

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #111
November 25, 2019, 2:00 p.m.

A167

Voting Members

Dru Marshall, Co-Chair
Elena Braverman
Nicole Culos-Reed
Dawn Johnston
Andy Knight
Mohammed Mansouri*
Jackie Sieppert
Barry Wylant

Regrets

Tara Beattie
Jessica Revington

Guests

Robin Arseneault, Teaching and Learning Project Coordinator, Taylor Institute for Teaching and Learning – present for Item 8
Susan Barker, Co-Chair of the Calendar and Curriculum Subcommittee – present for Items 4 & 5
Jim Dewald*, Dean, Haskayne School of Business – present for Item 7
Leslie Reid, Vice-Provost (Teaching and Learning) – present for Item 8
Gillian Robinson, Senior Director, Strategic Operations, Faculty of Graduate Studies – present for Item 6
Robin Yates, Co-Chair of the Graduate Academic Program Subcommittee – present for Item 6

Observers

Christine Johns, Senior Director (Academic & International Strategies)

*Via telephone

The Co-Chair called the meeting to order at 2:01 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the November 25, 2019 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair

The Co-Chair included the following in her remarks:

- Management is working to finalize the submissions in response to the in-year budget cut and is continuing to develop the budget for 2020-2021. The budget town hall and the undergraduate and graduate student tuition town halls were held last week and were well attended.
- An update on the Indigenous Strategy will take place on Friday, November 29, 2019, and members were encouraged to attend
- Several senior leadership searches are underway, including for the Dean and Vice-Provost of Graduate Studies, the Dean of Social Work, and the Vice-Provost (Equity, Diversity, and Inclusion)
- The final draft of the University's Statement on Free Expression has been submitted to the Ministry of Advanced Education for review and the University is awaiting its feedback

3. Approval of the November 4, 2019 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on November 4, 2019 be approved.

Carried

4. Calendar and Curriculum Subcommittee Report for the October 24, 2019 Meeting

Documentation for this item was circulated with the Agenda. Susan Barker presented this item.

It was reported that the Calendar and Curriculum Subcommittee reviewed and suggested some revisions to the process document for the Faculty Academic Misconduct Indicator to provide greater clarity to Faculties on how to use the indicator.

5. Approval of Changes to the Admissions Section "Required to Withdraw Students & General Admissions Procedures"

Documentation for this item was circulated with the Agenda. Susan Barker presented this item.

Highlights:

- The proponent reported that, to fix a misalignment with the new Academic Misconduct (AM) Policy regarding students who have been suspended and to provide greater clarity around the admissions process for students who have been required to withdraw, the admissions sections of the Calendar A.6 "Required to Withdraw Students" and A.4 "General Admission Procedures" have been revised

- The Committee discussed the importance of these changes and agreed that the revisions provide greater clarity for both Faculties and students
- The Committee requested a minor editorial change and suggested that the capitalization of the term 'Faculty' be consistently applied

Moved/Seconded

That the Academic Planning and Priorities Committee approve the revisions to the Admissions sections A.6 "Required to Withdraw Students" and A.4 "General Admission Procedures", as set out in the document provided to the Committee, and as recommended by the Calendar and Curriculum Subcommittee.

Carried**6. Approval of Revisions to the English Language Proficiency Requirements for Entry to Graduate Studies**

Documentation for this item was circulated with the Agenda. Robin Yates and Gillian Robinson presented this item.

Highlights:

- The proponents reported that the Faculty of Graduate Studies (FGS) is proposing two changes to its English Language Proficiency (ELP) requirements, including allowing the University of Calgary's Academic Communication Certificate (ACC) and the Canadian Academic English Language Test as acceptable means of meeting the FGS ELP admission requirement. It was noted that these changes align with the options provided to applicants applying for undergraduate studies at the University.
- It was explained that the ACC program will provide an alternate path for students who may have taken the International Foundations Program bridging stream, which is now closed
- There were no questions
- The Committee suggested that in Table 1 'U of C' be changed to 'UCalgary'

Moved/Seconded

That the Academic Planning and Priorities Committee approve the revisions to English Language Proficiency requirements for admission to the Faculty of Graduate Studies, as set out in the proposal provided to the Committee, as recommended by the Graduate Academic Program Subcommittee.

Carried**7. Quality Assurance Unit Review Report: Haskayne School of Business**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic) and Jim Dewald presented this item.

Highlights:

- The proponents commented on the Quality Assurance unit review process for the Haskayne School of Business (HSB), the quality of the review team and the timing of the reporting. It was noted that, generally, the HSB concurs with the recommendations and the suggested direction for the School.
- In response to questions, it was explained that:
 - Even withstanding the budget cuts, the HSB still intends to hire additional research faculty, which should be possible through the unfreezing of tuition and revenue generation from expanding the HSB's graduate program offerings. It was also noted that there are plans to have a bridge to retirement hiring program to continue to drive toward the goals in the *Eyes High* Strategy and Academic and Research Plans.
 - The HSB is still looking for a good model for developing a formal mentorship program. The Committee noted that, as a matter of course, this should be something that all Faculties should be doing.
- The Committee discussed the recommendations relating to:
 - Graduate programs, and in particular, growing the number of PhD students in program and creating a cohort model within the PhD research streams
 - Research outputs and how the HSB has adopted an approved journal list to define quality research productivity, and the potential challenges for interdisciplinary scholars given that the list heavily focuses on management journals. It was noted that this is the current norm within the field.

8. 2017 National Survey of Student Engagement (NSSE) Unit Action Plans and 2019 Progress Updates

Documentation for this item was circulated with the Agenda. Leslie Reid and Robin Arseneault presented this item.

Highlights:

- The proponents explained that, following the NSSE 2017, a support team was put in place to assist and support the development of action plans and that the reports provided to the Committee outline the progress made on the action plans to date. It was noted that, overall, units are on track with their plans.
- It was confirmed that the NSSE will next be distributed to students in the spring of 2020 with the results likely to be available to Faculties in the fall of 2020. It was noted that the University is exploring developing a complementary survey for faculty with the Office of Institutional Analysis.
- In response to a question, it was explained that the number of actions and level of detail in the action plans varies across units, due to the flexibility of the action plan template
- The Committee discussed:
 - The benefits of the NSSE support team, having NSSE leaders and teams in the units, and the community of practice that has developed across units for knowledge and resource sharing

- The challenges associated with improving the NSSE scores and that it will be interesting to see if the work completed by the Faculties can improve the results in 2020
- The project-based pilot in the Schulich School of Engineering, learnings from the pilot and the challenge with scheduling these types of programs for large numbers of students
- Teaching polygons and the different variables that impact what number of instructors works best
- The Committee suggested that it will be paramount for the NSSE support team to reach out to the NSSE leads regarding providing messaging to students and staff before the next NSSE to report on the actions and improvements resulting from the NSSE 2017 to best emphasize responsiveness and commitment to student experience

9. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only. It was reported that there are currently 78 active proposals moving through the system.

10. Other Business

There was no other business.

11. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the November 25, 2019 meeting.

Carried

The meeting was adjourned at 2:51 p.m.

Susan Belcher
University Secretary