the areas of environment, health, safety, and sustainability.

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<sup>1</sup> The Committee must have a minimum of three voting members in accordance with the Board's Standing Committees General Terms of Reference.

### **3. ROLE**

The Committee assists the Board to fulfill its oversight responsibilities in the areas of environment, occupational health, safety, and sustainability at the University.

### **4. RESPONSIBILITIES**

The Committee will fulfill its role primarily by carrying out the activities enumerated below.

The listed responsibilities shall be the common, recurring activities of the Committee; however, the Committee may carry out such additional responsibilities as are necessary or appropriate for the performance of its role.

The Committee's primary responsibilities are as follows:

#### **4.1 Environment, Occupational Health, and Safety**

- a) Review and oversee the occupational health, and safety program and practices of the University, and monitor compliance with applicable laws and regulations, and University programs, practices, policies and procedures, regarding occupational health and safety at the University;
- b) Confirm that an effective program is in place to monitor compliance with applicable laws and regulations, and University programs, practices, policies and procedures, regarding the environmental stewardship of the University;
- c) Review, and recommend or approve, as appropriate, key strategies and strategic initiatives in the areas of environment, health and safety;
- d) Review and discuss with management the annual work plan of the environment, health and safety units of the University; and
- e) Receive and discuss with management periodic reports of the significant emerging issues, initiatives, activities, incidents, inspections and audits, and corrective actions in the areas of environment, health and safety.

#### **4.2 Sustainability**

- a) Review, and recommend or approve, as appropriate, key strategies and strategic initiatives in the area of sustainability;
- b) Review and discuss with management the annual work plan of the sustainability unit of the University; and
- c) Receive and discuss with management periodic reports of the significant emerging issues, initiatives, activities, inspections and audits, and corrective actions in the area of sustainability.

#### **4.3 Emergency Management and Campus Security**

- a) Receive and discuss with management periodic reports of the significant emerging issues, initiatives, activities, inspections and audits, and corrective actions in the areas of emergency management and campus security.

#### 4.4 General

- a) Review and evaluate the management and mitigation of enterprise risks assigned to the Committee by the Audit Committee;
- b) Approve, recommend or discuss, as appropriate, policies and procedures within the Committee's role;
- c) Approve, recommend or discuss, as appropriate, strategies within the Committee's role;
- d) Approve a Committee work plan for the Meeting Year; and
- e) Such other activities and responsibilities delegated or assigned to it by the Board from time to time.

#### 5. AUTHORITIES

The Committee has the authority to carry out its role and responsibilities, subject to any specific conditions or restrictions that are imposed on it by the Board. The Committee does not have decision-making authority except where, and to the extent that, such authority has been expressly delegated or assigned by the Board in these Terms of Reference or by a resolution of the Board.

#### 6. OPERATIONS

In respect of all regularly scheduled Committee meetings, other than in-camera meetings or sessions, the Vice-President (Services) and the Vice-President (Research) will be invited to attend all meetings, unless excused by the Chair for the whole or a portion of a meeting.

Unless objected to by the Chair; the President, Vice-President (Services), and the Vice-President (Research) may invite from time to time such persons as they see fit to attend the whole or a portion of a meeting as a guest, and to take part in the presentation or discussion of items for which they are responsible.

#### 7. EFFECTIVE DATE

These Terms of Reference will be effective on the date that they are approved by the Board or its delegate. All prior or existing Terms of Reference of the Committee are repealed as of the effective date of these Terms of Reference.

**Dated: June 23, 2023**