

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #103
April 1, 2019, 2:00 p.m.

A167

Voting Members

Dru Marshall, Co-Chair
Elena Braverman
Sagar Grewal
Jacqueline Jenkins – arrived during Item 2
Dawn Johnston
Andy Knight
Sharon Robertson
Jackie Sieppert

Regrets

Tara Beattie
Brit Paris

Guests

Kelly Hoglund, Program Proposal Specialist – present for Item 7
Christine Johns, Senior Director, Academic and International Strategies
Dennis Sumara, Dean, Werklund School of Education – present for Item 4

Observers

Jessica Revington, Students' Union (SU) Vice-President (Academic) and incoming President

Non-Voting Members

Laura Flinkfelt
Paul Rogers
Florentine Strzelczyk – arrived during Item 2
Marc Wrubleski

Secretary

Susan Belcher

Scribe

Cherie Tutt

The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum. The Co-Chair welcomed Jessica Revington, incoming SU President and Academic Planning and Priorities Committee (APPC) member to the meeting.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the April 1, 2019 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair

The Co-Chair included the following in her remarks:

- The recently released federal budget is generally positive for the post-secondary sector and includes funding for skills and training development. It was noted that the University is still waiting to hear more about funding for postdoctoral scholars and graduate students.
- The University is required to submit the University's Comprehensive Institutional Plan (CIP) to the provincial government by June 30, 2019
- The University has been asked by the government to update its Mandate in accordance with a framework and template provided by the government. The Office of Provost and Vice-President (Academic) is working on this.
- The President and Vice-Chancellor's installation ceremony will be held on April 8, 2019, and members were encouraged to attend

3. Approval of the March 11, 2019 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on March 11, 2019 be approved.

Carried

4. Approval of the Suspension and Termination of the International Foundations Programs Routes, Werklund School of Education

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk, Deputy Provost, Dennis Sumara, and Christine Johns presented this item.

Highlights:

- The proponents reported that the International Foundations Program (IFP), operating within the Werklund School of Education (WSE), was expanded in 2014 to support the International Strategy goal to increase the number of international students studying at the University
- The IFP program offers a number of different program routes to provide English language support prior to, or concurrently, with a degree. However, in recent years the majority of international students have been admitted through direct entry.
- As a result of the limited enrolment in the IFP programs, a review of the IFP was conducted, and it was found that the Pathways offerings were not sustainable based on the student demand. The proponents explained that the issues with the IFP program are not quality related, but are directly linked to a change in the English as a second language landscape.
- It was also noted that the WSE and Continuing Education (CE) both offer bridging English language support programs, and there is no need for the WSE to continue to do so as CE will continue to

offer bridging programming and has capacity to expand its student enrolment

- In response to questions, it was confirmed that:
 - The academic and support staff from the IFP program have been reassigned to different positions within the WSE
 - There are very few students currently in program, but they will be supported until they have completed or transitioned to alternative programming
 - The suspension and termination of the IFP program routes is within the APPC's authority, and that other changes resulting from the review are within the WSE's authority, including the closure of the service delivery unit and the creation of the transition committee

Moved/Seconded

That the Academic Planning and Priorities Committee approve the suspension, effective September 1, 2019 and subsequent termination, effective June 30, 2020 of the Program Routes offered by the International Foundations Program, as presented to the Committee.

Carried

5. Comprehensive Institutional Plan (CIP): Goals, Priority Initiatives & Expected Outcomes; Appendix B: Enrolment Plan and Proposed Programming Changes; Appendix D: Underrepresented Learners; Appendix E: Community Initiatives and Regional Stewardship; Appendix F: Government Priorities: Sexual Violence Prevention and Student Mental Health; Appendix G: Internationalization

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), Florentine Strzelczyk, and Christine Johns, presented this item.

Highlights:

- The proponents reported that the University annually submits a three-year CIP to the provincial government, and explained that the government provides a set of guidelines, which set out how the document is to be submitted. It was explained that the appendices presented to the APPC are under the authority of the General Faculties Council (GFC), and that the full CIP document is approved by the Board of Governors.
- The proponents then provided an overview of the CIP's content and outlined the requirements and changes to the document from last year
- In response to a question, it was confirmed that *Appendix C: Research, Applied Research, and Scholarly Activities* will be reviewed and recommended to GFC by the Research and Scholarship Committee, *Appendix H: Capital Plan* will be reviewed by the Campus and Facilities Development Subcommittee and the Finance and Property Committee, and *Appendix I Information Technology*, is reviewed by the Finance and Property Committee

Main Chapter (Goals, Priorities and Expected Outcomes)

- The proponents noted that the main chapter of the CIP includes the goals and strategies of the 2018-2023 Academic and Research Plans as they relate to the adult learning system principles of accessibility, quality, affordability, coordination and accountability

- In response to questions, it was confirmed that:
 - Calgary has moved from the 4th to 3rd most diverse city in Canada
 - The *Reputation Metric* is a document used by University Relations and is reported on through the annual report to the Community
- The Committee suggested that:
 - The proponents consider if some of the content listed in the goals tables should be moved to assign to different adult learning principles i.e. that “the university is competitive in attracting and retaining top students and postdoctoral scholars.” move from affordability to quality
 - The goals section for affordability and the corresponding wording in the conclusion section be more closely linked
- The Committee provided several editorial suggestions to strengthen the chapter

Appendix B (Enrolment Plan and Proposed Programming Changes)

- The proponents explained that Appendix B outlines the University’s enrolment plan, identifies current enrolment numbers, and includes a list of new programs under development or being considered for development
- It was reported that the Faculty of Arts has submitted a revised list of programs under development or being considered for development
- In response to questions, it was reported that:
 - The enrolment increases for the Faculty of Veterinary Medicine start in 2019-20
 - Table 6 represents the number of international students required to meet the 10% target
 - The proponents will check with the Registrar’s Office to see if there is an explanation for Mechanical and Manufacturing Engineering and Mechanical Engineering having two separate entries in Table 7
- The Committee suggested that the order of Faculties be listed consistently in Tables 1 and 2 and that the formatting of the tables be reviewed

Appendix D (Underrepresented Learners)

- The proponents reported that an additional sentence or two will be added to the Student Success Centre section about the Academic Turnaround Program
- In response to a question, the proponents explained how the University’s Dual Credit Program fits within the underrepresented learners’ appendix. The proponents agreed to add narrative to this section to better explain this.
- The Committee suggested that the SU Centre for Sexual and Gender Diversity be added as an identified support unit

Appendix E (Community Initiatives and Regional Stewardship)

- The proponents explained that Appendix E contains illustrative examples of community partnerships. It was reported that the section referring to programs at Red Deer College requires updating, and that the partnerships between the Southern Alberta Institute of Technology and

the Schulich School of Engineering, and the Glenbow Research Centre and the University will be added.

- In response to a question, it was confirmed that by 2024-25 the University is aiming to offer 100% of students an experiential learning experience by the time they graduate
- The Committee suggested that:
 - Greater emphasis could be added regarding the programs offered in partnership with the Calgary Public Library
 - The section on the academic programs in the community and region be revised to better explain the work being done in the Faculty of Social Work and the Werklund School of Education to deliver programming across the province
 - More examples of partnerships relating to technology and innovation be added

Appendix F (Government Priorities: Sexual Violence Prevention and Student Mental Health)

- The Committee requested that the heading for section F.1 be revised to Sexual Violence Prevention Support

Appendix G (Internationalization)

- There were no questions or comments regarding Appendix G

6. New Internal Templates for the Creation, Suspension, Extension of Suspension, and Termination of Institutionally-approved Programs

Documentation for this item was circulated with the Agenda. Christine Johns and Kelly Hoglund presented this item.

Highlights:

- It was reported that, as a result of feedback from committee members and proponents, internal templates have been created for the creation, suspension, extension of suspension, and termination of institutionally-approved programs. It was explained that, currently, institutionally-approved programs have been presented on the Ministry of Advanced Education's program proposal templates, which contain sections that are not relevant for institutionally-approved programs.
- The Committee thanked the proponents for working to streamline the internal process

7. Approved 2019-2020 and 2020-2021 Meeting Schedules

Documentation for this item was circulated with the Agenda for information only.

8. Other Business

There was no other business.

9. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the April 1, 2019 meeting.

Carried

The meeting was adjourned at 3:27 p.m.

Susan Belcher
University Secretary