

General Faculties Council
RESEARCH AND SCHOLARSHIP COMMITTEE
Approved Minutes

Meeting 40
December 11, 2018, 2:00 p.m.

A167

Voting Members

Susan Skone, Co-Chair Designate
Andy Knight, Academic Co-Chair
Cindy Graham – left during Item 5
Tom Keenan – arrived during Item 4
Seok-Woo Kwon
Jessica Revington
Sylvie Roy – arrived during Item 5
Roger Thompson
Annette Timm
Lisa Young

Non-Voting Members

Jeremy Haasdyk
Hamid Habibi

Secretary

Susan Belcher

Scribe

Elizabeth Sjogren

Regrets

Andre Buret
Raylene Reimer De Bruyn
Elena Favaro
Regine King
Dawn Kingston
Mary-Jo Romaniuk
Hermann Schaeztl
Rose Tobias
Gerald Zamponi

Guests

Deborah Book, Legal Counsel – present for Item 6
Erin Kaipainen, Senior Specialist (Experiential Learning) – present for Item 5
Kiara Mikita, Educational Development Consultant, Research in Teaching and Learning – present for Item 4
Leslie Reid, Vice-Provost (Teaching and Learning) – present for Items 4 and 5

The Academic Co-Chair called the meeting to order at 2:06 p.m. Quorum was achieved at 2:34 p.m. during Item 4.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the December 11, 2018 Research and Scholarship Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Academic Co-Chair introduced and welcomed Susan Skone to her first Research and Scholarship Committee meeting as Co-Chair Designate.

The Co-Chair Designate included the following in her remarks:

- A diversity dashboard is in development, which will allow the University to present metrics relating to the progress being made in meeting its diversity targets
- University-wide initiatives relating to program self-assessments and commitments to action with respect to diversity will be announced in the near future

In response to a question, the Co-Chair Designate confirmed that the University has metrics relating to the *Eyes High* Postdoctoral Scholars program, to track and measure the success of the program, and remarked that the purpose of this program is to increase capacity and recruit talent to the University.

3. Approval of the October 23, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Research and Scholarship Committee meeting held on October 23, 2018 be approved.

Carried

4. Teaching and Learning Research and Grants Program

Documentation for this item was circulated with the Agenda. Leslie Reid and Kiara Mikita presented this item.

Highlights:

- The presenters provided an overview of the University's Teaching and Learning Grants program, which is administered by the Taylor Institute for Teaching and Learning (TI) and funded by the office of the Provost, and is now in its fifth year. The presenters remarked that the purpose of the program is to support and grow the scholarship of teaching and learning at the University.
- The Committee discussed that:
 - There is an appetite for Open Educational Resources, and projects in this area could be applied to the Development and Innovation Grants stream of the Teaching and Learning Grants program
 - Research can inform teaching, and research can be integrated into teaching, and that the Natural Sciences and Engineering Council of Canada (NSERC) Collaborative Research and Training Experience (CREATE) grants program is also an option for persons interested in teaching and learning-related research
 - Challenges include ethics education and assisting more novice researchers in seeking ethics approvals, and ensuring that the definition of teaching and learning research clearly includes all disciplines

- In response to questions, the presenters reported that:
 - The Teaching and Learning Grants program does not have the same model of recipients mentoring others as the University's Teaching Scholars program does, but staff in the TI are available to assist persons who wish to apply for Teaching and Learning Grants
 - Approximately 60% of applicants are successful in receiving Teaching and Learning Grants. Unsuccessful applicants are provided feedback to help strengthen a future application.

5. Experiential Learning Plan

Documentation for this item was circulated with the Agenda. Leslie Reid and Erin Kaipainen presented this item.

Highlights:

- The presenters gave a presentation on Experiential Learning (EL) and Work Integrated Learning (WIL), and reported that an Experiential Learning Plan for the University is in development
- The Committee discussed that:
 - A definition of EL is needed. EL includes a broad range of activities, such as practicums, cooperative programs, internships, and undergraduate research.
 - It will be important for the University to develop metrics for tracking EL, and that these metrics will recognize all forms of EL across all disciplines
 - Pedagogical and administrative supports are needed, and that some centralized coordination and communication is desirable
 - Some disciplines, such as Nursing, Engineering, and Law, already have EL and WIL strongly within their programs, and that opportunities can be developed for students in disciplines such as the Arts and Sciences
 - EL and WIL should include an element of reflection upon completion of the experience

6. Revisions to the Graduate Student Supervision Policy and Procedure

Documentation for this item was circulated with the Agenda. Lisa Young, Dean and Vice-Provost (Graduate Studies), and Deborah Book presented this item.

Highlights:

- The presenters reviewed the revised Graduate Student Supervision Policy and Procedure for the Formal Evaluation of Graduate Supervisory Privileges, and remarked that the revisions are relatively minor and intended to add clarity
- In response to questions, the presenters indicated that:
 - Section 5.2a of the policy reads "*...upon the recommendation of the appropriate Dean, Associate Dean or Department Head*", and not '*and*' Department Head, because not all Faculties have Departments
 - For privacy reasons, a co-supervisor will not be notified under Section 4.4 of the procedure (initiation of a formal evaluation of graduate supervisory privileges), as this is

in relation to an individual's supervisory privileges at large. If privileges are revoked, duties will be reassigned and a co-supervisor will become aware at this stage.

- The Committee discussed that:
 - It is possible that intervention and mentoring may resolve issues in some cases, and that a formal evaluation of privileges may not be necessary
 - The procedure states that the report on an evaluation of graduate supervisory privileges can be removed from the individual's file at their request after five years, and the Committee suggested that consideration should be given to having the reports automatically removed after five years has passed
 - Section 4.17 of the policy requires a supervisor to initiate a formal process if a supervisor has significant concerns about a graduate student's lack of progress

7. Other Business

There was no other business.

8. Adjournment

Moved/Seconded

That the Research and Scholarship Committee adjourn the December 11, 2018 meeting.

Carried

The meeting was adjourned at 3:24 p.m.

Susan Belcher
University Secretary