UNIVERSITY OF CALGARY

General Faculties Council
RESEARCH AND SCHOLARSHIP COMMITTEE
Approved Minutes

Meeting 38
May 29, 2018, 2:00 p.m.   A167

Voting Members	*Non-Voting Members*
John Reynolds, Co-Chair Designate	Jeremy Haasdyk
Andy Knight, Academic Co-Chair	Rose Tobias
Eric Donovan	
Carolyn Emery – left during Item 7	*Secretary*
Elena Favaro	Susan Belcher
Thomas Hickerson – left after Item 5	
Jessica Revington	*Scribe*
Hermann Schaetzl	Elizabeth Sjogren
Annette Timm	
Gerald Zamponi	

Regrets
Andre Buret
Jassmine Girgis
Hamid Habibi
Tom Keenan
Alan McLuckie
Sylvie Roy
Karen Then
Roger Thompson
Alain Verbeke
Lisa Young

Guests
Karen Jackson, General Counsel – present for Item 5
D'Arcy Moynaugh, Chief Information Officer – present for Item 7

The Co-Chair called the meeting to order at 2:07 p.m. and confirmed quorum.

1. Approval of the Agenda

The Co-Chair reported that an information item "Social Sciences and Humanities Research Council (SSHRC) Aid to Scholarly Journals Funding Program" has been added under Other Business.

> **Moved/Seconded**
>
> That the Agenda for the May 29, 2018 Research and Scholarship Committee meeting be approved with the reported amendment.
>
> **Carried**

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in his remarks:

- Jessica Revington, Students' Union Vice-President (Academic), and Elena Favaro, Graduate Students' Association Vice-President (Academic), were welcomed to their first meeting

- Many students remain on campus at this time of the year. This is in part because the renewed Academic and Research Plans articulate the priority for students to be involved in research, and as a result of this, the Program for Undergraduate Research Experience (PURE) awards has been doubled to approximately 160 spaces

- The Faculty of Veterinary Medicine hosted a Verna J. Kirkness Science and Engineering Education Program from May 7-11, 2018. This is a scholarship program that provides First Nations, Métis and Inuit high school students with hands-on learning experiences on university campuses, and this is the first year the program was offered at the University.

The Academic Co-Chair reported that, at its May 14, 2018 meeting, the Academic Planning and Priorities Committee discussed the limitations of the Scopus database in generating data on research done by members of the academy, and reported that the Vice-Provost (International) has committed to consulting with the Associate Deans Research Council on this matter.

3. Approval of the April 24, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

> **Moved/Seconded**
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> That the Minutes of the Research and Scholarship Committee meeting held on April 24, 2018 be approved.
>
> **Carried**

4. Recommendation of Comprehensive Institutional Plan Appendix C: Research, Applied Research and Scholarly Activities

Documentation for this item was circulated with the Agenda. John Reynolds, Associate Vice-President (Research), presented this item.

Highlights:

- The proponent reported at a high-level on the revisions to the 2018 Comprehensive Institutional Plan (CIP) Appendix C: Research, Applied Research and Scholarly Activities made since the last time the Committee reviewed the document

- The Committee reviewed the current draft, and discussed that the Cumming School of Medicine is a driver of health research, in addition to collaborating in various health research initiatives, and suggested that the three examples provided on page 5 of the document to highlight the University's breadth of health research (showcasing Kinesiology, Environmental Design, and Veterinary Medicine) should be expanded to include an example demonstrating the Cumming School of Medicine's leadership

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Moved/Seconded

That the Research and Scholarship Committee recommend the Comprehensive Institutional Plan, Appendix C: Research, Applied Research and Scholarly Activities to the General Faculties Council (GFC), and authorize the proponent to make non-substantive changes to the appendix prior to its presentation to GFC.

Carried

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5. **Revised University Code of Conduct**

Documentation for this item was circulated with the Agenda. Karen Jackson presented this item.

Highlights:

- The proponent explained that revisions to the University Code of Conduct are necessary due to the recent introduction of a provincial Conflicts of Interest Act and a review of the Code of Conduct by the Provincial Ethics Commissioner. The proponent then reviewed the proposed changes, highlighting the changes to some definitions and the incorporation of Section 13 of the Collective Agreement relating to Outside Professional Activity (OPA) into the Code of Conduct.

- The Committee discussed the differences between payment for OPA and a gift, and how and when OPA is to be reported, and was advised that individuals should refer to their Faculty's guidelines relating to this. The proponent indicated that a FAQ website will be created that will serve to provide clarity regarding OPA and gifts, and that the proponent will review these sections of the Code of Conduct in light of the discussion.

- In response to a question, the proponent reported that the annual limit of $200 for fees, gifts or other benefits from a source was chosen because this is the limit set out in the Conflicts of Interest Act, and noted that there will be exceptions to this limit. The Committee suggested that, in addition to the FAQ website that will be created, the Code of Conduct should make clear that payment for OPA is exempt from the $200 fee limit.

6. **Annual Committee Performance Review and Review of the Research and Scholarship Committee Terms of Reference**

Documentation for this item was circulated with the Agenda. The Co-Chair and Academic Co-Chair presented this item.

Highlights:

- The Committee reviewed its Terms of Reference, and discussed the nature of the business it receives. The Co-Chair reminded members that they are welcome to suggest items of business over the course of the year.

- The Committee discussed the expectations of members, including that members bring the perspective of the group they represent
- No revisions to the Terms of Reference were suggested

7. Research-related IT Initiatives

Documentation for this item was circulated with the Agenda. D'Arcy Moynaugh presented this item.

Highlights:

- The presenter reported on the six priorities of Information Technologies (IT): 1) safe and secure infrastructure and connectivity, 2) high performance computing, 3) engagement with the University community, 4) access management, 5) management of devices to reduce risk, and 6) compliance with policy, legal and regulatory requirements
- The presenter reported that an IT Strategy and Roadmap is in development, and will be presented to the Executive Leadership Team in mid-June 2018. The IT Strategy and Roadmap will be taken to stakeholders for feedback.
- The Committee discussed that platforms and software such as DropBox and Team Viewer are desired, and the presenter reported that the University is currently considering issues, such as data ownership and security, relating to this
- In response to a question, the presenter encouraged people to contact IT, repeatedly if necessary, if they encounter software download or other IT problems. The presenter indicated that most IT needs of researchers should be attainable.

8. Other Business

SSHRC Aid to Scholarly Journals Funding Program

Tom Hickerson, Vice-Provost (Libraries and Cultural Resources) and University Librarian, reported that the SSHRC has announced new parameters for its Aid to Scholarly Journals funding program, which serves to promote public access to publicly-funded research. The key changes include: 1) a requirement that journals be fully open access (OA) or have an embargo period of no greater than 12 months, 2) a transition period of two years to comply with OA requirement, 3) a higher per-article funding rate for journals that do not charge fees to publish OA, 4) funding for journal innovation and costs associated with the use of Canadian content and distribution platforms, 5) new eligibility for journals of which at least a third of the core editorial board is affiliated with a Canadian institution, and/or which can demonstrate that their titles are owned by Canadian not-for-profit organizations, and 6) a streamlined application form.

9. Adjournment

The May 29, 2018 meeting of the Research and Scholarship Committee was adjourned by consensus.

The meeting was adjourned at 4:04 p.m.

Susan Belcher, University Secretary