General Faculties Council
TEACHING AND LEARNING COMMITTEE
Approved Minutes

Meeting 41
December 14, 2017, 2:00 p.m.   A167

Voting Members
Leslie Reid, Co-Chair
Ebba Kurz, Academic Co-Chair
Jessica Ayala
Isabelle Barrette-Ng
Leanne Dawson
Sarah Eaton
Sandra Goldsworthy
Tina Miller
Leeanne Morrow
Emma Read

Regrets
Susan Barker
Thomas Hickerson
Ian Holloway
Ken MacMillan
Charlene Magnes
Nickie Nikolaou
Vera Parlac
David Paskevich
Scott Radford
U.T. Sundararaj

Non-Voting Members
Nancy Chick
David Hansen
Sandra Hoenle
Linda Hunter – arrived during Item 6
Natasha Kenny
D'Arcy Norman

Secretary
Susan Belcher

Scribe
Elizabeth Sjogren

Observer
Tanya Shawlinski, Executive Assistant to the Vice-
    Provost (Teaching and Learning)

Guests
Samara Burns – Open Educational Resources workshop facilitator, Taylor Institute for Teaching and
    Learning – present for Item 8
Jay Cross – Director, College of Discovery, Creativity and Innovation – present for Item 9
Lisa King, Program Manager, College of Discovery, Creativity and Innovation – present for Item 6
Tania Losev – Assistant, College of Discovery, Creativity and Innovation – present for Item 6

The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

1. **Approval of the Agenda**

The Co-Chair reported that she will present Item 3 (Renewal of the Academic Plan) on behalf of its proponent, the Provost and Vice-President (Academic), who is unable to attend the meeting as planned.

Moved/Seconded
That the Agenda for the December 14, 2017 Teaching and Learning Committee meeting be approved.
Carried

2. **Remarks of the Co-Chair and Academic Co-Chair**

The Academic Co-Chair included the following in her remarks:

- Leslie Reid was congratulated on her appointment as the Vice-Provost (Teaching and Learning)
- As this is her last meeting, Sarah Eaton was thanked for her service on the Committee

The Co-Chair made no remarks.

3. **Renewal of the Academic Plan**

Documentation for this item was circulated with the Agenda. Leslie Reid, Vice-Provost (Teaching and Learning), presented this item.

Highlights:

- The proponent reported that the feedback on the renewed Academic Plan previously offered by the Committee was considered and incorporated into the document as appropriate
- The Committee then reviewed the current version of the renewed Academic Plan, and offered suggestions for revisions to the content. The proponent committed to relay these suggestions to the writers.
- The Committee discussed the importance of having metrics relating to the Academic Plan, and learned that these are in development and will be presented early in 2018

4. **Approval of the November 23, 2017 Minutes**

Documentation for this item was circulated with the Agenda.

Moved/Seconded
That the Minutes of the Teaching and Learning Committee meeting held on November 23, 2017 be approved.
Carried

5. **Teaching and Learning Committee Appointment to the Information Asset Management Committee**

Documentation for this item was circulated with the Agenda. The Co-Chair presented this item.

Highlights:

- The Co-Chair provided a brief overview of the Information Asset Management Committee (IAMC) and the role of the Teaching and Learning Committee representative on the IAMC

- The University Secretary noted that Scott Radford currently serves on the IAMC and that this formalizes his appointment and corrects an oversight

- There were no questions

Moved/Seconded

That the Teaching and Learning Committee appoint Scott Radford to the Information Asset Management Committee effective immediately, for a term ending June 30, 2018.

Carried

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6. **Office of Experiential Learning**

Documentation for this item was circulated with the Agenda. Leslie Reid, Lisa King, and Tania Losev presented this item.

Highlights:

- The proponents reported that an Office of Experiential Learning is in development, and that consultation to understand the campus community's experiential learning interests and needs is underway

- The Committee provided feedback to the proponents on:
  - What 'experiential learning' means to their respective units, including practicum placements and practical courses in professional schools, technical/hands-on training and didactic courses, study abroad courses, internships, and laboratory opportunities
  - The supports that could help units grow their experiential learning initiatives, including expert advice and mentoring for instructors and administrators, student advisors knowledgeable about experiential learning opportunities, a centralized listing of experiential learning opportunities, an environment that allows for risk-taking in teaching and learning practices, and financial resources

- The Committee then discussed:
  - That experiential learning opportunities should be available to all students, not just those who are privileged financially
  - That independent study courses could be utilised to allow students to create their own experiential learning opportunities
  - That units could learn from each other's successes and failures with respect to experiential learning

- The Co-Chair remarked that this subject will be addressed again at a future meeting

7.   Mid-year TLC Committee Self-Evaluation

The Co-Chair and Academic Co-Chair presented this item.

Highlights:

- The Academic Co-Chair distributed a questionnaire to facilitate the evaluation, and requested that members fill this out so that the responses can be discussed at the January meeting

- The Committee requested that the questionnaire be sent electronically so that the members can think about their answers and submit them anonymously

- The Co-Chair and Academic Co-Chair agreed to determine an appropriate way to do this

8.   Update on the Open Educational Resources Initiative

D'Arcy Norman, Manager, Learning Technologies, Taylor Institute for Teaching and Learning (TI), and Samara Burns presented this item.

Highlights:

- The presenters referred the Committee to the University's open educational resources (OER) website, open.ucalgary.ca, and reported that the OER Pilot Project, which provides grants to academic staff to help adopt, adapt or create OER, has been launched

- The presenters reviewed the timeline for the OER Pilot Project: a call for proposals in July 2017, the selection of ten projects in August 2017, the launch of OER-based courses in January 2018, presentations during the March 2018 Open Education Week, and ending in June 2018

- In response to a question, it was reported that the OER Pilot Project is a one-time initiative. Funding for future OER projects could be obtained through other types of grants.

9.   Update on the College of Discovery, Creativity and Innovation

Documentation for this item was circulated with the Agenda. Jay Cross presented this item.

Highlights:

- The presenter reviewed the role of the College of Discovery, Creativity and Innovation (CDCI), which is the student-facing unit within the TI

- The presenter reported on recent milestones, including the launch of the first Global Challenges course (UNIV 201) in Winter 2017, co-sponsoring of the "2050 Project" for high school students, student-initiated innovation projects in Winter 2017, the SpeakEasy sharing perspectives events for students, faculty and community members, and the establishment of communities of practice

- The presenter emphasised that innovation is not a goal of the CDCI, but rather a means to facilitate enhanced creativity and learning

- The presenter reported that the CDCI Scholar Program is in development, which will span the four years of an undergraduate degree and will include the Global Challenges courses, peer mentoring,

workshops and other events, the completion of a portfolio, and a capstone course in community engagement

- The Committee discussed:
    - The barriers to students taking a CDCI course, such as scheduling and limited electives choices
    - The grading system used for the Global Challenges courses

10. Taylor Institute for Teaching and Learning Report

Documentation for this item was circulated with the Agenda. Nancy Chick, University Chair in Teaching and Learning and Director of the TI, presented this item.

Highlights:

- The Committee was reminded that a 'fika' is a social gathering of colleagues, and members were encouraged to share the TI's 2018 fika dates with their colleagues

- The deadline to submit proposals for the 2018 Postsecondary Conference on Teaching and Learning is December 18, 2017, to apply to adjudicate the University Teaching Awards is January 16, 2018, and to apply to teach in the TI for Spring/Summer 2018 is January 30, 2018

- All five programs for the Certificates in University Teaching and Learning for graduate students and postdoctoral scholars are now in place and are going well. An Instructor Certificate in University Teaching is planned for launch in 2018-2019.

11. Students' Union Report

Documentation for this item was circulated with the Agenda. Tina Miller, Students' Union (SU) representative to the Committee, presented this item.

Highlights:

- The Undergraduate Research Symposium was held on November 30, 2017. The SU is reviewing feedback on the event in order to make positive changes for future symposia.

- The Students' Legislative Council now has a full complement of student representatives

- Open Education Week will occur in March 2018, and the SU is working with partners from other institutions to plan the events

- The University is currently reviewing its student academic appeals systems, and the SU is providing input into this

12. Graduate Students' Association Report

Leanne Dawson, Graduate Students' Association (GSA) representative to the Committee, presented this item.

Highlights:

- Applications for the Academic Project Support Grants are due by January 15, 2018

- The GSA and Faculty of Graduate Studies are running a Research Photo Competition, and submissions are due by January 26, 2018

- The Peer Beyond Graduate Research Symposium will take place on February 20, 2018, and abstracts are due by January 29, 2018

13. Other Business

The Co-Chair asked Nancy Chick and Natasha Kenny, Director of the Educational Development Unit, to update the Committee on recent activities relating to the Developmental Framework for Teaching Expertise:

- It was reported that the framework has been discussed with the members of the Teaching Academy. The discussion with the Teaching Academy included:
  - Emphasis on the University's accomplishments in this area
  - The importance of mentorship
  - The potential for the framework to influence and strengthen the evaluation and valuing of teaching in the future
- The framework will continue to be used to initiate dialogue about future targeted strategies

14. Adjournment

Moved/Seconded

That the Teaching and Learning Committee adjourn the December 14, 2017 meeting.

Carried

The meeting was adjourned at 3:41 p.m.

Susan Belcher
University Secretary