



UNIVERSITY OF
CALGARY

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #120
May 25, 2020, 2:00 p.m.

By Zoom platform

Voting Members

Dru Marshall, Co-Chair
Tara Beattie, Academic Co-Chair
Elena Braverman
Frank Finley
Dawn Johnston
Andy Knight
Jackie Sieppert
Tanille Shandro

Regrets

Nicole Culos-Reed
Barry Wylant

Guests

George Colpitts, Associate Dean (Research), Faculty of Arts – present for Item 5
Danelle Greebe, Associate Director, Domestic Programs, Faculty of Continuing Education – present for Item 6
Rosanna Quintieri, Program Manager, Faculty of Continuing Education – present for Item 6
Leslie Reid, Vice-Provost (Teaching and Learning) and Co-Chair, Academic Program Subcommittee – present for Items 7-11
Melanee Thomas, Graduate Program Director, Department of Political Science, Faculty of Arts – present for Item 5
Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts – present for Items 7-11
Robin Yates, Dean and Vice-Provost (Graduate Studies) and Co-Chair, Graduate Academic Program Subcommittee – present for Items 4 and 5

Observers

Sara Fedoruk, Analyst, Planning and Reviews, Office of the Provost – present for Items 5-11
Tasha Hodzic, Office of the Secretariat
Kelly Hoglund, Program Proposal Specialist, Office of the Provost – present for Items 5-11
Christine Johns, Senior Director (Academic & International Strategies)

Non-Voting Members

Violet Baron
Paul Rogers – arrived during Item 5
Florentine Strzelczyk – arrived during Item 5
Melanie Zimmer

Secretary

Susan Belcher

Scribe

Jaclyn Carter

The Co-Chair called the meeting to order at 2:01 p.m. and confirmed quorum.

1. Approval of the Agenda**Moved/Seconded**

That the Agenda for the May 25, 2020 Academic Planning and Priorities Committee meeting be approved.

Carried**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in her remarks:

- The Crisis Management Team is working with Faculties to ensure consistency across all units with regards to the Fall 2020 term, and further announcements regarding the Fall term are expected by the end of May
- The University is hosting a town hall on May 28th, 2020 to connect with academic staff on issues they are currently facing, and a town hall for the broader University community will follow this
- Announcements regarding summer camps, international activities, and the re-opening of the University are all expected to go out next week
- In response to a question, the Co-Chair clarified that ‘international activities’ encompasses incoming and outgoing international students and academic staff. It was also noted that the Graduate Students’ Association will be consulted on issues affecting international graduate students at an upcoming meeting.

The Academic Co-Chair made no remarks.

3. Approval of April 27, 2020, May 4, 2020, and May 14, 2020 Meeting Minutes

Documentation for this item was circulated with the Agenda.

There were no questions.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee special meeting held on April 27, 2020 be approved.

Carried**Moved/Seconded**

That the Minutes of the Academic Planning and Priorities Committee meeting held on May 4, 2020 be approved.

Carried**Moved/Seconded**

That the Minutes of the Academic Planning and Priorities Committee special meeting held on May 14, 2020 be approved.

Carried

4. GAPS Report for the April 22, 2020 Meeting

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

There were no questions.

5. Creation of a Course-Based Master of Arts in Political Science

Documentation for this item was circulated with the Agenda. Robin Yates, Melanee Thomas, and George Colpitts presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that the University is one of only a few institutions in the U15 that does not have a course-based Master of Arts (MA) program in Political Science, and that students typically select a course-based MA in order to fast track their progress towards a Doctor of Philosophy (PhD) degree or to move on to other opportunities more quickly
- In response to questions, it was explained that:
 - Political Science programs in Canada do not privilege a thesis-based MA over a course-based MA when considering PhD applications for admission, as course-based programs typically include a major research paper that is SSHRC-eligible and demonstrates sufficient preparation for PhD-level research
 - Applications to graduate programs in the Department of Political Science (the Department) are up considerably this year, and the course-based program will allow the Department to ensure admissions continue to increase and subsequently stabilize at a sustainable level
 - It is anticipated that adding a course-based program will expand the applicant pool
 - Students in their first year of the MA program are able to switch from the course-based to the thesis-based stream, and vice versa, in order to complete the program that best suits their interests and goals
 - Political Science programs across the country differ in the number of units required in course-based programs, and the logic behind the Department's choice of 24 units is that the workload mirrors that of the thesis-based program
 - Several programs at the University rely on the proposed model that sees students complete a major research paper over the Spring/Summer term, with faculty members supervising students at one third of a load without additional remuneration. The proponents noted that the Graduate Program Committee takes workload into account when processing admissions so that faculty members are not overloaded.
 - The Faculty of Arts is working to create formal guidelines for supervision of major research papers, expected to be complete before this program launches, which will align with the Collective Agreement on how course-based supervision over the Spring/Summer term is to be weighted so as to mitigate financial risk in the Department
- The Committee discussed:
 - That application trends ebb and flow over time, and that these trends are typically observed nation-wide and are not exclusive to a particular university or program

- The subfields within Political Science, and which subfields generally include a research project of a scale that fits with the course-based program

Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of a course-based Master of Arts in Political Science, as set out in the proposal provided to the Committee, and as recommended by the Graduate Academic Program Subcommittee.

Carried**6. Creation of a Human Resources Fundamentals Certificate, Continuing Education**

Documentation for this item was circulated with the Agenda. Rosanna Quintieri and Danelle Greebe presented this item.

Highlights:

- The proponents provided an overview of the proposal, noting that the certificate will teach basic human resources (HR) skills, such as hiring, training, and HR management, and will be particularly valuable for individuals working for smaller businesses that do not have a formal HR department. The proposed 100-hour certificate will feed into the 300-hour Certificate in Human Resources Management, and both are normally delivered in a blended format.
- In response to questions, it was explained that:
 - In a normal year, University employees account for about 5% of total enrolment in Continuing Education
 - While the proposed Certificate will not be accredited, Continuing Education is currently working with the Chartered Professionals in Human Resources Alberta to obtain accreditation for the 300-hour Certificate
 - The break-even estimate for Continuing Education programs is calculated on a financial basis and is not based on the number of enrolments in a course, as this allows Continuing Education to measure the total financial contribution against direct production costs to determine viability
- The Committee suggested the spelling of 'enrolment' be made consistent throughout the proposal

Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of the non-credit Certificate in Human Resource Fundamentals, as set out in the proposal provided to the Committee.

Carried**7. Suspension and Termination of the BA, BA Honours, BA Co-op, Concurrent BA/BEd and Minor in Canadian Studies**

Documentation for this item was circulated with the Agenda. Leslie Reid and Virginia Tumaszk presented this item.

Highlights:

- The proponents provided an overview of the proposal, noting that, despite low enrolment in these programs, students are still interested in studying matters relating to Canada, as evidenced by high enrolment in the individual courses, and this supports the Faculty's proposal to create an Embedded Certificate in Canadian Studies
- In response to a question, it was explained that there are no AUPE job losses anticipated in conjunction with the termination of these programs

Moved/Seconded

That the Academic Planning and Priorities Committee approve the suspension, effective for Fall 2021 admissions, and eventual termination of the Bachelor of Arts (BA), BA Honours, Minor, BA with Co-operative Education and Concurrent BA/Bachelor of Education programs in Canadian Studies, as set out in the proposal provided to the Committee, and as recommended by the Academic Program Subcommittee.

Carried**8. Creation of an Embedded Certificate in Canadian Studies**

Documentation for this item was circulated with the Agenda. Leslie Reid and Virginia Tumas presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that this embedded certificate will be open to all students at the University and will provide an opportunity for students to obtain a credential in Canadian Studies that is less demanding than the current major or minor programs. The proponents explained that the Embedded Certificate requires that students take two foundational Canadian history courses before studying Canada from at least two additional disciplinary perspectives.
- The Committee discussed:
 - The addition of a capstone course to the certificate, which is too resource intensive for the Faculty of Arts to run at this time, but which may be an option as demand for the program increases
 - The proposed curriculum model, which requires students to complete at least one senior-level course in Canadian studies to demonstrate an advanced level of learning on the subject matter
 - The current framework for embedded certificates and how this program fits within it, noting that a working group has been struck to develop additional guidelines to support the development of embedded certificates moving forward

Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of the Embedded Certificate in Canadian Studies, as set out in the proposal provided to the Committee, and as recommended by the Academic Program Subcommittee.

Carried

9. Change of Name for the BA, BA Honours, BA with Co-operative Education and Minor in International Development Studies to BA, BA Honours, BA with Co-operative Education and Minor in Global Development Studies

Documentation for this item was circulated with the Agenda. Leslie Reid and Virginia Tumas presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that this name change updates to current terminology in the field and will be more inclusive of development issues both internationally and within Canada. The proponents noted that the University put forward a name change proposal several years ago to change Development Studies to International Development Studies, and while this was approved by the Ministry of Advanced Education it was never implemented at the University. This proposed name change will correct this discrepancy, while updating the program name to better reflect its global focus.
- The Committee noted that the change to Global Development Studies is a nice complement to the University's *Global Engagement Plan 2020-2025*

Moved/Seconded

That the Academic Planning and Priorities Committee approve a change of name from Bachelor of Arts (BA), BA Honours, BA with Co-operative Education and Minor in International Development Studies to BA, BA Honours, BA with Co-operative Education and Minor in Global Development Studies, effective July 1, 2021, as set out in the proposal provided to the Committee, and as recommended by the Academic Program Subcommittee.

Carried

10. Change of Name for the BA, BA Honours and BA with Co-operative Education in Social and Cultural Anthropology to BA, BA Honours and BA with Co-operative Education in Anthropology

Documentation for this item was circulated with the Agenda. Leslie Reid and Virginia Tumas presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that the current name implies that all students registered in the program study the subfield of Social and Cultural Anthropology, while the curriculum delivered encompasses the broader field of Anthropology. The proponents noted that this name change will bring the program in line with all other Bachelor of Arts programs in Anthropology in North America.
- In response to a question, it was explained that the change of name will not compromise the uniqueness of the program, as the current degree name misrepresents the curriculum

Moved/Seconded

That the Academic Planning and Priorities Committee approve a change of name from the Bachelor of Arts (BA), BA Honours and BA with Co-operative Education in Social and Cultural Anthropology to BA, BA Honours and BA with Co-operative Education in Anthropology, effective July 1, 2021, as set out in the proposal provided to the Committee, and as recommended by the Academic Program Subcommittee.

Carried

11. Change of Name for the BA, BA Honours, BA with Co-operative Education and Minor in Women's Studies to BA, BA Honours, BA with Co-operative Education and Minor in Gender and Sexuality Studies

Documentation for this item was circulated with the Agenda. Leslie Reid and Virginia Tumaszk presented this item.

Highlights:

- The proponents provided an overview of the proposal, explaining that Women's Studies does not reflect the current breadth of the program, the subject matter of which is no longer focused exclusively on women, and that updating the name of this program provides a better descriptor for the curriculum taught
- The Committee discussed:
 - How the name change will better represent the students and faculty who work in this area, and the inclusivity that is being sought in this field of study
 - The historical loss of the Women's Studies frame of reference, and the consultation with students and faculty members to arrive at the new name

Moved/Seconded

That the Academic Planning and Priorities Committee approve a change of name from Bachelor of Arts (BA), BA Honours, BA with Co-operative Education and Minor in Women's Studies to BA, BA Honours, BA with Co-operative Education and Minor in Gender and Sexuality Studies, effective July 1, 2021, as set out in the proposal provided to the Committee, and as recommended by the Academic Program Subcommittee.

Carried

12. CCS Report for the April 23, 2020 Meeting

Documentation for this item was circulated with the Agenda for information only.

There were no questions.

13. CFDS Report for the April 21, 2020 Meeting

Documentation for this item was circulated with the Agenda for information only.

In response to questions, Florentine Strzelczyk, Campus Facilities and Development Subcommittee (CFDS) Co-Chair, explained that:

- CFDS members are not always available to attend meetings
- In the future, the CFDS would like to see items reach the Subcommittee earlier in the consultation stage so that they can give valuable feedback before items go forward to other committees
- Going forward, the Subcommittee hopes to attract members who have an interest and expertise in campus spaces
- The Interdisciplinary Science and Innovation Centre (ISIC) will proceed with a phased build, and discussions are currently underway with the Department of Psychology about its move into the building

14. Status of Program Approvals Report

Documentation for this item was circulated with the Agenda for information only.

There were no questions.

15. Other Business

There was no other business.

16. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the May 25, 2020 meeting.

Carried

The meeting was adjourned at 3:10 p.m.

Susan Belcher
University Secretary