

General Faculties Council
TEACHING AND LEARNING COMMITTEE
Approved Minutes

Meeting 38
September 21, 2017, 2:00 – 4:00 p.m.

A167

Voting Members

Leslie Reid, Co-Chair
Ebba Kurz, Academic Co-Chair – arrived during Item 2
Isabelle Barrette-Ng
Leanne Dawson
Sarah Eaton
Sandra Goldsworthy – left during Item 5
Tina Miller
Leeanne Morrow
Nickie Nikolaou – arrived during Item 2
Vera Parlac
David Paskevich

Regrets

Jessica Ayala
Thomas Hickerson
Ian Holloway
Ken MacMillan
Scott Radford
Emma Read

Guests and Observers

Patrick Kelly, Manager, Learning and Instructional Design, Educational Development Unit, Taylor Institute for Teaching and Learning – present for Item 5
Tanya Shawlinski, Executive Assistant to the Interim Vice-Provost (Teaching and Learning)
Amy Warren, Faculty of Veterinary Medicine – arrived during Item 4

Non-Voting Members

Susan Barker – arrived during Item 6
Nancy Chick – arrived during Item 2
David Hansen
Sandra Hoenle
Linda Hunter
Natasha Kenny
Charlene Magnes
D’Arcy Norman

Secretary

Susan Belcher

Scribe

Elizabeth Sjogren

The Co-Chair called the meeting to order at 2:01 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the September 21, 2017 Teaching and Learning Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- The members of the Teaching and Learning Committee (TLC) were thanked for their service, and the roles of the Committee and its Co-Chairs were reviewed
- Members of the Committee who are not Associate Deans are encouraged to communicate with the Associate Dean in their Faculty regarding what information received at TLC meetings should be taken to Faculty Council and/or disseminated to members of the Faculty
- As quorum can be a problem on occasion, members are asked to advise the Secretariat if they cannot attend a meeting. Dialing-in to meetings is an option if attendance in person is not possible.

The Academic Co-Chair included the following in her remarks:

- The Co-Chairs meet in advance of each meeting of the Committee to review the draft agenda
- A change has been made for this year, and, in order to allow for more effective sharing of information, the standing reports from the Taylor Institute for Teaching and Learning (TI), Students' Union (SU), and Graduate Students' Association (GSA) will be in the form of written documents rather than verbal reports

3. Approval of the June 1, 2017 Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Teaching and Learning Committee meeting held on June 1, 2017 be approved.

Carried

4. Recommendation of the Teaching and Learning Committee 2017-2018 Work Plan

Documentation for this item was circulated with the Agenda. The Co-Chair and Academic Co-Chair presented this item.

Highlights:

- The Academic Co-Chair reported that all of the General Faculties Council standing committees prepare work plans at the beginning of the year, and that these and the Secretariat's forward agenda planning document are used to draft the meeting agendas
- If there is no pressing business for a particular meeting, it will be cancelled

Moved/Seconded

That the Teaching and Learning Committee (TLC) recommend that the General Faculties Council approve the TLC Work Plan for the 2017-2018 academic year, in the form provided to the Committee.

Carried

5. Update on Resources for Assessment of Student Learning

Patrick Kelly, Manager, Learning and Instructional Design, Educational Development Unit, Taylor Institute for Teaching and Learning, presented this item.

Highlights:

- The presenter reminded the Committee of the discussion paper “*Guiding Principles for Assessment in Postsecondary Education: An Evidence-Based Approach*” and the summary paper “*Guiding Principles for the Assessment of Students’ Learning*”, and that there are also online resources available relating to the assessment of student learning
- The presenter demonstrated the Principles and Practices of Student Assessment website (<http://studentassessment.ucalgaryblogs.ca/strategies/>), which presents assessment strategies and examples that are aligned with the guiding principles, and also highlighted the blog post on the Taylor Institute for Teaching and Learning connections webpage entitled Student Assessment: In Theory and In Action (<http://connections.ucalgaryblogs.ca/2017/08/30/student-assessment-in-theory-and-in-action/>), which has links to a variety of resources
- In response to a request for feedback, the TLC offered the following:
 - There are currently 30 examples on the Principles and Practices of Student Assessment website, but more examples, covering a broad range of disciplines, including languages, would be useful
 - Workshops on assessment practices could be helpful in sharing assessment practices with academic staff. These could be included in orientation workshops for new faculty, as well as being available to postdoctoral scholars.
 - More inclusive imagery on the websites and documents, particularly the figures representing people, is desirable
 - The members of the Teaching Academy could be asked to help develop and share these resources
 - In addition to interviewing instructors, the project’s team members could interview students regarding assessment strategies that have positively impacted their learning
- The presenter invited that any additional feedback be sent directly to him

6. Taylor Institute for Teaching and Learning Report

Documentation for this item was circulated with the Agenda. Nancy Chick, University Chair in Teaching and Learning and Director of the TI, presented this item.

Highlights:

- The presenter referred the Committee to the TI guide *Ethics in the Scholarship of Teaching and Learning: Key Principles and Strategies for Ethical Practice*, which is available on the TI website. The presenter explained that the “scholarship of teaching and learning” is human subject inquiry and research by experts from across disciplines to, in part, grow understanding and disseminate knowledge to improve classroom practices.

- The Certificates in University Teaching and Learning for graduate students and postdoctoral scholars have launched. These certificates include stackable workshop and micro-credential components
- In response to a question, it was confirmed that a person can register for individual workshops or for the whole International Society for the Scholarship of Teaching and Learning (ISSOTL) Conference, being held in Calgary from October 11-14, 2017

7. Students' Union Report

Documentation for this item was circulated with the Agenda. Tina Miller, SU representative to the Committee, presented this item.

Highlights:

- The SU's Student Legislative Council has 19 elected Faculty representatives who also serve on various committees in their Faculties. A by-election will be held in October to fill some vacancies.
- The deadline to nominate for the SU's Teaching Excellence Awards is October 27, 2017, and students should be encouraged to make nominations
- In response to a question, it was explained that Quality Money is a program for which the SU is annually provided with approximately \$1.5 million by the Board of Governors to invest in projects that will improve the student experience. An SU committee reviews applications from students, faculty and staff for funding for various projects. Examples of past Quality Money-funded projects include study spaces, keeping the Taylor Family Digital Library open 24 hours during peak usage periods, and treadmill workstations.

8. Graduate Students' Association Report

Documentation for this item was circulated with the Agenda. Leanne Dawson, GSA representative to the Committee, presented this item.

Highlights:

- The Graduate Student Orientation was held September 8, 2017
- The GSA's Academic Standing Committee will be working on three projects this year: an interdisciplinary conference, Act Your Science workshops, and Alberta Innovates Health Solutions graduate studentship workshops
- The GSA's Awards Committee will begin considering applications in October, including for the Academic Project Support Grant and Quality Money. In response to a question, it was explained that the Academic Project Support Grant provides funding to individual or groups of graduate students to support things like the publishing of a paper or to attend a conference.

9. Other Business

There was no other business.

10. Adjournment

Moved/Seconded

That the Teaching and Learning Committee adjourn the September 21, 2017 meeting.

Carried

The meeting was adjourned at 3:13 p.m.