



UNIVERSITY OF
CALGARY

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #131
March 15, 2021, 2:00 p.m.

By Zoom platform

Voting Members

Dru Marshall, Co-Chair
Tara Beattie, Academic Co-Chair
Elena Braverman
Nicole Culos-Reed
Frank Finley
Andy Knight
Amy Warren
Penny Werthner

Regrets

Tanille Shandro
Barry Wylant

Guests

Susan Barker, Vice-Provost (Student Experience) – present for Items 7-14
Jennifer de Roaldes, Associate Registrar (Admissions and Recruitment) – present for Item 9
Jodie McGill, Team Lead – Undergraduate Program, Faculty of Kinesiology – present for Item 4
David Paskevich, Associate Dean (Academic), Faculty of Kinesiology – present for Item 4
Ellen Perrault, Dean, Faculty of Social Work – present for Item 15
Leslie Reid, Vice-Provost (Teaching and Learning) – present for Item 4
Angelique Saweczko, Registrar – present for Items 10-14
Catherine Valestuk, Assistant Dean (Recruiting and Admissions), Faculty of Law – present for Item 8
Robin Yates, Dean and Vice-Provost (Graduate Studies) – present for Items 5 and 6

Observers

Sara Fedoruk, Analyst, Planning & Reviews, Office of the Provost – present for Items 4 and 15
Christine Johns, Senior Director (Academic & International Strategies)
Jessica Revington, Program Proposal Specialist, Office of the Provost – present for Item 4

Non-Voting Members

Violet Baron
David Stewart
Florentine Strzelczyk – arrived during Item 2
Melanie Zimmer

Secretary

Susan Belcher

Scribe

Jaclyn Carter

Staff

Elizabeth Sjogren

The Co-Chair called the meeting to order at 2:04 p.m. and confirmed quorum.

1. Approval of the Agenda**Moved/Seconded**

That the Agenda for the March 15, 2021 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- An overview of the provincial government's recent request for micro-credential proposals, of which the University was permitted to submit three
- An update on the development of the University budget, highlighting the 6% provincial budget cut and that the process is moving apace for Board of Governors approval in March

In response to questions, it was explained that:

- Micro-credentials and stackable degree programs are key areas of focus at the University, and these program delivery models relate to the government's focus on job creation
- Work-integrated learning will be a metric for performance-based budgeting, and new program development must be tied to economic outcomes and employment data
- The government's focus on employment and job creation is cyclical, and these cycles typically last three to four years

The Academic Co-Chair made no remarks.

3. Approval of the February 22, 2021 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on February 22, 2021 be approved.

Carried

4. Name Change for the Bachelor of Kinesiology and Bachelor of Science Specialization in 'Mind Sciences in Kinesiology'

Documentation for this item was circulated with the Agenda. Leslie Reid, David Paskevich and Jodie McGill presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that the proposed name change to 'Motor and Psychosocial Aspects of Movement' responds to a 2019-2020 curriculum review and

feedback from students, faculty, alumni, and the community that the Specialization needs to be modernized, as the current name is outdated and does not capture the fields that the Specialization actually encompasses. It was explained that the proposed name better reflects the focus and breadth of the Specialization and will provide greater clarity on the skills and knowledge obtained in the program.

- The Committee suggested that the statement “A summary of feedback will be included in this proposal prior to its review at APS” be removed from the proposal before being submitted to the Ministry of Advanced Education

Moved/Seconded

That the Academic Planning and Priorities Committee approve a change of name of the Specialization in the Bachelor of Kinesiology, from ‘Mind Sciences in Kinesiology’ to ‘Motor and Psychosocial Aspects of Movement’, effective July 1, 2021, as set out in the proposal provided to the Committee and as recommended by the Academic Program Subcommittee.

Carried

Moved/Seconded

That the Academic Planning and Priorities Committee approve a change of name of the Specialization in the Bachelor of Science, from ‘Mind Sciences in Kinesiology’ to ‘Motor and Psychosocial Aspects of Movement’, effective July 1, 2021, as set out in the proposal provided to the Committee and as recommended by the Academic Program Subcommittee.

Carried

5. Graduate Academic Program Subcommittee Report for the February 17, 2021 Meeting

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

The presenter provided an overview of the report, highlighting recent Graduate Calendar clean-up and the alignment of regulatory pieces with the main University Calendar.

6. Changes to A.5 Offer of Admission in the Graduate Chapter of the University Calendar

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

Highlights:

- The proponent provided an overview of the changes, which would add a \$500 admission deposit to all graduate certificate and diploma programs, the number of which have grown in recent years. It was explained that; the deposit is later applied to a student’s tuition fees, that this aligns with current practice for undergraduate and course-based graduate programs, that the deposit will function as an enrolment management lever, that all Faculties currently offering these programs were consulted, and that any fees accumulated from students who do not ultimately attend the University will be directed to students as part of the Graduate Award Competition.
- In response to a question, it was explained that, due to system limitations, the Faculty of Graduate Studies (FGS) is not able to assess higher admission deposits for some programs, that this type of change requires manual intervention for each student paying an admission deposit, and that one rate is

preferable and sufficient for the purposes of managing enrolment

- The Committee noted that the admission deposit applied to undergraduate programs has alleviated many issues with enrolment management

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to section A.5 *Offer of Admission* in the Graduate Chapter of the University Calendar, as set out in the document provided to the Committee and as recommended by the Graduate Academic Program Subcommittee.

Carried

7. Calendar and Curriculum Subcommittee Report for the February 18, 2021 Meeting

Documentation for this item was circulated with the Agenda. Susan Barker presented this item.

There were no questions.

8. Changes to the Admissions Process for the Juris Doctor Program to add an Indigenous Admission Process

Documentation for this item was circulated with the Agenda. Susan Barker and Catherine Valestuk presented this item.

Highlights:

- The proponents provided an overview of the changes, explaining that the Indigenous Admission Process (IAP) is intended to ensure equitable access for Indigenous learners to the Law school and to facilitate greater participation in the legal profession by Indigenous peoples, who are underrepresented in the legal profession. It will also enrich the intellectual and cultural life of the Law school.
- In response to a question, it was explained that the essay is an optional component of IAP, and most students take advantage of the essay as well as the Special Facts section to provide the Faculty of Law with a more fulsome picture of their path to a legal education. It was noted that the Faculty will consider adding an oral option in place of an essay for Fall 2022 admissions.
- The Committee discussed that:
 - The Faculty consulted with the Vice-Provost (Indigenous Engagement), the Law Society of Alberta Indigenous Liaison and Indigenous students on the Indigenous Support Committee to create the IAP
 - 33 Indigenous scholars applied to the law school this year, underscoring the timeliness of a formal admissions process
 - The Faculty of Law is leading the way for Black and Indigenous admissions in Canada
- The Committee suggested that the spelling of Métis be corrected in Appendix 3

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to the admissions process for the Juris Doctor program, effective for the Fall 2021 intake onward, as set out in the documents provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee.

Carried**9. Changes to Section A.5.1.1 Admission Requirements in the University Calendar**

Documentation for this item was circulated with the Agenda. Susan Barker and Jennifer de Roaldes presented this item.

Highlights:

- The proponents provided an overview of the changes, explaining that locally-developed courses considered for High School Admissions are revised, added and removed on an annual basis, and that the proposed changes ensure that the Admissions Office can support curriculum changes for locally-developed courses and allow greater flexibility to adapt to high school curriculum changes as they arise
- There were no questions

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to section A.5.1.1 *Admission Requirements* in the University Calendar, effective for the Fall 2022 intake, as outlined in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee.

Carried**10. Changes to Co-Operative Education/Internship in the University Calendar**

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the changes, explaining that, with the creation of the Experiential Learning Plan (the Plan), it is important that the Calendar align with the Plan and that the University develop commensurate practices across Faculties, including a common vocabulary for opportunities such as capstone projects, community-engaged learning, co-operative education and internship opportunities. It was noted that this section of the Calendar will evolve as the Plan develops and that there is work to be done regarding practicum courses, which are interpreted differently across the institution.
- In response to questions, it was explained that these regulations only pertain to undergraduate programs, and that FGS is working to develop graduate-specific regulations for work-integrated learning
- The Committee discussed:
 - The difference between community-engaged learning as experiential learning and the narrower focus of community-engaged learning opportunities as part of work-integrated learning

- The safety aspect of a co-op or practicum placement and what barriers to leaving an unsafe placement may exist in the current phrasing in 3.4 Withdrawal Policies
- The Committee suggested:
 - That the definition of community-engaged learning be distinguished from projects and placements within community-engaged learning opportunities
 - That “Undergraduate” be added to 2. Co-Operative Education/Internship Programs
 - Minor editorial changes, including consistency in the presentation of “co-op”
 - That the proponents return at a later date to propose a new “Safety in the Workplace” section that helps mitigate safety issues for students engaged in work-integrated learning

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to the *Co-operative Education/Internship* section of the University Calendar, as set out in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, with the requested amendments.

Carried**11. Changes to Sections F.3.1 Academic Standing and F.3.2 Unsatisfactory Standing in the University Calendar**

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the changes, which clarify student standing while on suspension and a student’s return from a suspension, specify under which standings students are eligible to progress in program, aim to align with existing academic progression regulations, and incorporate FGS regulations for academic and unsatisfactory standing
- The Committee discussed whether a permanent notation on the student’s transcript for suspensions is needed, and it was reported that non-academic and academic misconduct suspensions are noted differently on the transcript
- The Committee suggested that, for cases of non-academic misconduct suspensions, the regulation make it clear that the notation will only appear on the student’s transcript for the period of suspension

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to sections F.3.1 *Academic Standing* and F.3.2 *Unsatisfactory Standing* in the University Calendar, as set out in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, with the requested amendment.

Carried

12. Changes to Sections H.8 Convocation, H.9.1 Hoods and H.9.3 Gowns in the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the changes, which respond to the addition of new credentials in recent years and changes to the style of gowns for doctorate programs to align with the North American Intercollegiate Code. It was explained that there will now be one gown for all doctorate degrees, with a hood colour to distinguish between disciplines, and that the proponents consulted with the Werklund School of Education, which was the only discipline to offer a doctorate program, and the FGS, and no concerns were expressed
- The Committee suggested a minor editorial change

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to sections H.8 *Convocation*, H.9.1 *Hoods* and H.9.3 *Gowns* in the University Calendar, as set out in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee.

Carried

13. Changes to Sections I.2 Reappraisal of Graded Term Work and I.3 Reappraisal of Academic Assessments (Final Grades) in the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the changes, which aim to alleviate confusion regarding the finality of the reappraised grade and to tighten the deadlines for requests for reappraisal of an academic assessment to better align with timelines for academic reviews. It was noted that the Spring and Summer intersessions have been assigned one deadline for both terms because of the variation in course delivery during this time period.
- The Committee discussed the discretion of Department Heads regarding reappraisals and the ambiguity in the process for requesting a reappraisal of graded term work. It was noted that some Department Heads don't know if they have the authority to change a grade if the instructor feels otherwise, and that The University of Calgary Faculty Association has weighed in on this issue recently, as concerns were expressed that Department Heads were making reappraisal decisions without making the proper arrangements for a reappraisal. It was suggested that Associate Deans be consulted to establish some operating standards as opposed to changing the University regulations in this regard.
- The Committee suggested:
 - The sentence under I.2, which clarifies that a reappraised grade is final, be copied into I.3 for consistency and clarity
 - The first sentence in paragraph two of I.2 be removed

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to sections I.2 *Reappraisal of Graded Term Work* and I.3 *Reappraisal of Academic Assessments (Final Grades)* in the University Calendar, as set out in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, with the requested amendments.

Carried

14. Changes to Sections P. Statement of Intellectual Honesty, Q. Statement on Principles of Conduct, R. Student Academic Misconduct and S. Integrity in Scholarly Activity in the Graduate Chapter of the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the changes, explaining that these changes reflect clean-up of the Graduate Chapter to align with changes recently made to these sections in the main University Calendar
- There were no questions

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to sections P. *Statement of Intellectual Honesty*, Q. *Statement on Principles of Conduct*, R. *Student Academic Misconduct*, and S. *Integrity in Scholarly Activity* in the Graduate Chapter of the University Calendar, effective for the 2021-2022 Calendar, as set out in the documents provided to the Committee and as recommended by the Graduate Academic Program Subcommittee.

Carried

15. Quality Assurance Unit Review Report for the Faculty of Social Work

Documentation for this item was circulated with the Agenda. Dru Marshall and Ellen Perrault presented this item.

Highlights:

- The Co-Chair provided an overview of the quality assurance (QA) review process and explained that reviews occur every five to seven years and include a self-study, a review conducted by internal and external reviewers, a report with reviewer recommendations and the unit's responses, and a final public report
- The presenters reported on the progress of the Faculty of Social Work recommendations in its 2020 unit review, noting that:
 - Many actions have already been taken, including the establishment of an Equity Action Committee and a Mental Health Committee
 - The report reflects the Faculty of Social Work's desire to establish a brand grounded in community connections and highlight its strengths in community-based research

- The Committee discussed:
 - The Faculty's prioritizing of the hiring and re-employment of AUPE staff members, noting efforts to balance staff workloads to encourage participation on committees and in professional development opportunities
 - The Faculty's compliance with the Collective Agreement in terms of its hiring of part-time, limited-term instructors. It was explained that the Faculty has, in the past, hired sessional instructors at a high rate, and it is thought that limited-term positions will provide better support to instructors than sessional positions could. It was also noted that there is limited funding for tenure-track positions, but some are forthcoming.
 - The difficulties with conducting a unit review remotely and the work of the Provost's Office staff to support the unit review process

16. GFC and GFC Standing Committee Meeting Schedules

Documentation for this item was circulated with the Agenda for information only.

17. Status of Program Approvals Report

Documentation for this item was circulated with the Agenda for information only.

18. Other Business

There was no other business.

19. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the March 15, 2021 meeting.

Carried

The meeting was adjourned at 3:40 p.m.

Susan Belcher
University Secretary