

Re: Item 8

Subsequent to the APS meeting the Faculty of Arts received a copy of the original proposal to change the name from Development Studies to International Development Studies and decided to not persue the name change back to Development Studies at this time.

General Faculties Council  
**ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting #33  
April 24, 2017, 2:00 – 4:00 p.m.

A167

---

***Voting Members***

Lynn Taylor, Co-Chair  
Joelle Welling, Academic Co-Chair  
Heather Addy  
Jim Brandon  
Rob Kremer  
Alicia Lunz  
Kyle O'Keefe  
Shahirose Premji  
Angelique Saweczko

***Secretary***

Susan Belcher

***Scribe***

Cherie Tutt

***Regrets***

Kent Donlevy  
Christine Johns

***Guests***

Violet Baron, Director (School Operations), Werklund School of Education – present for Item 5  
Yassin Boga, Associate Director – International, Continuing Education – present for Item 5  
Kelly Hoglund, Program Support Specialist – present for Item 4  
Sheila LeBlanc, Director, Continuing Education – present for Items 4 and 5  
Lindsay Penner, Program Support Specialist – present for Item 5  
H. Douglas Sewell, Associate Dean International Foundations Program, Werklund School of Education – present for Item 5  
Jackie Sieppert, Dean, Faculty of Social Work – present for Item 4  
Heather Smith-Watkins, Analyst, Planning and Reviews  
Sally St. George, Coordinator Master of Social Work Clinical Specialization, Faculty of Social Work – present for Item 4  
Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts – present for Items 6 – 8

***Observers***

Tina Miller, Incoming Students' Union Vice-President (Academic)

---

The Co-Chair called the meeting to order at 2:05 p.m. and confirmed quorum.

**1. Approval of the Agenda****Moved/Seconded**

That the Agenda for the April 24, 2017 Academic Program Subcommittee meeting be approved.

**Carried****2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair welcomed Shahirose Premji as a new member of the Committee, and announced that Joelle Welling has been appointed as the new Academic Co-Chair for the Committee by the General Faculties Council Executive Committee.

Joelle Welling and Heather Addy both received awards at the 2017 Students' Union Annual Teaching Excellence Awards ceremony.

The Academic Co-Chair made no remarks.

**3. Approval of the February 27, 2017 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes of the Academic Program Subcommittee meeting held on February 27, 2017 be approved.

**Carried****4. Recommendation of the Creation of Three Not-for-academic-credit Certificates in Couple and Family Therapy, Levels 1, 2 and 3**

Documentation for this item was circulated with the Agenda. Sally St. George, Coordinator Master of Social Work Clinical Specialization, Faculty of Social Work, and Jackie Sieppert, Dean, Faculty of Social Work, presented this item.

**Highlights:**

- The proponents provided the rationale for introducing three not-for-academic-credit certificates in the field of couple and family therapy, including the need to train a new generation of therapists in Alberta and equip them with the specific skills to engage effectively with couples and families
- It was explained that the level one and two certificates will be course-based and that the level three certificate will consist of a 312-hour practicum
- In response to questions, it was reported that:
  - The Faculty of Social Work chose to propose not-for-academic-credit rather than credit certificates because prospective students will have already completed a Masters degree and there are no specific license or regulation requirements in Alberta or Canada which require a further credential. In addition, graduates will still be eligible to earn professional recognition with the American Association for Marriage and Family Therapy (AAMFT).

- Should the Faculty of Social Work decide to apply, the certificates will fulfil accreditation requirements of the AAMFT
- The Faculty of Social Work is consulting the Risk Management and Insurance department to ensure that issues of liability, Worker's Compensation, and other insurance issues are addressed for students during their practicum placements
- The Committee discussed:
  - The instructional positions that will be required to support the proposed certificates
  - The viability of students being able to find an AAMFT approved supervisor if they wish to do their practicum overseas
  - The admissions requirements, in particular, if courses and research from the applicant's Master's degree will be assessed, and the likelihood of conducting interviews as part of the admissions process
  - The non-credit credentials framework, which is currently under development
- During discussion, the Committee suggested that:
  - The reasons why the Faculty of Social Work chose to propose not-for-academic-credit rather than credit certificates be added to the proposal
  - The Faculty of Social Work consult with Continuing Education (CE) with a view to using CE's student record database
  - References to "sessional instructors" be changed to "limited-term instructors with term certain contracts"
  - The Faculty of Social Work consider whether completion of the level 1 and 2 certificates could ladder to a diploma, rather than a level 3 certificate, to better recognize the longer learning period and the depth of knowledge gained
  - The program "west of Winnipeg" be specifically referenced
  - The proposal be amended to clarify that if a practicum takes place in the students' workplace, an individual from the workplace could not serve as the supervisor

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of three not-for-academic-credit professional certificates in Couple and Family Therapy (Professional Certificate in Couple and Family Therapy Level 1; Professional Certificate in Couple and Family Therapy Level 2; and Professional Certificate in Couple and Family Therapy Level 3), effective May 1, 2018, as set out in the proposal provided to the Committee, with the requested amendments to the proposal documents.

**Carried**

5. **A. Recommendation of the Creation of a not-for-academic-credit Academic Communication Certificate, Continuing Education**

**B. Recommendation of Revisions to the International Foundations Program (IFP) Preparation and IFP Bridging**

*Secretary's Note: Items 5A and 5B were dealt with together.*

Documentation for these items was circulated with the Agenda. Yassin Boga, Associate Director (International), CE, Sheila LeBlanc, Director, CE, H. Douglas Sewell, Associate Dean International Foundations Program, Werklund School of Education (WSE), and Violet Baron, Director (School Operations), WSE, presented this item.

Highlights:

- The proponents reported that in order to better differentiate the University's English language offerings and to provide clarity for International students as to which route is best suited to them and their goals, CE's English Language Program (CE ELP) and the International Foundations Program (IFP) are proposing to create an Academic Communication Certificate (ACC) in CE ELP and to revise the Bridging and Preparation streams in the IFP.
- It was explained that applicants who wish to apply for entry to a University of Calgary degree program and who are academically qualified and have met a specified IELTS (or equivalent) score will be directed to the IFP, whereas students who do not meet the University's admission requirements (minus the English language requirements) or who do not wish to apply to a degree program will be directed to the CE ELP
- In response to questions, it was explained that:
  - A grade of B+ must be achieved in the CE ELP ACC to satisfy the English Language Proficiency Requirements for admission consideration to an undergraduate degree program. CE believes that it is important that students are proficient with the majority of the material taught in the ACC to be successful in an undergraduate program, hence the minimum grade requirement of a B+ for progression.
  - The English Language Proficiency requirements to enter the IFP Bridging stream are not being altered as a result of the removal of Tier 1. Research has shown that students are able to increase their proficiency within eight months rather than 12, making Tier 1 redundant.
  - Students may use the ACC to meet English Language Proficiency requirements for other post-secondary institutions within Canada
- The Committee discussed:
  - The English Language Proficiency test score requirements, specifically the IELTS score for admission to the ACC
  - Collaborative marketing opportunities for CE ELP and IFP
  - The importance of student advising to ensure applicants are directed to the right program

- The Committee suggested that:
  - The English Language Proficiency test score requirements for the Cambridge and MELAB tests be added to the proposal for the ACC
  - In the admission requirements section of the ACC proposal, the reference to “relevant work experience” be removed
  - The language in the unsure and no boxes in the last column of the flowchart be revised to reflect the opportunity for students considering applying to another Canadian post-secondary institution

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of the not-for-academic-credit Academic Communication Certificate in Continuing Education’s English Language Program, effective Fall 2017, as set out in the proposal provided to the Committee, and with the requested amendments to the proposal.

**Carried**

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to the Bridging and Preparation streams in the Werklund School of Education’s International Foundations Program, contingent upon the recommendation of the Werklund School of Education Council, effective Fall 2017, as set out in the proposal provided to the Committee.

**Carried**

**6. Recommendation of the Suspension and Termination of the 3-Year Bachelor of Communication and Culture**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts, presented this item.

Highlights:

- The proponent provided the rationale for the suspension and termination of the three-year Bachelor of Communication and Culture, due to declining enrolment, that the program does not meet the learning needs of its students, and that this is the University’s single remaining three-year Bachelor program
- In response to a question, it was confirmed that there are other post-secondary institutions that offer three-year Bachelor of Communication and Culture programs, but because of the University’s current priorities (e.g. integrating research opportunities with undergraduate studies) three year programs are no longer desired

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the immediate suspension and eventual termination of the Bachelor of Communication and Culture, as set out in the proposal provided to the Committee.

**Carried**

#### **7. Recommendation of the Suspension and Termination of the Concentration in South Asian Studies**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts, presented this item.

Highlights:

- The proponent reported that the Faculty of Arts is proposing to suspend and terminate the Concentration in South Asian Studies, as the Concentration is not associated with a particular major program and has low enrolment.
- In response to a question, it was explained that students with an interest in South Asian Studies will be able to complete a Minor in this subject. At present, there is no intention to create an embedded certificate or major program in South East Asian Studies because there is not enough demand.

#### **Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the immediate suspension and eventual termination of the Concentration in South Asian Studies, as set out in the proposal provided to the Committee.

**Carried**

#### **8. Recommendation of a Name Change to the Bachelor of Arts International Development Studies Program**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts, presented this item.

Highlights:

- The proponent reported that the proposed name change from 'International Development Studies' program to 'Development Studies' better reflects the program curriculum
- In response to a question, it was confirmed that this request is a name change only, and there are no changes to the curriculum. The Committee suggested that the second paragraph under section three of the proposal be revised to clarify this.
- The Committee discussed the effective timelines, routing and approval authority for this item

#### **Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the name change of the Bachelor of Arts in International Development Studies, to the Bachelor of Arts in Development Studies, effective September 2017, as set out in the proposal provided to the Committee.

**Carried**

**9. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**10. Other Business**

There was no other business.

**11. Adjournment**

**Moved/Seconded**

The April 24, 2017 Academic Program Subcommittee meeting was adjourned by consensus.

**Carried**

The meeting was adjourned at 3:52 p.m.