

General Faculties Council  
**ACADEMIC PLANNING AND PRIORITIES COMMITTEE**  
Approved Minutes

Meeting #116  
March 16, 2020, 2:00 p.m.

A167

***Voting Members***

Dru Marshall, Co-Chair  
Tara Beattie, Academic Co-Chair  
Elena Braverman  
Nicole Culos-Reed\*  
Dawn Johnston\*  
Andy Knight\*  
Mohammed Mansouri  
Jessica Revington\*  
Jackie Sieppert  
Barry Wylant\*

***Non-Voting Members***

Violet Baron\*  
Paul Rogers – arrived during Item 2  
Florentine Strzelczyk  
Melanie Zimmer

***Secretary***

Susan Belcher

***Scribe***

Jaclyn Carter

***Regrets***

none

***Guests***

Susan Barker, Vice Provost, Student Experience – present for Items 4-8  
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment – present for items 5-6  
Pil Hansen\*, Associate Professor, School of Creative and Performing Arts – present for Items 10-11  
Janaka Ruwanpura, Vice-Provost (International) – present for Item 12  
Angelique Saweczko, Registrar – present for Items 5-8  
Robin Yates, Co-Chair, Graduate Academic Program Subcommittee – present for Items 9-11

***Observers***

Kelly Hoglund, Program Proposal Specialist – present for Items 9-11  
Christine Johns, Senior Director (Academic & International Strategies)

\*Via telephone

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The Co-Chair called the meeting to order at 2:00 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the March 16, 2020 Academic Planning and Priorities Committee meeting be approved.

**Carried**

## **2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in her remarks:

- The University's budget will move forward to the Board of Governors for approval this month; however, the COVID-19 pandemic may result in changes to the budget that are unknown at this time
- The Crisis Management Team is meeting regularly in response to the COVID-19 outbreak, and daily updates are provided to the community. The University is guided by various emergency management groups and the Ministry of Advanced Education, and the directive from the Ministry at this time is to ensure that student services remain available, and that classes are moving online.
- In response to questions, the Co-Chair explained that:
  - Any student in a study abroad or internship placement has been directed to come home, with the University offering its support to get students back to Canada.
  - All international visitors have been instructed not to come to campus until July, but this date may be extended as the University's response to COVID-19 progresses
  - Not everyone has access to the University's Virtual Private Network (VPN), but IT is working in the background to make sure all faculty members and staff are able to access the University's network from home
  - Guidelines for the use of graduate student spaces and work or clinical placements will be disseminated in the coming days to impacted groups
  - The University is working hard to provide consistency in its messages, in alignment with municipal, provincial, and federal messaging
  - All students in practicum placements that are linked to accreditation or graduation requirements are encouraged to speak to the Dean of their home Faculty

## **3. Approval of the February 24, 2020 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

### **Moved/Seconded**

That the Minutes of the Academic Planning and Priorities Committee meeting held on February 24, 2020 be approved, with the requested change.

**Carried**

## **4. CCS Report for the February 20, 2020 Meeting**

Documentation for this item was circulated with the Agenda. Susan Barker presented this item.

There were no questions.

## 5. Approval of Changes to A. Admissions in the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker, Jennifer de Roaldes and Angelique Saweczko presented this item.

Highlights:

- The proponents outlined the proposed changes, noting that the changes will ensure clear, transparent admission requirements, including how students are evaluated for admission
- The Committee discussed:
  - The transfer requirements for Open Studies students
  - Whether this proposal should be brought to General Faculties Council (GFC), and it was determined that the extensive consultation to date was sufficient
- The Committee suggested that:
  - The Architectural Studies minor be added to A.5.3.2 *Supplementary Admission Requirements*, as it requires a portfolio for its admission process
  - The proponents revise the language in A.5.4 *Adult Student Admission* for clarity

### **Moved/Seconded**

That the Academic Planning and Priorities Committee approve the revisions to section A. *Admissions* in the University Calendar, as set out in the documents provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, effective for the 2020-2021 Calendar, with the requested changes.

**Carried**

## 6. Approval of Changes to A.5.1.1 Admission Requirements in the University Calendar

Documentation for this item was circulated with the Agenda. Susan Barker, Jennifer de Roaldes and Angelique Saweczko presented this item.

Highlights:

- The proponents outlined the proposed changes regarding the high school courses that are used for admission to the University, noting that the Office of the Registrar worked with Faculties, high school counsellors, and an advisory committee on the changes proposed
- In response to a question, the proponents clarified that the changes will take effect for the Fall 2022 intake cycle, giving high school students time to plan their course selections

### **Moved/Seconded**

That the Academic Planning and Priorities Committee approve the revisions to section A.5.1.1 *Admission Requirements* in the University Calendar, as set out in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, effective for the 2021-2022 Calendar.

**Carried**

**7. Approval of Changes to Academic Regulations K. *Statement on Principles of Conduct* and L. *Integrity in Scholarly Activity* in the University Calendar**

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents outlined the proposed changes, explaining that these changes are essentially clean up to align with the current policies, remove outdated information, provide updated links, and incorporate a statement on free expression
- The Committee discussed the feedback from GFC relating to K.3 *Statement on Academic Integrity* and directed that the change requested by GFC to the statement be made so that it reads “Academic integrity is the foundation of development and acquisition of knowledge and is based on the values of honesty, trust, responsibility, and respect. We expect members of our community to act with integrity.”

**Moved/Seconded**

That the Academic Planning and Priorities Committee approve the revisions to the Academic Regulations in sections K. *Statement on Principles of Conduct* and L. *Integrity in Scholarly Activity* in the University Calendar, as set out in the documents provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, effective for the 2020-2021 Calendar, with the requested change.

**Carried**

**8. Approval of Changes to Academic Regulation I.3 *Reappraisal of Academic Assessments (Final Grades)* in the University Calendar**

Documentation for this item was circulated with the Agenda. Susan Barker and Angelique Saweczko presented this item.

Highlights:

- The proponents explained that it is proposed that the number of grade reappraisals a student can obtain in a given year has been increased from two to three, and that if a student is successful in their appeal of a grade, this appeal would not be counted toward the total number of grade reappraisals allowed in that year
- The Committee discussed:
  - The assessments eligible for reappraisal under this regulation. The proponents explained that any assessment returned to students after the last day of classes qualifies, and that this change to the regulation reflects a practice already in place in the Registrar’s Office.
  - Appeals of a final summative assessment within a practicum course
  - The fact that these could result in a student receiving reappraisals in 100% of their courses in a given year
- In response to questions, it was explained that:
  - These changes are meant to remedy those instances where students seek to have all grades

reappraised without merit, without penalizing those students who request grade reappraisals for legitimate reasons

- The Spring Intersession is a component of the Summer term

**Moved/Seconded**

That the Academic Planning and Priorities Committee approve the revisions to section I.3 *Reappraisal of Academic Assessments (Final Grades)*, as set out in the document provided to the Committee and as recommended by the Calendar and Curriculum Subcommittee, effective for the 2020-2021 Calendar.

**Carried**

**9. GAPS Report for the February 19, 2020 Meeting**

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

There were no questions.

**10. Approval of Load Changes to the Master of Fine Arts in Drama**

Documentation for this item was circulated with the Agenda. Robin Yates and Pil Hansen presented this item.

Highlights:

- The proponents outlined the proposed load changes, noting that these changes will encourage students to complete their degrees faster, and will more closely align the Master of Fine Arts (MFA) in Drama with comparative programs in Canada
- In response to a question, the proponents explained that there is currently only one faculty member working in the School of Creative and Performing Arts (SCPA) who specializes in design, and that this faculty member is not overloaded since design students are accepted into the program based on considerations of capacity and available funding

**Moved/Seconded**

That the Academic Planning and Priorities Committee approve the load changes in the Master of Fine Arts in Drama, as set out in the proposal provided to the Committee and as recommended by the Graduate Academic Program Subcommittee.

**Carried**

**11. Approval of the Creation of a new Specialization in Interdisciplinary Creation and Research within the MFA in Drama**

Documentation for this item was circulated with the Agenda. Robin Yates and Pil Hansen presented this item.

Highlights:

- The proponents introduced the proposal, noting that the new Specialization is being created as a

growth opportunity based on increased capacity in the SCPA and student demand for interdisciplinary programs

- The Committee discussed:
  - The proposed research methods course and the interdisciplinary course that teaches students how to integrate and cross disciplines in a fruitful way
  - That a number of current students in MFA programs are already engaging in interdisciplinary work
  - The modest enrolment projections that are based on available graduate student funding and supervisory capacity
  - Teaching loads for faculty members. The proponents noted that the SCPA has a plan to manage growth in the program and its potential effect on teaching loads, and that the overall reduction in required courses in the MFA in Drama will help to balance out faculty teaching loads, while allowing for some growth.
- In response to questions, the proponents explained that they do not anticipate any impact on enrolment in other Specializations, and the new Specialization will provide a home for students who cannot see themselves or their work in one of the currently available specializations
- The Committee suggested that:
  - The proponents state that no work integrated learning opportunities are available as part of this proposed program
  - The proponents provide a response to Section 7: Program Evaluation in the proposal document that includes an analysis of student demand and student satisfaction, employment success, and adherence to the University's quality assurance process for graduate programs

#### **Moved/Seconded**

That the Academic Planning and Priorities Committee approve the creation of a new Specialization in Interdisciplinary Creation and Research within the Master of Fine Arts in Drama, as set out in the proposal provided to the Committee and as recommended by the Graduate Academic Program Subcommittee, with the requested changes to the proposal and the proposal documents.

**Carried**

## **12. University of Calgary International Strategy Review and Renewal**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), Florentine Strzelczyk, Deputy Provost, and Janaka Ruwanpura presented this item.

### Highlights:

- The presenters provided an overview of the University's International Strategy review and renewal process, and outlined the Global Engagement Plan 2020-2025 (the Plan), which will replace the International Strategy that was implemented in 2013
- The presenters discussed:

- The shift from an International Strategy to a Global Engagement Plan to align with current thinking in this area
- The consultation process for the Plan
- The positive response from reviewers to the University's current international activities, and the feedback from the reviewers, including the reduction in goals from four to three and creating more aspirational goals
- The Committee discussed Faculties driving and initiating activities in line with their own priorities, the University's target of 30% international graduate students and the balance of enrolment between international and domestic students, and the consultation and review process for the Plan
- In response to questions, the presenters explained:
  - The funding for the Plan, especially in light of the current environment
  - The target of 50% internationalization experiences for students
  - The structure, processing and flow of international tuition
  - International programs offered through Continuing Education
  - Incentive programs included in the Plan, such as revenue sharing agreements, group study programs, research money for tenure-track professors, University of Calgary International grants to set up new internationalization opportunities, and international awards

### **13. APPC Member Survey results**

Tara Beattie presented this item.

Highlights:

- The Academic Co-Chair reported that:
  - Feedback on the structure and efficiency of the Academic Planning and Priorities Committee (APPC) was overall very positive
  - More effort will be put into ensuring that new APPC members are able to meet with the Academic Co-Chair for an orientation to the Committee
  - Redundancy in the documents that go to government is mostly unavoidable, and redundancy on internally approved programs has been reduced
  - Members commented that proponents at times show different levels of preparedness for verbal presentations. It was noted that coaching is provided by the Decision Support Team and other GFC subcommittees ahead of APPC, and that while all proponents have a touchpoint in the Provost's Office for support, not everyone engages with this support to the same extent.
- The Committee discussed the composition of the Committee

### **14. Status of Program Approvals Report**

Documentation for this item was circulated for information only.

**15. Other Business**

There was no other business.

**16. Adjournment**

**Moved/Seconded**

That the Academic Planning and Priorities Committee adjourn the March 16, 2020 meeting.

**Carried**

The meeting was adjourned at 4:00 p.m.

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Susan Belcher  
University Secretary