



General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
APPROVED MINUTES

October 30, 2023, 2:00 - 3:00 pm

AD 167 (Governors Boardroom)

Voting Members

Robin Yates (Co-Chair)
Dawn Johnston (Academic Co-Chair)
Mark Bauer
Marjan Eggermont
Cydnee Seneviratne*
Barbara Brown
Kristin Baetz
Shazia Jinnah Morsette*

Regrets

Sheri Madigan
Kirsten Nepriily
Shawna Cunningham
Malinda Smith

Invited Guests

Rabiya Jalil* (Associate Dean, People, Culture, and Health Promotion, Cumming School of Medicine) – for item 4
Pamela Roach* (Director, Indigenous Health Education, Cumming School of Medicine) – for item 4
Shannon Cayer* (Manager, MD Admissions, Cumming School of Medicine) – for item 4
Amy Dambrowitz* (Co-Chair, Calendar and Curriculum Subcommittee) – for item 4

**Attended virtually*

Non-Voting Members

Leighton Wilks
Stefanie Hassel*
Melanie Zimmer*

Secretary

Courtney McVie

Scribe

Michelle Speta

Resource Personnel

Christine Johns

The Co-Chair called the meeting to order at 2:02 pm and confirmed quorum.

1. Approval of the Agenda & Territorial Acknowledgement

The Co-Chair provided the territorial acknowledgement.

Moved/Seconded

That the Agenda for the October 30, 2023 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chairs

Highlights:

- The Academic Co-Chair asked members to make every effort to attend meetings in-person and to notify the Secretariat if they do need to attend virtually. Members were also reminded to accept/decline calendar invitations for all meetings to allow for effective tracking of quorum.
- The Academic Co-Chair also asked members to ensure that they raise their hands before speaking to be added to the speakers' list to avoid side conversations that are difficult to hear in hybrid formats and ensure accurate minuting
- Gratitude was extended to all those who participated in the University Open House over the weekend

3. Approval of the September 25, 2023 Meeting Minutes

Documentation was circulated with the Agenda.

Moved/Seconded

That the Minutes from the September 25, 2023 Academic Planning and Priorities Committee meeting be approved.

Carried

4. Approval of an Admission Requirement for the Undergraduate Medical Education (UME) Program – Indigenous Education Requirement

Documentation was circulated with the Agenda. Rabiya Jalil (Associate Dean, People, Culture, and Health Promotion), Pamela Roach (Director, Indigenous Health Education), and Shannon Cayer (Manager, MD Admissions) from the Cumming School of Medicine presented this item.

Highlights:

- The Academic Planning and Priorities Committee (APPC) previously approved a new admissions requirement to the Medical Doctor (MD) program, whereby all 2023 matriculants and 2023-2024 applicants would be required to have completed the Indigenous Canada MOOC offered by the University of Alberta. The proponents were asked to return to APPC in fall 2024 with an expanded list of options for applicants to meet this Indigenous education requirement for future admissions.
- The Co-Chair of the Calendar and Curriculum Subcommittee (CCS) reviewed the discussion that the CCS had regarding this proposal and noted that the revisions are student-friendly as they increase the breadth of options available to them for meeting the admission requirement
- The presenters shared an overview of the expanded list of options for applicants to meet the Indigenous education requirement, which now includes University of Calgary options and expands the scope to allow students who have completed courses and credentials in Indigenous studies at other institutions to seek equivalency.
- In responses to questions, the presenters explained that:
 - The objective of the Indigenous education requirement is to ensure that incoming students have a baseline level of knowledge upon which students will build throughout the MD program

- It is anticipated that the vast majority of applicants will continue to meet the requirement by completing the Indigenous Canada MOOC, or one of the University of Calgary options. Applicants who present a course from another institution for consideration may be required to provide a copy of the course outline if the content of the course is not clearly evidenced by a transcript.
- The list of options for meeting the Indigenous education requirement will be added to the MD Admissions Applicant Manual, so that all applicants have this information well in advance of submitting their application for admission

Moved/Seconded

That the Academic Planning and Priorities Committee approve the revisions to the Indigenous Education admission requirement for the Medical Doctor (MD) Program, effective for the 2024–2025 admissions cycle onwards, as recommended by the Calendar and Curriculum Subcommittee and as set out in the documents provided to the Committee.

Carried**5. Status of Program Approvals Report**

Documentation was circulated with the Agenda. Courtney McVie (University Secretary) and Michelle Speta (Associate Secretary) presented this item.

Highlights:

- The Secretariat team provided an overview of upcoming items for the next two Committees meetings which are expected to have full agendas

6. Subcommittee Report

The Calendar and Curriculum Subcommittee provided a report for the meeting held September 21, 2023. Documentation was circulated with the Agenda for information only.

7. Other Business

There was no other business.

8. Adjournment**Moved/Seconded**

That the Academic Planning and Priorities Committee adjourn the October 30, 2023 meeting.

Carried

The meeting was adjourned at 2:41 pm.

Courtney McVie
Secretary