

General Faculties Council  
**EXECUTIVE COMMITTEE**  
Approved Minutes

Meeting 29  
November 27, 2015, 2:00 p.m.

A167

---

***Voting Members***

Elizabeth Cannon, Chair  
Lynne Cowe Falls  
David Cramb  
Stephan Guscott  
Blake Lewis  
Rob Newton  
Brenda O'Neill  
Jo Towers

***Regrets***

Alastair Cribb  
Sandra Hoenle  
Cynthia Mannion  
Dru Marshall  
Nancy Pollock-Ellwand

***Secretary***

Susan Belcher

***Scribe***

Elizabeth Sjogren

---

The Chair called the meeting to order at 2:00 p.m. and confirmed quorum.

**1. Approval of the Agenda**

The Agenda for the November 27, 2015 General Faculties Council Executive Committee meeting was approved by consensus.
---

**2. Remarks of the Chair**

The Chair made no remarks.

In response to a question, the Chair reported that the University is working with the City of Calgary and others to coordinate support for the Syrian refugees who will be arriving in Calgary soon. As members of the campus community will be interested in this, and may want to lend support, an article will be posted in the UToday once information is known.

**3. Approval of the October 30, 2015 Meeting Minutes**

Documentation for this item was circulated with the Agenda. Two amendments to the Minutes were requested.

**Moved/Seconded**

That the Minutes of the General Faculties Council Executive Committee meeting held on October 30, 2015 be approved with the requested amendments.

**Carried****4. Nominations for Appointment to the General Merit Committee Appeals Subcommittee**

Documentation for this item was circulated with the Agenda.

The General Faculties Council (GFC) Executive Committee (EC) nominated, in rank order, current and former administrators to be approached by the University Secretariat to stand for appointment to the General Merit Committee Appeals Subcommittee. The first four persons to agree to serve will be deemed to be appointed by the EC.

**5. Review of Draft December 10, 2015 General Faculties Council Agenda**

The EC reviewed the draft Agenda for the December 10, 2015 meeting of GFC.

It was observed that there is only one significant action item being tracked for this meeting (Approval of Revisions to the Academic Quality Assurance Handbook – Curriculum Reviews). After discussion, the EC agreed that, if this item is determined not to be time sensitive, the December 10, 2015 GFC meeting should be cancelled and all items moved to the January 14, 2016 agenda.

**6. Other Business**

There was no other business.

**7. Adjournment****Moved/Seconded**

That the General Faculties Council Executive Committee adjourn the November 27, 2015 meeting.

**Carried**

The meeting was adjourned at 2:13 p.m.