General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #104
April 15, 2019, 2:00 p.m.   A167

Voting Members
Tara Beattie, Academic Co-Chair
Elena Braverman
Sagar Grewal
Dawn Johnston
Andy Knight
Brit Paris
Sharon Robertson
Jackie Sieppert

Regrets
Jacqueline Jenkins
Dru Marshall
Marc Wrubleski

Non-Voting Members
Laura Flinkfelt
Paul Rogers
Florentine Strzelczyk

Secretary
Susan Belcher

Scribe
Cherie Tutt

Guests
Usman Alim, Co-director, Data Science and Analytics, Department of Computer Science, Faculty of Science – present for Item 7
Amy Burns, Associate Dean, Undergraduate Programs in Education, Werklund School of Education – present for Item 5
Andrew Goddard, Legal Counsel, University Legal Services – present for Item 8
Raymond Patterson, Member, Data Science Task Force, Haskayne School of Business – present for Item 7
Leslie Reid, Co-Chair of the Academic Program Subcommittee - present for Items 4 & 5
Jim Stallard, Co-director, Data Science and Analytics, Department of Mathematics and Statistics, Faculty of Science –present for Item 7
Tyler Williamson, Member, Data Science Task Force, Department of Community Health Sciences, Cumming School of Medicine –present for Item 7
Robin Yates, Co-Chair of the Graduate Academic Program Subcommittee – present for Items 6 & 7

Observers
Mohammad Mansouri, Incoming President, Graduate Students' Association (GSA)
Kelly Hoglund, Program Proposal Specialist – present for Item 7
Heather Smith-Watkins, Analyst, Planning and Reviews – present for Items 5 - 7

The Academic Co-Chair called the meeting to order at 2:01 p.m. and confirmed quorum.

1. **Approval of the Agenda**

> **Moved/Seconded**
>
> That the Agenda for the April 15, 2019 Academic Planning and Priorities Committee meeting be approved.
> **Carried**

2. **Remarks of the Academic Co-Chair**

The Academic Co-Chair included the following in her remarks:

- Mohammad Mansouri, incoming GSA President, was welcomed to the meeting

- The Installation of the President took place last week and there was excellent attendance from many other Canadian Universities

- This is the last Committee meeting for the Student's Union President, Sagar Grewal and GSA President, Brit Paris, who were both thanked for their superb leadership and contributions to the Committee

3. **Approval of the April 1, 2019 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

> **Moved/Seconded**
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> That the Minutes of the Academic Planning and Priorities Committee meeting held on April 1, 2019 be approved, with the requested amendment.
> **Carried**

4. **Academic Program Subcommittee Report for the March 25, 2019 Meeting**

Documentation for this item was circulated with the Agenda. Leslie Reid presented this item. There were no questions.

5. **Approval of the Creation of a Teachable Subject Area in Social Studies Revitalization of Indigenous Languages**

Documentation for this item was circulated with the Agenda. Leslie Reid and Amy Burns presented this item.

Highlights:

- The proponents reported that there was extensive consultation on the creation of a Teachable Subject Area in Social Studies – Revitalization of Indigenous Languages, and the emphasis of the program is on training teachers to understand and support the revitalization of Indigenous languages and not on the teaching of Indigenous languages

- In response to questions, it was reported that:

  o If the Canadian Studies program is suspended and Canadian Studies 201 is no longer offered, the proponents will work with the Faculty of Arts to find another suitable course. It was noted that there are many history courses with similar Canadian content.

  o The program will be advertised on the Faculty website with the other teachable subject areas, but it is hoped that the program will be championed by the University's Indigenous partners

  o It has not been determined at this time if the instructors for this course will be Indigenous scholars, but the Faculty has funding to bring in Indigenous elders as guest lecturers

  o Alberta Education and the Calgary Board of Education were not consulted, as the focus of the consultation was with the Indigenous community. It is believed that this program aligns well with the goals of Alberta Education.

- The Committee discussed the rationale for integrating Indigenous language studies with Social Studies, the programs learning outcomes, and how the program aligns with the Truth and Reconciliation Commission of Canada recommendations

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Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of a teachable subject area in Social Studies - Revitalization of Indigenous Languages within the 120-unit Bachelor of Education, as set out in the documents provided to the Committee, and as recommended by the Academic Program Subcommittee.

Carried

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6. **Graduate Academic Program Subcommittee Report for the March 27, 2019 Meeting**

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

The Committee discussed the approval process for graduate Calendar and program proposals. In response to a question, it was noted that there is no formal process for fast-tracking items through the system. The Committee also commented on the documentation, which is provided to Faculty Councils versus the Academic Planning and Priorities Committee.

7. **Approval of the Creation of a Master of Data Science and Analytics**

Documentation for this item was circulated with the Agenda. Robin Yates, Usman Alim, Jim Stallard, Raymond Patterson, and Tyler Williamson presented this item.

Highlights:

- The proponents reported that, in 2018, a Graduate Certificate and Diploma in Data Science and Analytics were created and the creation of the Master of Data Science and Analytics (MDSA) is the final step to create a stackable certificate-diploma pathway to a MDSA

- The proponents explained that, upon completion of the Diploma in Data Science and Analytics, students will be required to take an additional two courses to complete the MDSA, either a research or professional internship and a course focused on professional skills development

- In response to questions, it was explained that:

    o Two budgets were prepared for the proposal, and only the more conservative budget will be submitted to government

    o The maximum time to completion for the MDSA is 6 years. It can be completed on a full-time basis or a part-time basis, through the certificate and diploma pathway. It was noted that there may be some restrictions on how often specific courses are offered in the Business Analytics and Health Data Science and Biostatistics specialisations and this may impact time to completion.

    o A number of the courses are offered in the evenings to accommodate working professionals who may be interested in the program

- The Committee suggested that:

    o Section 6.1 Student Contributions to Institution Operations be rewritten to note that it would be a possibility for students who take the research internship to contribute to the research mission of the University

    o It should be clearly articulated how the program can be completed on a part-time basis in either in the MDSA Calendar entry or on the program website

    o The Graduate Grading System for Course Final Grades table be updated to state that a C+ or lower is indicative of failure at the graduate level

    o In the general fees table, the subscript in the Full-Time column after Extended Health Insurance/Dental Insurance be removed

    o The University of Western Ontario be updated to Western Ontario

    o The use of sessional instructors be reviewed to ensure compliance with the Collective Agreement between the Board of Governors and the Faculty Association

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Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of the Master of Data Science and Analytics program, as set out in the documents provided to the Committee and as recommended by the Graduate Academic Program Subcommittee.

Carried

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8. **Acceptable Use of Electronic Resources and Information Policy**

Documentation for this item was circulated with the Agenda. Andrew Goddard presented this item.

Highlights:

- The proponent explained that the Acceptable Use of Electronic Resources and Information Policy will consolidate and streamline three existing policies: (i) Acceptable Use of Information Assets Policy, (ii) Electronic Communications Policy, and (iii) Acceptable Use of Personal Information in Enterprise Information Systems Policy

- The proponent provided an overview of the feedback received to date on the proposed Policy. It was noted that a number of sections have been taken verbatim from the existing policies.

- The Committee discussed:

    o Section 4.3 e) in relation to academic freedom

    o That having no expectation of privacy is unrealistic and unreasonable

    o The importance of having the right constraints and protections in place to ensure authorized user accounts are not accessed inappropriately

    o The broad authority of the General Counsel

- The Committee suggested that:

    o Section 4.9 a) should be changed to make clear what unauthorized means

    o The intent of section 4.9 b) may need to be clarified to account for authorized users, such as students providing anonymous feedback through the Universal Student Rations of Instruction (USRI) forms

    o Sections 4.12 and 4.13 be reviewed to ensure that the wording does not prohibit personal information being shared in all cases, such as through the University website

    o Graduate students should be listed in section 4.16

    o A reference to the policy being subject to the Collective Agreement between the Board of Governors and the Faculty Association be added to the scope section

    o Section 4.4 be reviewed to include research ethics boards data confidentiality requirements

- The Committee requested that this item be taken to the General Faculties Council for feedback

- The Committee was invited to send further comments directly to the proponent

9. Campus Facilities and Development Subcommittee Report for the March 26, 2019 Meeting

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk presented this item.

Highlights:

- In response to a question, it was explained that the Classroom Technology Standards have not yet been developed and the Campus and Facilities and Development Subcommittee was consulted regarding the consultation process for the development of the standards

10. Status of Program Approval Reports

Documentation for this item was circulated with the Agenda for information only.

11. **Other Business**

There was no other business.

12. **Adjournment**

Moved/Seconded
That the Academic Planning and Priorities Committee adjourn the April 15, 2019 meeting.
Carried

The meeting was adjourned at 3:36 p.m.