

General Faculties Council
TEACHING AND LEARNING COMMITTEE
Approved Minutes

Meeting 45
May 31, 2018, 2:00 p.m.

A167

Voting Members

Leslie Reid, Co-Chair
Ebba Kurz, Academic Co-Chair
Isabelle Barrette-Ng
Dawn Johnston
Jennifer Lock
Nickie Nikolaou – arrived during Item 2
Brit Paris
David Paskevich
Scott Radford
Emma Read
Jessica Revington
U.T. Sundararaj

Non-Voting Members

Natasha Kenny – arrived during Item 5
Charlene Magnes
D’Arcy Norman

Secretary

Susan Belcher

Scribe

Elizabeth Sjogren

Regrets

Jessica Ayala
Susan Barker
Sandra Goldsworthy
David Hansen
Thomas Hickerson
Sandra Hoenle
Ian Holloway
Leeanne Morrow
D’Arcy Moynaugh
Vera Parlac

The Co-Chair called the meeting to order at 2:05 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the May 31, 2018 Teaching and Learning Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- The 2018 University of Calgary Conference on Postsecondary Learning and Teaching was held on May 1-2, 2018, and the theme was “Students as Creators, Drivers, Innovators and Collaborators”. Isabelle Barrette-Ng, a member of the Committee, gave one of the two keynote addresses, and Beth Marquis, McMaster University, gave the other.
- Lynn Taylor has won the Society for Teaching and Learning in Higher Education’s 2018 Christopher Knapper Lifetime Achievement Award
- Erin Kaipainen, manager of Leadership and Student Engagement, has been seconded to the Taylor Institute for Teaching and Learning (TI) to be involved with its experiential learning initiatives
- The Teaching and Learning Grants guidelines have been modified to improve the fit with fiscal timelines. These grants serve to seed-fund ideas that may not be ready to compete for external grants, and provide resources for integrating research into teaching practice, generating new knowledge about teaching and learning, and supporting the dissemination of results to benefit others.
- The University’s 2018 Wellness Summit will be held on August 8, and will include self-compassion speaker Kristin Neff
- A report on the results of the Teaching Culture Survey will be presented to the Committee in the Fall
- Nancy Chick has left the University. Ellen Perrault, Faculty of Social Work, has been appointed as the Interim Senior Director of the TI, and a new University Chair in Teaching and Learning will be recruited through a separate process.

The Academic Co-Chair included the following in her remarks:

- Jessica Revington, Students’ Union (SU) Vice-President Academic, Brit Paris, Graduate Students’ Association (GSA) President, and Dawn Johnston, Faculty of Arts, were welcomed to their first Committee meeting
- Members of the Committee, and especially departing members Isabelle Barrette-Ng, Tom Hickerson, Sandra Hoenle, Ken MacMillan, Charlene Magnes, Scott Radford, and Emma Read, were thanked for their service

3. Approval of the April 26, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Teaching and Learning Committee meeting held on April 26, 2018 be approved.

Carried

4. TLC Appointment to the Information Asset Management Committee

Documentation for this item was circulated with the Agenda. The Co-Chair presented this item.

Secretary’s Note: D’Arcy Norman left the meeting for Item 4.

Highlights:

- Scott Radford, the current Teaching and Learning Committee representative on the Information Asset Management Committee (IAMC), reviewed the role, responsibilities, and membership of the IAMC, emphasizing that the Committee's representative provides the important perspective of the academic community
- In response to a question, the Information Asset Management Policy was consulted and it was confirmed that the Committee's representative does not have to be an academic staff member and does not necessarily have to be a member of the Committee
- During discussion, it was determined that the Committee's representative on the IAMC will be expected to report regularly to the Committee on the work of the IAMC, and that the representative will consult with the Committee on IAMC items of business whenever possible

Moved/Seconded

That the Teaching and Learning Committee (TLC) appoint D'Arcy Norman to the Information Asset Management Committee, effective July 1, 2018, for a term ending on the earlier of June 30, 2021 or the end of his membership on the TLC.

Carried**5. Annual Committee Performance Review and Review of the TLC Terms of Reference**

The Co-Chair and Academic Co-Chair presented this item.

Highlights:

- The Academic Co-Chair reported that the survey of members provided the co-chairs with some useful feedback about the Committee's performance and functioning. The Co-Chair reported that she may conduct exit surveys with departing members in order to gather additional feedback on the functioning of the Committee.
- The Committee reviewed its Terms of Reference (TOR), and in particular discussed:
 - The composition of its membership
 - The nature of the business of the Committee
 - The alignment of the Committee's responsibilities and its powers articulated in the TOR
 - Strategies for members to communicate and consult with the groups they come from
- No revisions to the TOR were suggested at this time

6. Teaching and Learning Committee Annual Report to General Faculties Council

Documentation for this item was circulated with the Agenda. The Academic Co-Chair presented this item.

Highlights:

- The Academic Co-Chair reminded the Committee that an annual report to the General Faculties Council (GFC) is submitted every June, and this provides a synopsis of what the Committee has done over the course of the meeting year

- The TLC reviewed the committee's 2017-2018 annual report to the GFC, and was advised that the Committee accomplished everything on its 2017-2018 work plan except for receiving the results of the teaching culture survey (which is not ready to come forward yet)
- The Academic Co-Chair invited the Committee to submit any suggestions for revision of the annual report to her directly

7. Taylor Institute for Teaching and Learning Report

Natasha Kenny, Director of the TI Educational Development Unit, presented this item.

Highlights:

- The TI has received 60 applications to teach in the TI's spaces for the Fall 2018 and Winter 2019 terms, with 37 of these from instructors who have not taught in the TI before. There will be 39 courses hosted in the TI in Fall 2018 and 25 courses hosted in Winter 2019.
- The pilot year for the TI's new certificates in University Teaching and Learning has exceeded expectations, with 169 digital badges being issued to graduate students and postdoctoral scholars
- The 2018 Conference on Postsecondary Learning and Teaching was a success, with more 275 conference participants in attendance. The TI has started the planning for next year's conference, which is scheduled for April 30 and May 1, 2019.
- 23 University Teaching and Learning Grants were funded this year, for a total of just over \$520,000. All applicants have been notified of the outcomes of their submissions.
- The pilot of the Teaching Scholars Program is also exceeding expectations. The pilot is currently at its midpoint, and is helping to build educational leadership capacity, engage colleagues, inspire change in teaching and learning practices, and improve student learning across and beyond the University. Teaching Scholars, who are past recipients of the University Teaching Awards, are receiving other prestigious awards and having national and international impact such as through invited conference presentations and research partnerships.
- Members of the TI recently submitted a paper to the International Journal of Academic Development which conceptualises a framework for educational leadership based on the Teaching Scholars Program. The paper reports that the following are necessary to enable development as an educational leader: 1) time and resources for meaningful projects, 2) regular opportunities to meet with colleagues as a community of practice, and 3) identity development, in terms of being recognized as an educational leader by self and colleagues.

8. Students' Union Report

Jessica Revington, SU representative to the Committee, presented this item.

Highlights:

- The new SU Executive members are settling into their positions. There is a vacancy in the Vice-President (External) position, and that will be filled as soon as possible.
- This coming year, the SU will be reviewing its Teaching Excellence awards for potential improvements to the awards process and celebration event

9. Graduate Students' Association Report

Brit Paris, GSA representative to the Committee, presented this item.

Highlights:

- The new GSA Executive members are settling into their positions
- This coming year, the GSA will be reviewing and renewing its Quality Money program, and will be making effort to promote the program to encourage more high-impact project proposals

10. Other Business

There was no other business.

Ebba Kurz was thanked for her service to the committee as Academic Co-Chair for the past five years and as a member for six years, and for her service on the Academic Planning and Priorities Committee for the past five years.

11. Adjournment

The May 31, 2018 meeting of the Teaching and Learning Committee was adjourned by consensus.

The meeting was adjourned at 3:42 p.m.

Susan Belcher
University Secretary