



UNIVERSITY OF  
CALGARY

General Faculties Council  
**ACADEMIC PLANNING AND PRIORITIES COMMITTEE**  
Approved Minutes

Meeting #139  
October 18, 2021, 2:00 p.m.

By Zoom platform

***Voting Members***

Teri Balsler, Co-Chair  
Tara Beattie, Academic Co-Chair  
Elena Braverman  
Nicole Culos-Reed  
Michael Hart  
Nicole Schmidt  
Tanille Shandro - arrived during Item 2  
Malinda Smith  
Dora Tam  
Amy Warren  
Penny Werthner  
Barry Wylant

***Non-Voting Members***

Violet Baron  
David Stewart  
Melanie Zimmer - arrived during Item 2

***Meeting Secretary***

Cherie Tutt

***Scribe***

Tasha Hodzic

***Guests***

Leslie Reid, Vice Provost, Teaching and Learning – present for Item 4  
Sherry Weaver, Associate Dean, Haskayne School of Business (HSB) – present for Item 4

***Observers***

Kelly Hogle, Program Proposal Specialist – present for Item 4  
Christine Johns, Senior Director (Academic & International Strategies)  
Kelly Kay Spurlock, Analyst, Planning & Reviews, Office of the Provost – present for Item 4

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The Co-Chair called the meeting to order at 2:04 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the October 18, 2021 Academic Planning and Priorities Committee meeting be approved.

**Carried**

## **2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair and Academic Co-Chair encouraged members to be patient and kind as more staff and students are transitioning to in-person learning.

The Academic Co-Chair noted the discussion and planning across campus regarding modality of courses for the return to in-person learning and encouraged members to contact their Associate Deans for Teaching and Learning for guidance or advice for supporting student experience. The Academic Co-Chair also reported on the municipal election being held and reported that flu vaccinations are now available on campus.

## **3. Approval of the September 27, 2021 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

### **Moved/Seconded**

That the Minutes of the Academic Planning and Priorities Committee meeting held on September 27, 2021 be approved with the reported amendments.

**Carried**

Nicole Culos-Reed abstained.

## **4. Approval of the Changes to the Bachelor of Commerce (Cooperative Education) Program**

Documentation for this item was circulated with the Agenda. Sherry Weaver and Leslie Reid presented this item.

Highlights:

- The proponents provided an overview of the proposed change, which reduces the number of required work terms for the Bachelor of Commerce (Co-operative Education) (BComm (Co-op)) program from three to two work terms. The proponents reported that the reduction in work terms is in response to students withdrawing early from the BComm (Co-op program) as a result of securing employment for post-graduation after completing two work terms and that students can still take up to 4 work terms.
- In response to questions, it was explained that:
  - There is no impact from this change to HSB's membership standing with Co-operative Education and Work-Integrated Learning Canada (CEWIL Canada)
  - Cooperative Education terms are set-up as a course for each term and have a faculty member supervising the students on deliverables and learning objectives, students receive additional support through the HSB career centre and there may be a need for additional faculty supervision if the program enrollment increases
  - The majority of historical enrollments for the Co-op program are from accounting students who participate in work terms with large accounting firms, the HSB will engage with the Office of Indigenous Engagement on initiatives to offer Co-op work placements with Indigenous organizations and community-based work for Indigenous students

- Data on the composition of students who are eligible or participating in the BComm (Co-op program) has not historically been collected or reviewed, however the admission form was changed this year, so that this type of data can be considered in the future to further develop on equity, diversity and inclusion initiatives for the program
- The Committee commented on the positive outcomes associated with the proposed change to the required number of work terms, specifically time in-program and cost reductions, which may allow for students to access other learning opportunities such as embedded certificates or exchange programs

**Moved/Seconded**

That the Academic Planning and Priorities Committee approve the change to the Bachelor of Commerce Cooperative Education Program, as set out in the proposal provided to the Committee.

**Carried**

**5. Approval of the Dissolution of the Campus, Facilities and Development Subcommittee (CFDS)**

Documentation for this item was circulated with the Agenda. Teri Balsler presented this item.

**Highlights:**

- The proponent highlighted the previous discussion of this item at the September 27, 2021 Committee meeting and provided an update on the steps taken to inform the CFDS Academic Co-Chair and committee members of the CFDS dissolution
- Several members of the Committee reported on dialogue with their representative groups regarding the CFDS dissolution and thanked the Co-Chairs for withdrawing the motion at the September 27, 2021 meeting in order to allow for this. The AUPE representative expressed objection to the dissolution of the CFDS and the Committee discussed the process that should occur for changes to Committees and it was confirmed members will be informed in advance of changes being made to a Committee or Subcommittee.
- The Committee discussed the importance of ensuring meaningful consultation and discussion of items relating to technological and physical infrastructure as it relates to academic priorities and plans, and it was confirmed that items of this nature will come forward to the Academic Planning and Priorities Committee for discussion
- The Committee then discussed the intersection between items such as the University's Campus Master Plan and Indigenous ways of knowing, doing, connecting and being

**Moved/Seconded**

That the Academic Planning and Priorities Committee dissolve the Campus, Facilities and Development Subcommittee (CFDS) effectively immediately, as presented to the Committee.

**Carried**

Malinda Smith abstained.

## 6. Future Outlook

Teri Balsler presented this item. The Co-Chair explained that this item allows for discussion of matters that have future impacts for the Committee.

- The Senior Director (Academic & International Strategies) reported on the modified program approval process that was approved by the Ministry during summer 2021
- The Committee commented on the support provided by the Program Innovation team to ensure seamless progression of program approvals through the University governance system and Ministry of Advanced Education
- The Committee discussed:
  - The need to optimize processes while maintaining quality and to provide flexibility to offer smaller scale initiatives, such as pilot programs
  - The different considerations for developing either course-based or thesis-based programs
  - Incorporating Indigenous leadership into the development of initiatives or programs for Indigenous students

## 7. Academic Program Subcommittee and Calendar and Curriculum Subcommittee Reports

Documentation for this item was circulated with the Agenda for information only.

## 8. Status of Program Approvals Report

Documentation for this item was circulated with the Agenda for information only.

## 9. Other Business

There was no other business.

## 10. Adjournment

### **Moved/Seconded**

That the Academic Planning and Priorities Committee adjourn the October 18, 2021 meeting.

**Carried**

The meeting was adjourned at 2:55 p.m.

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Cherie Tutt  
Meeting Secretary