



UNIVERSITY OF
CALGARY

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #144
January 31, 2022, 2:00 p.m.

By Zoom platform

Voting Members

Teri Balsler, Co-Chair
Tara Beattie, Academic Co-Chair
Elena Braverman
Nicole Culos-Reed
Michael Hart
Nicole Schmidt – left during Item 7
Tanille Shandro
Malinda Smith
Dora Tam
Penny Werthner – left during Item 7
Barry Wylant

Non-Voting Members

Violet Baron
David Stewart
Melanie Zimmer – arrived during Item 6

Meeting Secretary

Cherie Tutt

Scribe

Tasha Hodzic

Staff

Elizabeth Sjogren

Regrets

Amy Warren

Guests

Signe Bray, Associate Professor, Radiology (Cumming School of Medicine) – present for Item 9
Sandra Davidson, Dean, Faculty of Nursing – present for Item 6
Ivan Detchev, Associate Head Undergraduate Studies, Schulich School of Engineering (SSE) – present for Item 5
Martin Halek, Associate Dean, Graduate Professional Programs, Haskayne School of Business (HSB) – present for Item 7
Catherine Heggerud, Director, Strategic Initiatives, HSB – present for Item 7
Kathryn King-Shier, Associate Dean (Graduate Programs), Faculty of Nursing – present for Item 6
Siu Ming Kwok, Academic Director (School of Public Policy) – present for Item 8
Mary O'Brien, Associate Dean (Policy and Program Development), Faculty of Graduate Studies – present for Item 6
Leslie Reid, Co-Chair of the Academic Program Subcommittee – present for Item 5
Bill Rosehart, Dean, SSE – present for Item 5
Meera Singh, Associate Dean Academic and Planning, Student Affairs, SSE – present for Item 5
Emmanuel Stefanakis, Department Head (Geomatics Engineering), SSE – present for Item 5
Svetlana Yanushkevich, Associate Dean Equity, Diversity and Inclusion, SSE – present for Item 5
Robin Yates, Co-Chair of the Graduate Academic Program Subcommittee – present for Items 6-9

Observers

Christine Johns, Senior Director, Program Innovation & Planning
Kelly Hoglund, Program Innovation Partner, Office of the Provost – present for Items 5-9
Elizabeth Pando, Program Innovation Partner, Office of the Provost – present for Items 5-9
Jessica Revington, Program Proposal Specialist – present for Items 5-9
Kelly Kay Spurlock, Analyst, Planning & Reviews, Office of the Provost – present for Items 5-9

The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the January 31, 2022 Academic Planning and Priorities Committee meeting be approved.

Carried

Secretary's Note: The Meeting Secretary addressed two declarations of possible conflict of interest by explaining that the members were not in a position of personal gain and could participate fully in the meeting.

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chairs remarked on the evolution of the Committee, how recent dialogue and decisions have served as a powerful learning experience, and that work on revising the program proposal guidelines and templates is occurring to reflect these learnings. The Vice-Provost (Indigenous Engagement) and the Vice-Provost (Equity, Diversity and Inclusion) were thanked for their input on the guidelines.

The Academic Co-Chair thanked the members for all the work done during this difficult time and encouraged continued self-care.

3. Program Proposal Planning Session

No questions or concerns regarding the proposals being presented were raised.

Christine Johns provided an overview of the work being done by the Program Innovation Team to ensure that the questions and feedback from the Committee is being integrated into the program approval process, including compiling a list of sample questions and key considerations, one on one preparatory meetings with proponents, and presentations, discussions with key stakeholders.

A member of the Committee suggested that it would be beneficial for the Committee to have a copy of the proposal guidelines and it was confirmed that they are still being refined and will be shared with the Committee when ready. It was reported that some information pertaining to the program approval process is available to members within the *Resources* tab on the Committee's D2L site.

The Committee suggested that the guidelines address resources and supports and how departments/programs should be engaging these and that it would be beneficial if the program templates could be updated to interweave key components relating to institutional strategies and values, in particular, Indigenous Engagement and Equity, Diversity and Inclusion (EDI).

The Committee discussed the interface between departmental progress and curriculum change.

4. Approval of the January 10, 2022 Meeting Minutes

Documentation was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on January 10, 2022 be approved.

Carried

5. Approval of the Creation of the Minor in Software Engineering

Documentation was circulated with the Agenda. Leslie Reid, Bill Rosehart and Emmanuel Stefanakis presented this item.

Highlights:

- The proponents provided an overview of the proposal for the creation of a Minor in Software Engineering, specifically explaining the evolution of the discipline, that the proposed Minor will allow students in the four-year Bachelor of Science Geomatics Engineering program to experience and participate in interdisciplinary learning while gaining skills in Software Engineering, and industry demand for graduates with this skillset. It was reported that the format of the Minor is similar to other minors within Engineering.
- In response to questions, the proponents explained that, due to the structure of the courses, the Minor is only being offered to students within the Geomatics Engineering Major at this time and that software engineering offerings may be developed and expanded to students in other programs in Engineering in the future
- The Committee commented on the innovative curriculum, noting that it is positive to see the Faculty responding to industry and student demand and acknowledging the work the Faculty has done to address and intertwine Indigenous engagement within the proposal
- The Committee suggested that proposals include more granular detail in relation to EDI principles, such as when referencing equity deserving groups, proposals should specifically state which group and the different considerations associated with it

Moved/Seconded

That the Academic Planning and Priorities Committee (APPC) approve the creation of a Minor in Software Engineering for students in the four-year Bachelor of Science Geomatics Engineering program, Schulich School of Engineering, as set out in the proposal provided to the APPC, and as recommended by the Academic Program Subcommittee.

Carried

6. Approval of the Creation of the Doctor of Nursing

Documentation was circulated with the Agenda. Sandra Davidson, Kathryn King-Shier and Mary O'Brien presented this item.

Highlights:

- The proponents reported that the proposal for the Doctor of Nursing (DN) has been updated to reflect the feedback received from the Committee at its meeting on November 22, 2021, and provided a brief overview of the changes, which have resulted in the creation of a more inclusive program
- In response to a question, the proponents explained that there will not be additional demands on academic staff
- The Committee discussed references to this being a revenue generating program, demands on academic staff and the ability for academic staff to take their research and scholarship leave, how the sustainability of a program is being assessed and monitored, funding models and budgeting processes. The proponents highlighted the need to have sustainable, revenue generating programs, which will provide the unit greater stability and create the potential to incrementally increase faculty.
- The Committee expressed its thanks to the proponents for their thorough efforts to revise the proposal to reflect the Committee's feedback and commented on the changes interweaving examples of Indigenous Engagement and EDI. It was suggested that, in future, more detail should be given when referencing equity deserving groups and that the proponents should be direct about who and how individuals from equity deserving groups will benefit.
- In response to a question, it was explained that there is not a specific follow-up process to ensure that what is articulated in the program proposal has been actioned, however there are Unit, Curriculum and Program Review processes. The Committee discussed these processes and suggested that they be reviewed/updated to ensure they are capturing Indigenous Engagement and EDI components effectively. It was noted that, as part of the academic program review portion of Quality Assurance Unit Reviews, the Provost's team can provide the approved proposal documents to the review teams, which would then allow reporting back to the Committee through the Quality Assurance Unit Review Reports and Mid-Point Progress Reports.

Moved/Seconded

That the Academic Planning and Priorities Committee (APPC) approve the creation of the Doctor of Nursing (DN) program, as set out in the documents provided to the APPC.

Carried

7. Approval of a Dual Degree Master of Management University of Calgary and Master of Innovation Technical University of Munich

Documentation was circulated with the Agenda. Robin Yates, Martin Halek and Catherine Heggerud presented this item.

Highlights:

- The proponents provided an overview of the proposal for the delivery of a Master of Management (MMgmt), University of Calgary (UCalgary), and the Master of Science (MSc), Technical University of Munich (TUM), explaining that students will complete the MMgmt in the first year of the dual degree and then in the second year students will move on to TUM and receive credit for the first year of the TUM MSc program through the successful completion of the MMgmt at UCalgary. It was reported that there are no changes to the MMgmt being proposed, and that this is a change to delivery only.

- In response to questions, the proponents reported that:
 - The Haskayne School of Business (HSB) is working on creating admissions pathways into its graduate programs for Indigenous students, however those changes will be brought forward at a later date as part of a broader proposal for admissions as this proposal is for a change to delivery only and not a change to the MMgmt
 - The language of instruction in the MSc at TUM is English
 - There is no financial relationship between UCalgary and TUM and students will pay tuition to each institution
 - The HSB has not specifically explored what supports would be in place for students at TUM as students are no longer considered UCalgary students at that point
 - UCalgary International was consulted regarding this proposal and there is a supplementary partnership agreement between UCalgary and TUM
- The Committee discussed the format of the program, specifically: why the HSB believes this will be an attractive option for students given the extended time in program and cost; what marketing and recruitment efforts will be made by the HSB to attract students to the program; the differential experience students from equity deserving groups may have in an international environment and what efforts have been made by the program to address this; who is accountable for students who participate in Dual Degrees; supports in place through UCalgary International; and reputational risk
- The Committee discussed the responsibilities of UCalgary to its students, including: the importance of preparing students and providing supports and advice on best practices to students who partake in programs outside of Canada; that UCalgary is committed to the student experience and the safety and wellness of its students, and that, given that this is a Dual Degree, supports should be made clear in the proposal; and that linkages be made between UCalgary's values and TUM's
- The Committee recommended the following amendment to the proposal: that the proponents clarify and address the resources and supports that are or will be put in place to prepare UCalgary students before they begin studying at TUM and what supports will be in place should students face challenges while at TUM, in particular with Indigenous students and students from other equity deserving groups in mind

Moved/Seconded

That the Academic Planning and Priorities Committee (APPC) approve the Dual Degree delivery of the Master of Management (University of Calgary) and the Master of Science (Technical University of Munich), effective Fall Term 2022, as set out in the proposal provided to the APPC, and as recommended by the Graduate Academic Program Subcommittee with the requested amendment to the proposal document.

Carried

Malinda Smith abstained.

8. Approval of a Load Change for the Master of Public Policy

Documentation for this item was circulated with the Agenda. Robin Yates and Siu Ming Kwok presented this item.

Highlights:

- The proponents provided an overview of the rationale for the load change for the Master of Public Policy (MPP), which removes six units of 'pre-program' preparatory courses that are required for students without the appropriate background. Students needing preparatory learning will need to successfully complete the courses (held over Fall Term block week) in order to commence the remainder of the MPP, and the School of Public Policy (SPP) will also incorporate the material from these courses into the current MPP course offerings. The MPP course load will be reduced from 39 to 33 units.
- The Committee discussed the consultation process, specifically if and how students were engaged, and the governance structure of the SPP
- The Committee recommended the following amendments to the proposal: that the proponents further clarify and address the consultation process, including an overview of student consultation and stating how Indigenous students and students from equity deserving groups were engaged, and including an overview of the SPP governing structure

Moved/Seconded

That the Academic Planning and Priorities Committee (APPC) approve the load change for the Master of Public Policy (MPP), effective July 1, 2022, as set out in the proposal provided to the APPC, and as recommended by the Graduate Academic Program Subcommittee and with the requested amendment to the proposal.

Carried

9. Approval of the Creation of the Interdisciplinary Specialization in Computational Neuroscience

Documentation for this item was circulated with the Agenda. Signe Bray and Robin Yates presented this item.

Highlights:

- The proponents provided an overview of the proposal for the creation of the Interdisciplinary Specialization in Computational Neuroscience, reporting that the program was developed by a multidisciplinary advisory team alongside the Brain and Mental Health Research Strategy team to increase neuroscience capacity at the University and to address a lack of quantitative coursework in the current program offerings, and that the proposal has been refined through various levels of consultation
- It was explained that the program will be co-hosted by Physics and Astronomy (PHAS), Faculty of Science, and the Neuroscience Graduate Program, Cumming School of Medicine
- The Committee expressed the importance of the program following through with its commitments to ensuring administrative processes are appropriate for Indigenous students

Moved/Seconded

That the Academic Planning and Priorities Committee (APPC) approve the creation of a Graduate Interdisciplinary Specialization in Computational Neuroscience within the MSc (thesis-based) and PhD programs in Neuroscience in the Cumming School of Medicine, effective Fall term 2022, as set out in the proposals provided to the APPC, and as recommended by the Graduate Academic Program Subcommittee.

Carried

Moved/Seconded

That the Academic Planning and Priorities Committee (APPC) approve the creation of a Graduate Interdisciplinary Specialization in Computational Neuroscience within the MSc and PhD programs in Physics and Astronomy in the Faculty of Science, effective Fall term 2022, as set out in the proposals provided to the APPC, and as recommended by the Graduate Academic Program Subcommittee.

Carried**10. Future Outlook**

The Chair made no remarks.

11. Subcommittee Reports: Academic Program Subcommittee December 6, 2021, Calendar and Curriculum Subcommittee December 16, 2021, and Graduate Academic Program Subcommittee January 19, 2022

Documentation for this item was circulated with the Agenda for information only.

12. Status of Program Approvals Report

Documentation for this item was circulated with the Agenda for information only.

13. Other Business

Members were encouraged to participate in and promote EDI week, which is occurring January 31 to February 4, 2022.

14. Adjournment**Moved/Seconded**

The January 31, 2022 Academic Planning and Priorities Committee meeting was adjourned by consensus.

Carried

The meeting was adjourned at 4:03 p.m.

Cherie Tutt
Meeting Secretary