

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #105
May 6, 2019, 2:00 p.m.

A167

Voting Members

Dru Marshall, Co-Chair
Tara Beattie, Academic Co-Chair
Jacqueline Jenkins
Dawn Johnston
Andy Knight
Mohammad Mansouri
Jessica Revington
Sharon Robertson
Jackie Sieppert

Non-Voting Members

Laura Flinkfelt
Paul Rogers
Florentine Strzelczyk – arrived during Item 2, and left
after Item 9

Secretary & Scribe

Cherie Tutt

Regrets

Elena Braverman
Marc Wrubleski

Guests

Philip Fong, Program Director, Information Security Programs, Department of Computer Science – present for Item 5
Christian Jacob, Head, Department of Computer Science – present for Item 5
Christine Johns, Senior Director (Academic & International Strategies)
Sheila LeBlanc, Director, Continuing Education and Co-Chair, Professional and Continuing Education Working Group – present for Item 9
Andrea Morrow, Director, International Relations – present for Item 10
Leslie Reid, Vice Provost (Teaching and Learning) and Co-Chair, Academic Program Subcommittee – present for Items 7 & 8
Janaka Ruwanpura, Vice Provost (International) – present for Item 10
Robin Yates, Co-Chair of the Graduate Academic Program Subcommittee – present for Items 4 - 6

Observers

Kelly Hogle, Program Proposal Specialist – present for Item 5
Heather Smith-Watkins, Analyst, Planning and Reviews – present for Item 5

The Co-Chair called the meeting to order at 2:00 p.m. and confirmed quorum.

1. Approval of the Agenda**Moved/Seconded**

That the Agenda for the May 6, 2019 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- A change to the structure of the Executive Leadership Team was announced last week. It was reported that the Vice-President (University Relations) is no longer with the University and that the Government and Community Engagement portfolio is now reporting to the President, the Marketing portfolio is reporting to the Vice-President (Development and Alumni Engagement) and Strategic Communications portfolio is reporting to the Provost and Vice-President (Academic)
- The provincial speech from the throne is scheduled for May 22, 2019. The new cabinet was announced last week, Demetrios Nicolaides was appointed as the Minister of Advanced Education, while Rod Skura remains as the Deputy Minister of Advanced Education. There has been no news regarding the provincial budget, and the University is prepared for a number of scenarios.
- Marcia Nelson, former Deputy Minister of Executive Council of the Government of Alberta, has accepted an appointment to the University as an Executive Fellow in both the Canadian Centre for Advanced Leadership in Business within the Haskayne School of Business, and the School of Public Policy

The Academic Co-Chair welcomed Jessica Revington, Students' Union President, and Mohammad Mansouri, Graduate Students' Association President, to their first meeting.

3. Approval of the April 15, 2019 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on April 15, 2019 be approved.

Carried

4. Graduate Academic Program Subcommittee Report for the April 24, 2019 Meeting

Documentation for this item was circulated with the Agenda. Robin Yates presented this item. There were no questions.

5. Approval of the Creation of a Master of Information Security and Privacy and a Graduate Certificate in Data Privacy

Documentation for this item was circulated with the Agenda. Robin Yates, Christian Jacob, and Philip Fong presented this item.

Highlights:

- The proponents reported that, in 2018, two graduate certificate programs in Network Security and Software Security were approved. The creation of the Graduate Certificate in Data Privacy and the Master of Information Security and Privacy (MISP) will complete the suite of stackable certificate programs, which can ladder into the MISP.
- It was explained that students can either enter directly into the MISP program or complete two of the graduate certificate programs and then complete a further six units to attain the MISP
- The Committee discussed the:
 - Relevancy of these programs in Alberta, in particular, the need to produce graduates who can fill technology sector jobs
 - Intended audience for these programs and student demand
 - Flexibility that the stackable credential model provides to students
 - Work-integrated learning/experiential learning component of the Master's degree
 - Staffing plan for the Department
- In response to questions, it was explained that:
 - The external reviewer may have misunderstood some of the course descriptions, as the Certificate in Data Privacy will sufficiently cover privacy enhancing technologies
 - The Committee received the proposal for approval prior to the second external review being completed, as only one external review is required by the government, however, given feedback received from Campus Alberta Quality Council on similar proposals, a second external review is being conducted. An overview of the government program approval process was provided to the Committee.
- The Committee requested that:
 - The labour market analysis section of the Graduate Certificate in Data Privacy proposal, be revised to emphasize that there will be good career prospects for graduates of this program, and it was suggested that employment data from 'Burning Glass Technologies' be used
 - The Graduate Student Association fees be corrected in the Graduate Certificate in Data Privacy proposal

Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of the Graduate Certificate in Data Privacy program, as set out in the proposal provided to the committee, as recommended by the Graduate Academic Program Subcommittee, and contingent upon there being no significant changes to the proposal documents after receiving the second external academic review, with the requested amendments.

Carried**Moved/Seconded**

That the Academic Planning and Priorities Committee approve the creation of the Master of Information Security and Privacy degree program as set out in the proposal provided to the committee as recommended by the Graduate Academic Program Subcommittee, and contingent upon there being no significant changes to the proposal documents after receiving the second external academic review.

Carried**6. Approval of Revisions to the Admissions and Academic Regulations**

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

Highlights:

- The proponent explained that the Faculty of Graduate Studies is proposing that the Admissions and the Academic Regulations sections in the Graduate Calendar, relating to advanced credit and transfer credit for undergraduate courses, be updated. It was explained that some graduate programs allow students to receive credit for undergraduate courses as part of the degree requirements, and to increase transparency of the process, this information is being incorporated into the appropriate admissions and academic regulations sections.
- In response to a question, it was confirmed that advanced or transfer credit is not granted for courses, which have been used toward any degree or diploma accreditation
- The Committee discussed:
 - The circumstances and reasons for allowing students to receive credit for undergraduate courses within their graduate degree, and the importance of ensuring that the courses students receive credit for are related to their program/research
 - The issues that could arise if a supervisor was not consulted regarding what courses a student receives advanced or transfer credit for, in particular for thesis-based programs
- The Committee expressed concern that the proposed changes to the admissions and academic regulations do not emphasize that receiving advanced or transfer credit is an exception, and that to receive credit students need to first consult with their supervisor (if applicable) and their graduate program director before receiving final approval from the graduate program and the Faculty of Graduate Studies

- The Committee suggested new language for the admissions and academic regulations sections to address its concerns and requested that once the language has been revised that the item be brought back to a future meeting for approval

Moved/Seconded

That the Academic Planning and Priorities Committee approve the revisions to the Admissions and the Academic Regulations sections in the Graduate Calendar, as set out in the supporting documents, and as recommended by the Graduate Academic Program Subcommittee.

Postponed**7. Academic Program Subcommittee Report**

Documentation for this item was circulated with the Agenda. Leslie Reid presented this item.

An overview of the Academic Program Subcommittee's comments on the Non-Credit Professional and Continuing Education Credentials Framework was provided, including the benefits that having the Framework will create and how this information should be communicated to the campus community.

8. Approval of Revisions to the Academic Regulations for Course Outlines

Documentation for this item was circulated with the Agenda. Leslie Reid presented this item.

Highlights:

- The proponent noted that this item is returning to the Committee, that the feedback from the last meeting has been incorporated into the current document, and that two additional changes have since been made to the document, including 1) an additional sentence articulating that course outlines also serve as a reference and resource in processes such as curriculum review; and 2) that when possible dates and deadlines should be included with the list of assessments in the course outline
- The proponent reported that it was suggested by the Teaching and Learning Committee that these regulations be reviewed on a biennial cycle
- The Committee commented that the changes that were made are a great improvement and add clarity
- The Committee discussed the positive addition of the copyright statement and assessment dates and deadlines
- The Committee suggested that, in the second paragraph, "approval from the Dean" be changed to "approval from the Dean or designate"

Moved/Seconded

That the Academic Planning and Priorities Committee approve the revisions to the Academic Regulations for Course Outlines, as set out in the document provided to the Committee, and as recommended by the Calendar and Curriculum Subcommittee, with the requested amendment.

Carried**9. Non-Credit Professional and Continuing Education: Principles and Credentials Framework**

Documentation for this item was circulated with the Agenda. Sheila LeBlanc, Christine Johns, and Florentine Strzelczyk, Deputy Provost, presented this item.

Highlights:

- The proponents reported that non-credit programming occurs across the University, and to provide better guidance, ensure consistent use of nomenclature, create common standards and structures and provide greater transparency to learners and the community it is being proposed that a Non-Credit Professional and Continuing Education Credentials Framework be created
- The proponents explained that the Framework was developed based on a set of guiding principles and is modelled after the University's credit Certificate and Diploma Framework. It is intended that all non-credit program records will be captured in Destiny One, the University's non-credit registration system.
- The Committee discussed the:
 - Reporting of non-credit programming initiatives to the internal and external community
 - Plans for the University of Calgary website to highlight the University's credit and non-credit offerings
 - Differences between the six non-credit certificates and diplomas categories
 - Governance process for non-credit programming
 - The differences between credit versus non-credit offerings, including government requirements, applicant eligibility, and the pedagogical model used in Continuing Education
 - The evolution of post-secondary education and how the lines between credit and non-credit credentials are becoming blurred
- The Committee expressed their support for creating a non-credit framework

Moved/Seconded

That the Academic Planning and Priorities Committee recommend that the General Faculties Council approve the University of Calgary Non-credit Professional and Continuing Education Credentials Framework, in the form provided to the Committee.

Carried

10. International Strategy Progress Report

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), Janaka Ruwanpura and Andrea Morrow presented this item.

Highlights:

- The presenters provided an update on the International Strategy (IS) and specifically highlighted the progress made on the four strategic goals of the IS:
 - 1) Increase the diversity of our campus communities
 - 2) Improve global and cross-cultural competencies within our campus communities
 - 3) Enhance opportunities for international collaborations and partnerships in research and education
 - 4) Leverage our unique areas of expertise to engage in international development
- It was reported that the IS will be reviewed this year
- In response to questions, it was explained that:
 - Out of the 108 faculty members hired in 2018, 22 were international. The top three countries faculty are from are the United States, the United Kingdom and China (Hong Kong)
 - The University of Calgary in Qatar (UCQ) is not included as a University partner, but information on funding for UCQ is included in the presentation
- The Committee discussed the:
 - Top ten countries that the University is recruiting international students from, the percentage from each, and the importance of having a diverse international student body
 - Restrictions in place for hiring international faculty, and challenges hiring committees encounter
 - Data representing the number of students who are participating in an international learning experience
 - Number of the University's international partners that are listed in the QS World Rankings top 500 universities, and the potential issues resulting from a number of the University's mobility partners not qualifying for this list
 - Different categories of international partnerships
 - Limitations of the Scopus database for accurately presenting research output from international collaborations in languages other than English
- The Committee suggested some editorial changes to the presentation and provided feedback on how the IS data and information should be provided and presented to the General Faculties Council

11. Campus Facilities and Development Subcommittee Report for the April 22, 2019 Meeting

Documentation for this item was circulated with the Agenda. There were no questions.

12. Other Business

There was no other business.

13. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the May 6, 2019 meeting.

Carried

The meeting was adjourned at 4:16 p.m.

Cherie Tutt
Meeting Secretary