



UNIVERSITY OF  
CALGARY

General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Meeting #78  
December 16, 2021, 9:00 – 11:00 a.m.

By Zoom Platform

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***Voting Members***

Susan Barker, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Melissa Boyce  
William Bridel  
Amy Burns  
Shawna Cunningham  
Amy Dambrowitz – left during Item 7  
Rick Enns  
Ebba Kurz  
Catherine Laing  
David Monteyne  
Robert McCorkell – arrived during Item 4  
Evaristus Oshionebo  
Renzo Pereyra  
Leslie Reid  
Meera Singh – arrived during Item 3  
Andrew Szeto

***Non-Voting Members***

Lesley Gerein  
Kimberley McLeod  
Carol Poland  
Kirsten Varsek-Ison

***Meeting Secretary***

Cherie Tutt

***Scribe***

Tasha Hodzic

***Staff***

Shumaila Faisal

***Regrets***

Nancy Chibry

***Guests and Observers***

John Brown, Dean, School of Architecture, Planning and Landscape – present for Item 5  
Rachel Bruce, Manager, Arts Student Centre  
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education  
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment  
Carol Hoover, Undergraduate Admin Team Lead, Faculty of Science  
Christine Johns, Senior Director, Academic & International Strategies  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Shannon Leskosky, Manager, Undergraduate Medical Education, Cumming School of Medicine  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Carrie MacKay, Undergraduate and Graduate Programs Manager, Faculty of Nursing  
Jodie McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology  
Mary O'Brien, Associate Dean (Policy and Program Development), Faculty of Graduate Studies – present for Item 4  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Vanessa Wood, Deputy Registrar

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The Co-Chair called the meeting to order at 9:02 a.m. and confirmed quorum.

**1. Approval of the Agenda****Moved/Seconded**

That the Agenda for the December 16, 2021 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair updated the Committee members on the University's monitoring of the new Covid variant and the ongoing discussions around the potential impacts it may have on exams, and the Winter 2022 term and encouraged members to watch for updates as they become available.

The Academic Co-Chair made no remarks.

**3. Approval of the November 18, 2021 Calendar and Curriculum Subcommittee Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes for the November 18, 2021 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

**4. Recommendation of Changes to Academic Regulations Section F.1.3 Flexible Grade Option (CG Grade)**

Documentation for this item was circulated with the Agenda. Mary O'Brien, Associate Dean (Policy and Program Development), Faculty of Graduate Studies, presented this item.

Highlights:

- The proponent provided a summary of the changes to the Flexible Grade Option regulation, which would allow the use of Credit Granted (CG) grades for certain graduate courses. The proponent reported that the use of a CG grade will be limited to a maximum of 3 units over the course of a graduate program and a comprehensive list of courses eligible for a CG grade will be provided once the courses have been determined.
- The Committee recommended that:
  - The entry be organized to make it clear which section(s) of the CG regulations apply to both undergraduate and graduate courses
  - The following sentence be removed 'Students who have a final grade after an academic misconduct ruling are not eligible for the CG option.' as there is already a section relating to academic misconduct in the regulations

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to the Academic Regulations Section F.1.3 *Flexible Grade Option (CG Grade)* in the University Calendar, as set out in the documents provided to the Committee, with the requested amendments.

**Carried****5. Changes to Undergraduate Admission Requirements Section A.5.6.2 Indigenous Admission Supplementary Process**

Documentation for this item was circulated with the Agenda. Amy Dambrowitz, Registrar, presented this item.

Highlights:

- The proponent provided a summary of the changes to the *Indigenous Admission Supplementary Process* section of the Calendar, which include the addition of the Schulich School of Engineering (SSE) Bridging Pathway program, that was recently approved by the Academic Planning and Priorities Committee. The proponent reported that a communications plan is being developed to promote the bridging programs that are available across the University.
- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the revisions to the Undergraduate Admission Requirements listed under Section A.5.6.2 *Indigenous Admission Supplementary Process*, in the University Calendar and as set out in the documents provided to the CCS.

**Carried****6. Calendar Changes for the Cumming School of Medicine**

Documentation for this item was circulated with the Agenda. Ebba Kurz, Associate Dean Undergraduate Health & Science Education, Cumming School of Medicine, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include editorial changes to Faculty and program information, course descriptions, course deletions, reorganization of sections, clarification on progression requirements and updates to immunization and N95 mask fit-testing language
- The Committee recommended that:
  - The clerkship electives course hours be revised to state 16 weeks
  - The links in section 5.8 *Assessment*, be updated
  - The term 'Indigenous' be consistently capitalized and that the phrase 'Indigenous ancestry' be replaced with 'Indigenous identity'

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee approve the Calendar revisions for the Cumming School of Medicine as set out in the documents provided to CCS, and as recommended by the CCS Calendar Working Group, effective for the 2022-2023 Calendar, with the requested amendments.

**Carried**

**7. Calendar Changes for the Faculty of Nursing**

Documentation for this item was circulated with the Agenda. Catherine Laing, Associate Dean, Undergraduate Programs, Faculty of Nursing, presented this item.

**Highlights:**

- The proponent provided a summary of the changes, which include expanding accepted courses for admission requirements in the Transfer and Degree-Holder routes, clarifying the admissions process for applicants who are currently enrolled or were previously enrolled in a Nursing program, updated immunization requirements and the addition of the Academic Turnaround Program (ATP)
- In response to a question, it was explained that Alberta Health Services (AHS) sites require specific immunizations and that there are currently no AHS exemptions for Covid vaccines
- The Committee recommended that:
  - The Faculty consider stating the eligibility requirements for students to enter into the ATP, such as participation in the ATP is only permitted once, or any additional requirements
  - The Faculty of Nursing should be added to the list of participating Faculties in section B.18 *Academic Turnaround Program (ATP)* of the University Calendar
  - Revisions be made to the language for the immunization requirements to state that students who do not meeting specific immunization requirements will be unable to progress in their program

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Nursing, as set out in the documents provided to the Committee, effective for the 2022-2023 Calendar, and as recommended by the CCS Calendar Working Group, with the requested amendments.

**Carried**

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) recommend the Academic Planning and Priorities Committee approve the revisions to the Undergraduate Admissions Requirements Section A.5.3.1 *Transfer Admission Requirements*, as set out in the documents provided to the CCS.

**Carried**

## 8. Calendar Changes for the Werklund School of Education

Documentation for this item was circulated with the Agenda. Amy Burns, Associate Dean, Undergraduate Programs in Education, Werklund School of Education, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include updates to Faculty sections and regulations; the addition of the honours program across all Bachelor of Education (BEd) pathways, course additions and other minor editorial changes
- The Committee recommended that:
  - The admissions requirements for the BEd (Honours) remove reference to 'Fall term preceding desired intake' for the calculation of GPA as students may have courses in the Spring term that would be part of the 30 recently completed units and remove 'Students on academic probation are not eligible for the BEd (Honours) program'
  - The use of combined versus concurrent language be reviewed for consistency and provide distinction between the two if needed
  - The term 'Indigenous' be consistently capitalized

### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for Werklund School of Education as set out in the documents provided to the CCS, effective for the 2022-2023 Calendar, with a May 1, 2022 effective date for new courses, with the requested amendments.

**Carried**

## 9. Calendar Changes for the School of Architecture, Planning and Landscape

Documentation for this item was circulated with the Agenda. John Brown, Dean, School of Architecture, Planning and Landscape, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include revisions to course titles and minor editorial changes to the Faculty Regulations and Administration sections of the Calendar
- There were no questions

### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the School of Architecture, Planning and Landscape, as set out in the documents provided to the CCS and as recommended by the CCS Calendar Working Group, effective for the 2022-2023 Calendar.

**Carried**

### **10. Calendar Changes for the Faculty of Social Work**

Documentation for this item was circulated with the Agenda. Rick Enns, Associate Dean, Undergraduate, Faculty of Social Work, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include updating links, references and Faculty information; clarifications made to regulations, including admissions processes, student standing and progression and the addition of a general policies section related to the Bachelor of Social Work (BSW)
- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for Faculty of Social Work as set out in the documents provided to the CCS and as recommended by the CCS Calendar Working Group, effective for the 2022-2023 Calendar.

**Carried**

### **11. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

### **12. Other Business**

The Co-Chair encouraged the Committee members, and any interested colleagues, to attend the upcoming English 30-1 and 30-2 entry requirements planning session.

Leslie Reid reported on experiential learning initiatives to build an inventory of courses that include Work Integrated Learning (WIL) components and the development of a reporting process for courses that offer WIL.

### **13. Adjournment**

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee adjourn the December 16, 2021 meeting.

**Carried**

The meeting was adjourned at 10:26 a.m.

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Cherie Tutt  
Meeting Secretary