



UNIVERSITY OF
CALGARY

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #128
January 11, 2021, 2:00 p.m.

By Zoom platform

Voting Members

Dru Marshall, Co-Chair
Tara Beattie, Academic Co-Chair
Elena Braverman
Nicole Culos-Reed
Frank Finley
Andy Knight
Tanille Shandro
Penny Werthner
Barry Wylant

Regrets

Amy Warren

Guests

Susan Barker, Co-Chair, Calendar and Curriculum Subcommittee and Vice-Provost (Student Experience) – present for Items 8-10
Deborah Book, Legal Counsel – present for Item 10
Melissa Boyce, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts – present for Item 5
Leslie Reid, Co-Chair, Academic Program Subcommittee and Vice-Provost (Teaching and Learning) – present for Items 4-5
Angelique Saweczko, Registrar – present for Items 8-9
Trevor Stark, Assistant Professor, Department of Art, Faculty of Arts – present for Item 6
Virginia Tumas, Vice Dean, Faculty of Arts – present for Items 5-6

Observers

Sara Fedoruk, Analyst, Planning & Reviews, Office of the Provost – present for Item 5
Christine Johns, Senior Director (Academic & International Strategies)
Elizabeth Pando, Program Proposal Specialist, Office of the Provost – present for Item 5
Rahim Pira, Program Proposal Assistant, Office of the Provost – present for Item 5
Jessica Revington, Program Proposal Assistant, Office of the Provost – present for Item 5

Non-Voting Members

Violet Baron – left after Item 8
David Stewart
Florentine Strzelczyk – arrived during Item 2
Melanie Zimmer

Secretary

Susan Belcher

Scribe

Jaclyn Carter

Staff

Elizabeth Sjogren

The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

1. Approval of the Agenda**Moved/Seconded**

That the Agenda for the January 11, 2021 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- An overview of the University's budget process and its current status as it moves towards Board of Governors approval in March
- An overview of the current status of the Growth Through Focus vision (GTF) and plans for a University community Zoom Congress
- An overview of the anticipated transition of the leadership of the Committee when the new Provost and Vice-President (Academic) begins on April 1
- An overview of how the recent changes to provincial COVID-19 guidelines have affected University operations

The Academic Co-Chair welcomed the Committee members back following the holiday break and noted that it is anticipated that the Committee will have a very busy term. The Co-Chair was thanked for her hard work and leadership at the University and of this Committee.

3. Approval of the December 14, 2020 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on December 14, 2020 be approved, with the requested amendment.

Carried

4. Academic Program Subcommittee Report for the December 14, 2020 Meeting

Documentation for this item was circulated with the Agenda. Leslie Reid presented this item.

The presenter remarked that, in the time since embedded certificates were introduced a year ago, the Academic Program Subcommittee has learned to support units in developing these credentials and to thoughtfully consider what the credential means for students.

5. Approval of the Creation of an Embedded Certificate in Pluralism and Global Citizenship

Documentation for this item was circulated with the Agenda. Leslie Reid, Melissa Boyce and Virginia Tumas

presented this item.

Highlights:

- The Co-Chair provided an overview of the University's relationship with His Highness the Aga Khan, highlighting that the creation of the Embedded Certificate in Pluralism and Global Citizenship (the Certificate) is part of a larger initiative at the University which aims to increase Canadians' understanding of pluralism in conjunction with the Aga Khan University
- The proponents provided an overview of the proposal, explaining that the Certificate will encourage students to adopt an ethic of respect for diversity and an understanding of pluralism that is framed by the Global Centre for Pluralism in Ottawa
- In response to questions, it was explained that:
 - The Program Coordinator role will be filled by an academic staff member
 - Students were consulted to ensure the pathway through the Certificate was clear, and once the Certificate is launched it is possible that alumni of the program will be consulted or included on the Advisory Committee
 - The required courses in the Certificate will be taught by continuing academic staff, and the salaries, wages and benefits outlined in the budget reflect sessional replacements to accommodate academic staff teaching in the Certificate program
 - The course content of the electives for the Certificate will not be adjusted to fit the curriculum of the Certificate, but have been selected because their content already includes subject matter pertinent to pluralism and global citizenship
 - The Advisory Committee will monitor the list of electives to ensure it is current and appropriate for the Certificate
 - Enrolment estimates are deliberately conservative, but the proposal builds in scalability to account for higher enrolment numbers
- The Committee discussed:
 - Which Faculties contributed to the creation of the Certificate and how the list of electives was established
 - The administrative home of the Certificate in the Faculty of Arts
 - The composition of the Advisory Committee, and it was noted that this will include member representatives from all Faculties that make major contributions through the list of elective courses
 - The Certificate's course requirements, and it was noted that, while the introductory and capstone courses are required, the remaining electives allow students to focus on issues that arise in their own discipline or areas of personal interest
 - The integration of experiential learning into the Certificate
 - The Certificate's alignment with the University's various strategic plans and its commitment to equity, diversity and inclusion (EDI)
 - While enrolment in the capstone course is restricted to students registered in the Certificate, the introductory course is open to all students
- The Committee suggested Sustainability 201 be included in the list of electives, and that it also be clarified that Sustainability 201 is a prerequisite for Sustainability 401

Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of an Embedded Certificate in Pluralism and Global Citizenship, as set out in the proposal provided to the Committee and as recommended by the Academic Program Subcommittee, effective August 15, 2021, with the requested amendments.

Carried**6. Recommendation of a Name Change from the Department of Art to the Department of Art and Art History**

Documentation for this item was circulated with the Agenda. Virginia Tumaszk and Trevor Stark presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that the proposed name change most accurately reflects the strengths of the Department of Art, which features both contemporary studio practice and historical reflection on global art practices, that this proposal received unanimous support from the Department and Faculty, and that the Department hopes that this name change will signal that it is a site of transdisciplinary and interdisciplinary research
- In response to questions, it was explained that:
 - The name change will align the Department with other Art and Art History departments across Canada
 - Art Historians have always worked within the Department of Art
- The Committee discussed:
 - The make-up of the Department and the research foci of recent faculty hires
 - The potential for increased visibility of the strengths of the Department across campus and externally

Moved/Seconded

That the Academic Planning and Priorities Committee recommend that the General Faculties Council approve the change of name of the Department of Art in the Faculty of Arts to the Department of Art and Art History.

Carried**7. Approval of the 2020-2021 Campus Facilities and Development Subcommittee Work Plan**

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk, Chair, Campus and Facilities Development Committee, presented this item.

Highlights:

- The proponent provided an overview of the Subcommittee's work plan and explained its roles and responsibilities
- In response to a question, it was explained that the Subcommittee reviews space plans for different Faculties each year

Moved/Seconded

That the Academic Planning and Priorities Committee approve the Campus and Facilities Development Subcommittee Work Plan for the 2020-2021 academic year, in the form provided to the Committee.

Carried

8. Approval of Changes to B.4 Graduate Level Courses in the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that these changes aim to eliminate any confusion for graduate students who want to take undergraduate courses and undergraduate students who want to take graduate courses, and to clarify the processes and fees associated with these courses
- In response to questions, it was explained that:
 - The approval process for an undergraduate student who wants to take a graduate-level course has not changed
 - The proposed change does not preclude a junior undergraduate student from taking a graduate-level course, as long as they follow their Department and Faculty approvals processes to do so

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to section B.4 *Graduate Level Courses* in the University Calendar, as set out in the documents provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee and the Graduate Academic Program Subcommittee.

Carried

9. Approval of Changes to B.16 Change of Personal Information in the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that the proposed changes provide clarity on why the University collects personal information and what Freedom of Information and Protection of Privacy laws the University is beholden to, give students the opportunity to add a preferred name in their Student Centre, clarify what is considered to be the appropriate use of the preferred name option, and include a clarifying section on providing an emergency contact
- In response to questions, it was explained that:
 - If a student notices that their preferred or legal name is not appearing as desired on University platforms such as Zoom, they should contact Enrolment Services for support

- There are some University guidelines for the use of students' emergency contact information, but there are not currently any guidelines clarifying what the University deems an emergency. It was noted that students can misunderstand the function of the emergency contact in their Student Centre, and the proposed changes aim to clarify this.
- The proposed changes do not affect the process for students who wish to change their surname following a marriage, but incorporate broader language to encompass all types of legal name changes. It was noted that the Calendar entry also links to the Registrar website where additional information on legal name changes is provided.
- The Committee discussed:
 - The importance of the preferred name for transgender students
 - How the University's commitment to EDI will determine what data is collected from students

Moved/Seconded

That the Academic Planning and Priorities Committee approve the changes to section B.16 *Change of Personal Information* in the University Calendar, as set out in the documents provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee and the Graduate Academic Program Subcommittee.

Carried

10. Revisions to the Student Non-Academic Misconduct Policy & Procedure

Documentation for this item was circulated with the Agenda. Susan Barker and Deborah Book presented this item.

Highlights:

- The proponents explained the Student Non-Academic Misconduct Policy's (the Policy) initial creation and previous revisions and then provided an overview of the proposed changes, which respond to major changes to the Student Academic Misconduct Policy, the Student Misconduct and Academic Appeals Policy, and the Sexual Violence Policy
- The proponents highlighted the changes, which clarify the process for managing criminal proceedings and simultaneous conduct complaints, the process for returning to studies after a suspension, and adherence to professional codes of conduct in the professional faculties and how these codes may impact University conduct decisions. The proponents noted that the changes also introduce informal resolutions for some misconduct matters, and remove reference to students enrolled at the University of Calgary in Qatar (UCQ) as these students will now be governed under a separate, locally-managed policy and operating standard that acknowledges the local cultural context and legal code.
- In response to questions, it was explained that:
 - UCQ does not have the same infrastructure as the main campus, and the rules and expectations of University students here may not make sense in Qatar
 - UCQ's governing structure includes the Dean, an administrative team, an academic council and a Board of Trustees, and the role of these as they relate to the creation, approval, and implementation of a local non-academic misconduct guideline document was described. Though some concern was expressed about the Dean of UCQ having final approval authority over this guideline, it was noted that the University is comfortable with this given the robust

administrative team governing the campus and their familiarity with the local context.

- References to non-academic misconduct in an online environment are meant to capture University tools such as TopHat, and references to other online and social media platforms are intentionally broad
- The Committee discussed:
 - Central administration of the Policy in the Student Conduct Office, noting that the Policy does not cover academic matters
 - The consultations that have taken place and the feedback received through consultation to date
 - How the Policy, originally created in 2010, reflects the maturation of the University
 - The use of the word “complaint” instead of “allegation” as a reporting vehicle
 - How graduate students were consulted and contributed to these changes
- The Committee suggested some minor editorial changes and suggestions, including that “allegations” be changed to “complaints” in section 3.j to maintain consistency

11. Graduate Academic Program Subcommittee Report for the December 16, 2020 Meeting

Documentation for this item was circulated with the Agenda for information only.

There were no questions.

12. Status of Program Approvals Report

Documentation for this item was circulated with the Agenda for information only.

There were no questions.

13. Other Business

There was no other business.

14. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the January 11, 2021 meeting.

Carried

The meeting was adjourned at 3:30 p.m.