

General Faculties Council
TEACHING AND LEARNING COMMITTEE
Approved Minutes

Meeting 44
April 26, 2018, 2:00 p.m.

A167

Voting Members

Leslie Reid, Co-Chair
Ebba Kurz, Academic Co-Chair
Jessica Ayala
Isabelle Barrette-Ng
Leanne Dawson
Ian Holloway
Jennifer Lock
Leeanne Morrow
Vera Parlac
David Paskevich
U.T. Sundararaj

Non-Voting Members

Susan Barker
Natasha Kenny
Charlene Magnes
D'Arcy Moynaugh
D'Arcy Norman

Observer

Linda Hunter

Meeting Secretary and Scribe

Elizabeth Sjogren

Regrets

Nancy Chick
Sandra Goldsworthy
David Hansen
Thomas Hickerson
Sandra Hoenle
Dawn Johnston
Tina Miller
Nickie Nikolaou
Scott Radford
Emma Read

Guest

Carol Berenson, Educational Development Consultant, Taylor Institute for Teaching and Learning – present for Item 4

The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

1. Approval of the Agenda

The Co-Chair reported that there will not be a PowerPoint presentation for Item 6, as indicated on the Agenda.

Moved/Seconded

That the Agenda for the April 26, 2018 Teaching and Learning Committee meeting be approved, with the reported amendment.

Carried**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in her remarks:

- The Faculties have been meeting to review the National Survey of Student Engagement and Canadian Graduate and Professional Student Survey data, and will be preparing action plans. It is expected that the Committee will receive information on this at a future meeting.
- Erin Kaipainen, an experiential learning specialist, has joined the Taylor Institute for Teaching and Learning (TI)

The Academic Co-Chair included the following in her remarks:

- Leanne Dawson, outgoing Graduate Students' Association (GSA) representative, was thanked for her service to the Committee
- The University Teaching Awards ceremony was held on April 10, 2018. It was inspiring to attend and celebrate the persons being recognized.

3. Approval of the March 22, 2018 Minutes

Documentation for this item was circulated with the Agenda. Some revisions to the Academic Co-Chair's remarks were requested.

Moved/Seconded

That the Minutes of the Teaching and Learning Committee meeting held on March 22, 2018 be approved, with the requested amendments.

Carried**4. Certificate in University Teaching and Learning for Academic Staff**

Documentation for this item was circulated with the Agenda. Leslie Reid, Vice-Provost (Teaching and Learning), and Carol Berenson presented this item.

Highlights:

- The proponents reported on the preliminary plans to develop a new non-credit certificate in teaching and learning for academic staff. The certificate will build on the successful certificates for graduate students and postdoctoral scholars, and is envisaged as a cohort-based two semester program with classroom and online aspects. It is anticipated that the program will focus on three specialized areas, of which participants must complete two: 1) teaching and learning practices, theories, and assessment, 2) inquiry and scholarship in teaching and learning, and 3) educational leadership and mentorship.

- The Committee discussed:
 - Who would be eligible to complete the certificate (possibly faculty, sessional instructors, and non-academic teaching staff)
 - The potential delivery format(s) for the certificate
 - Whether a cohort-based program is flexible enough to allow participants to join the program if other participants drop out after one semester
- In response to questions, it was reported that it is anticipated that the cohort will consist of approximately 20 participants
- The Committee was informed that a formal proposal to create a Certificate in University Teaching and Learning for academic staff will be developed, and the Committee was invited to send any additional feedback directly to the proponents

5. Standard for Video Recording of Students in Learning Environments

Leslie Reid presented this item.

Highlights:

- The proponent reviewed the draft operating standard for the video recording of students in learning environments, which include classroom and digital learning environments
- In response to questions, the Committee learned that:
 - The classroom is not considered a public space, and therefore students do have an expectation of privacy
 - With the exception of video recording for the assessment of learning, student participation in video recording is not mandatory
- During discussion, the Committee suggested that:
 - The standard should apply to more actions than just video recording, and that the words “media recording” be used instead
 - The first paragraph of the Purpose section should make clear that the operating standard applies to students being recorded by instructors, and that the standard should more obviously refer to the regulations in the University Calendar relating to any recording conducted by students
 - The definition of “instructor” be expanded to more clearly include graduate students and postdoctoral scholars who are teaching
- The Committee was informed that the operating standard will now begin to move through the formal governance system. The approval authority is the Provost and Vice-President (Academic).

6. Role and Responsibilities of the Teaching and Learning Committee

The Co-Chair and Academic Co-Chair presented this item.

Highlights:

- The Committee was reminded that, since its creation in 2012, it has been involved in a number of important initiatives, such as the establishment of the University Teaching Awards, the University Teaching Grants, and the Curriculum Review Handbook
- The Committee discussed what it could do in the future, including: discussing issues relating to teaching and learning and analysing environmental scans, receiving information on teaching and learning initiatives in various units, and serving as a conduit to ensure that information relating to teaching and learning reaches colleagues in their units
- The Committee suggested that:
 - When the Curriculum Review Handbook is renewed in the Fall 2018 term, consideration could be given to assigning the Committee a role in the reviewing of the curriculum review public reports
 - Perhaps the Committee could assist the Decision Support Team with advising proponents on the pedagogy, experiential learning, and assessment components of the provincial government's program proposal template
- The Co-Chairs reported that the Committee conducts an annual committee performance review and Review of its Terms of Reference at its last meeting of the year, and so this subject will be revisited at that time

7. Taylor Institute for Teaching and Learning Report

Documentation for this item was circulated with the Agenda. Natasha Kenny, Director of the TI Educational Development Unit, presented this item.

Highlights:

- There were a total of 44 applications for the 2018 Teaching and Learning Grants, and five adjudication committees are currently reviewing the applications and finalizing which applications will be approved. Letters to the 25-30 successful applicants will go out before the end of May.
- The Taylors attended the April 10, 2018 Celebration of Teaching, and were thrilled to see the culture being built around the University Teaching Awards program
- The Postsecondary Conference on Teaching and Learning will be held May 1 and 2, 2018. The theme is Students as Creators, Drivers, Innovators and Collaborators, and approximately 250 attendees from around the world are expected.
- The membership of the Conjoint Faculties Research Ethics Board has been expanded to include a representative of the TI

8. Graduate Students' Association Report

Leanne Dawson, GSA representative to the Committee, presented this item.

Highlights:

- The GSA executive members will complete their transition on May 1, 2018

- The GSA now has a structure of five committees and some working groups, and is currently accepting applications from students to participate in these

9. Other Business

The Co-Chair reminded the Committee that the new Desire2Learn interface will launch on May 4, 2018. The functionality will remain the same.

10. Adjournment

Moved/Seconded

That the Teaching and Learning Committee adjourn the April 26, 2018 meeting.

Carried

The meeting was adjourned at 3:26 p.m.

Elizabeth Sjogren
Meeting Secretary