

General Faculties Council
ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting #27

April 11, 2016, 2:00 – 4:00 p.m.

A167

Voting Members

Lynn Taylor, Co-Chair
Lorraine Doepel, Academic Co-Chair
Mary O'Brien
Kyle O'Keefe – arrived during Item 4
Angelique Saweczko
Joelle Welling

Non-Voting Members

Kent Donlevy – arrived during Item 4
Christine Johns

Regrets

Heather Addy
Stephan Guscott
Abu Sesay

Secretary and Scribe

Cherie Tutt, Governance Coordinator

Guests

Violet Baron, Director (School Operations), Werklund School of Education – present for Item 6
Rachel Bruce, Manager (Academic Programs), Faculty of Arts - present for Items 7, 8, 9 & 10
Anders Nygren, Associate Dean (Academic & Planning), Schulich School of Engineering – present for Item 4
Lindsay Penner, Program Proposal Support Specialist – present for Items 6, 7, 8 & 9
Anuradha Sengupta, Associate Dean (International Foundations Program), Werklund School of Education – present for Item 6
Heather Smith-Watkins, Analyst (Planning & Reviews)
Virginia Tumas, Associate Dean (Undergraduate), Faculty of Arts – present for Items 7, 8, 9 & 10
Sherry Weaver, Associate Dean (Undergraduate), Haskayne School of Business – present for Items 4, 5, & 6

The Chair called the meeting to order at 2:06 p.m. and remarked that there was no quorum. The Academic Program Subcommittee (APS) agreed to proceed with the discussion of items on the Agenda as per the General Faculties Council Standing Committee, General Terms of Reference.

Quorum was achieved at 2:24 p.m.

1. Approval of the Agenda

The Co-Chair reported that Item 9 should be listed on the agenda as 'Recommendation of Revisions for the Bachelor of Arts in Art History'

Moved/Seconded

That the Agenda for the April 11, 2016 Academic Program Subcommittee meeting be approved, with the reported amendment.

Carried**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair made the following remarks:

- The Calendar and Curriculum Subcommittee (CCS) reviewed the use of prerequisites at the CCS meeting on March 24, 2016. Members were asked to pay careful consideration to prerequisites being proposed for new program proposals coming to APS.
- The Academic Planning and Priorities Committee (APPC) approved the Suspension and Closure of the Bachelor of Science (BSc) General Science, the BSc Applied Physics, and the BSc Honours Physics, as recommended by the APS
- The academic degree credentials section of the institutional framework for certificates and diplomas will be presented to the APS at the next meeting for discussion

The Academic Co-Chair made no remarks.

3. Approval of the February 29, 2016 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Program Subcommittee meeting held on February 29, 2016 be approved, with the requested amendments.

Carried**4. Recommendation to Create a Combined Bachelor of Science in Engineering and Bachelor of Commerce**

Documentation for this item was circulated with the Agenda. Anders Nygren, Associate Dean (Academic and Planning), Schulich School of Engineering (SSE) and Sherry Weaver, Associate Dean (Undergraduate Programs), Haskayne School of Business (HSB), presented this item.

Highlights:

- The proponents introduced the proposal and presented the rationale for creating a Bachelor of Science (Engineering) and a Bachelor of Commerce (BComm) combined degree program, including demand from industry and students
- The proponents clarified that the proposed combined degree program is for students in Engineering, and would be available for most Engineering Majors. The BComm concentrations that would be available to students were reviewed.
- It was reported that a student survey regarding the proposed combined degree was sent out to students registered in the BSc Engineering and the BComm and 500 responses were received. The responses were very positive and supportive.
- In response to questions, it was explained that
 - A cohort of 30 students would allow for students registered in the combined degree to integrate into the programs' regular classes
 - In the long term, there are no foreseeable timetabling concerns however, the upcoming pilot year may require that students are given some special permissions, thus providing the rationale for a cohort of only 10 students for the pilot
- The Committee discussed the importance of setting up a good support system to help students manage the heavy course load associated with this program
- The Committee suggested that number of units per year be added to the table on page 15 under section 4.2.2
- It was confirmed that, because both the BSc Engineering and the BComm are existing programs, the final approval authority for this proposal is the APPC

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Bachelor of Science Engineering / Bachelor of Commerce combined degree, as set out in the proposal provided to the Committee.

Carried**5. Recommendation to Create a new Concentration in Real Estate in the Bachelor of Commerce**

Documentation for this item was circulated with the Agenda. Sherry Weaver, Associate Dean (Undergraduate Programs), HSB, presented this item.

Highlights:

- The proponent introduced the proposal, and explained that the HSB began offering Real Estate Studies courses in 2012 in response to industry demand, but at that time a formal concentration for students was not created. It is now being proposed that a BComm concentration in Real Estate Studies be created.
- The proponent reported that a Master of Business Administration specialization in Real Estate Studies is also being proposed and is currently moving through the governance process

- It was clarified that the concentration in Real Estate Studies will focus on the development and investment side of real estate and is not intended for real estate agents
- The Committee discussed the enrolment plan, in particular, with regards to attrition from first year to fourth year
- In response to a question, it was explained that the HSB intends to increase the number of elective courses available to students, possibly by using topics courses. The Committee discussed the importance of having enough elective courses to allow students some scheduling flexibility.
- It was confirmed that the final approval authority for this proposal is the Academic Planning and Priorities Committee

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a new Concentration in Real Estate Studies in the Bachelor of Commerce, as set out in the proposal provided to the Committee.

Carried**6. Recommendation to Create an International Foundations Program Pathways to Business Stream**

Documentation for this item was circulated with the Agenda. Anuradha Sengupta, Associate Dean and Director (International Foundations Program), Violet Baron, Director (School Operations), Werklund School of Education, and Sherry Weaver, Associate Dean (Undergraduate Programs), HSB, presented this item.

Highlights:

- The proponents introduced the proposal and explained that the International Foundations Program (IFP) Pathways to Business stream will provide an alternative option for students who do not meet the English Language Proficiency requirements, but who are academically qualified to take the first year of the BComm, integrated with an IFP English language curriculum, over two years
- In response to questions, it was explained that:
 - The reasons for accepting only TOEFL and IELTS tests for admission to the IFP Business stream include: 1.) IELTS and TOEFL are the most widely used tests to gain entry to North American universities; 2.) the metrics of these two tests are well aligned and provide a good understanding of a student's English language abilities, which allows for accurate placement; 3.) the IFP has a test centre for IELTS and TOEFL and the scores are well understood by IFP instructors; and 4.) it allows curriculum to be mapped to these specific tests
 - As a result of student and faculty feedback, students who provide proof of having successfully met the English Language Proficiency requirements while enrolled in the IFP Pathways to Business stream will be allowed the choice to exit the program and apply to the regular Bachelor of Commerce program
 - In response to a question about how the IFP program assessed the success of its programs, it was reported that except for assessment of students with respect to course level learning outcomes, no additional metrics have been developed to measure success

in the IFP stream. Success will be indicated by a student's degree completion. An exit survey will also be developed to gather feedback on the program.

- The Committee discussed how IFP assesses the IELTS and TOEFL tests scores, and whether supports are in place for students who score lower in certain sections of the test such as, the writing component, but meet the overall entry requirement
- The Committee discussed the potential issues in only accepting the IELTS and TOEFL tests when determining acceptance to the IFP Pathways to Business stream when the University also accepts the CAEL, MELAB and PTE tests for general admission
- The Committee suggested that:
 - A note be added to the proposal to state that students who have taken one of the other accepted University English Language Proficiency tests may be considered for admission and will be referred to the IFP for assessment
 - The chart on page 17 be modified to include only programs already approved and currently being discussed for development
 - Total operational cost values be added to page 20 in Appendix C
- The Committee requested that the APPC examine the institutional English Language Proficiency admission requirements and consider specifically whether programs should be allowed to deviate from the University's accepted list of tests

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve a new Pathways to Business delivery model, to be made available to students who do not meet the English Language Proficiency requirements to gain entry to the Bachelor of Commerce, as set out in the proposal provided to the Committee, with the requested amendments.

Carried

7. Recommendation to Create a Minor in Security Studies

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate), Rachel Bruce, Manager (Academic Programs), Faculty of Arts, and Lindsay Penner, Program Proposal Support Specialist, presented this item.

Highlights:

- The proponent introduced the proposal and explained the rationale for creating a Minor in Security Studies, highlighting the demand from the local law enforcement community for this. It was reported that the courses for the Minor in Security Studies are all currently being offered at the University.
- The Minor program will be available to all undergraduate students and will be administered by the Department of Political Science, but it will include a number of courses from several disciplines
- The Committee discussed the enrolment plan for the Minor, potential capacity, and the difficulties with predicting these numbers
- It was confirmed that the final approval authority for this proposal is the Academic Planning and

Priorities Committee

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Minor in Security Studies, effective September 2017, as set out in the proposal provided to the Committee.

Carried**8. Recommendation to Create a Minor in Arabic Language and Muslim Cultures**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate), Rachel Bruce, Manager (Academic Programs), Faculty of Arts, and Lindsay Penner, Program Proposal Support Specialist, presented this item.

Highlights:

- The proponents introduced the proposal and reported that in response to student demand the Department of Linguistics, Languages and Cultures introduced courses in Arabic language in 2013-14. The popularity of these courses, prompted the Faculty to develop the current proposal to create a Minor in Arabic Languages and Muslim Cultures.
- During consultation, it was suggested that courses relating to Muslim cultures be added to strengthen the Minor and to make it more interdisciplinary
- In response to a question, it was confirmed that there were discussions regarding the title of the Minor and the association of the Arabic language with Muslim cultures, specifically in relation to Muslims who do not speak Arabic. The proponent reported that there are plans to introduce other languages in the future, if funding can be obtained.

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Minor in Arabic Languages and Muslim Cultures, effective September 2017, as set out in the proposal provided to the Committee.

Carried**9. Recommendation of Revisions to the Bachelor of Arts in Art History**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate), Rachel Bruce, Manager (Academic Programs), Faculty of Arts, and Lindsay Penner, Program Proposal Support Specialist, presented this item.

Highlights:

- The proponents introduced the proposal and reported that a recommendation from the Department of Art's 2015 Unit Review was to revise the Bachelor of Arts (BA) in Art History. The revisions are intended to create an interdisciplinary program, which encourages students to integrate multidisciplinary courses from the Faculty of Arts. It was noted that students have not been admitted to this program since 2011-12.
- The Committee reviewed the proposed revisions and discussed the importance for the Department of Art to have a BA Art History credential

- In response to a question, it was confirmed that the BA in Art History is listed as active in the Ministry of Advanced Education Provider and Program Registry System
- The Committee requested the following changes to the proposal documents:
 - That references to 'curriculum review' be changed to unit review
 - That it be specified that courses Art History 311 and 411 will be repeatable for credit

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to the Bachelor of Arts in Art History, effective September 2017, as set out in the proposal provided to the Committee, and with the requested amendments.

Carried**10. Recommendation of a Change of Name for the Bachelor of Arts East Asia**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate Programs), Faculty of Arts, presented this item.

Highlights:

- The proponent reported that, due to an administrative error at the time of creation, the BA in East Asian Studies was titled the BA East Asia. It is being proposed that this be corrected and submitted for approval to the Ministry of Advanced Education
- There were no questions.

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve a change of name from the Bachelor of Arts in East Asia to the Bachelor of Arts in East Asian Studies, as set out in the proposal provided to the Committee.

Carried**11. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

12. Other Business

There was no other business.

13. Adjournment

Moved/Seconded

That the Academic Program Subcommittee adjourn the April 11, 2016 meeting.

Carried

The meeting was adjourned at 4:13 p.m.