

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #95
October 15, 2018, 2:00 p.m.

A167

Voting Members

Dru Marshall, Co-Chair
Anders Nygren, Academic Co-Chair
Tara Beattie
Sagar Grewal
Dawn Johnston
Brit Paris
Sharon Robertson

Non-Voting Members

Laura Flinkfelt
Paul Rogers

Secretary

Susan Belcher

Scribe

Cherie Tutt

Regrets

Jacqueline Jenkins
Andy Knight
Jackie Sieppert
Florentine Strzelczyk
Marc Wrubleski

Guests

Christine Johns, Senior Director (Academic & International Strategies)
Natasha Kenny, Director of the Educational Development Unit, Taylor Institute – present for Item 8
Leslie Reid, Vice-Provost (Teaching and Learning) – present for Item 8
Baljit Singh, Dean, Faculty of Veterinary Medicine – present for Item 7
Dennis Sumara, Dean, Werklund School of Education – present for Item 6
Mary-Ellen Tyler, Associate Dean (Landscape and Planning) – present for Item 4

Observers

Heather Smith-Watkins, Analyst, Planning and Reviews

The Chair called the meeting to order at 2:08 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the October 15, 2018 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- The University will host a special ceremony this week to present his Highness the Aga Khan with an honorary degree
- Another meeting of the province's Talent Advisory Council on Technology will occur on Thursday
- The University has a few meetings scheduled with various Ministry of Advanced Education representatives to discuss items related to the budget, experiential learning and work-integrated learning programming
- There was a significant discussion regarding the revisions to the Code of Conduct at the General Faculties Council (GFC) meeting held last week, with similar comments to those made at the previous Academic Planning and Priorities Committee meeting

The Academic Co-Chair reported that the GFC approved the Committee's Work Plan for 2018-2019, with no changes. The final copy of the Work Plan will be circulated with the next meeting package.

3. Approval of the October 1, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on October 1, 2018 be approved.

Carried

4. Recommendation of a Faculty Name Change for the Faculty of Environmental Design

Documentation for this item was circulated with the Agenda. Mary Ellen Tyler presented this item.

Highlights:

- The proponent reported that the Faculty of Environmental Design is proposing to change the name of the Faculty to the School of Architecture, Planning and Landscape to better reflect the nature of the programs offered by the Faculty. The change will help to improve student recruitment and community engagement.
- The proponent explained the history of the current name of the Faculty, and noted that the Faculty has evolved since it was first created and that the proposed new name aligns better with current national and international nomenclature
- The proponent provided an overview of the consultation process completed by the Faculty regarding the name change
- It was noted that there will be minimal resources required to implement the name change

- In response to questions, it was explained that:
 - The Faculty Council voted unanimously to change the name
 - Many other options for the name were considered before settling on the School of Architecture, Planning and Landscape. It was decided that the best approach was to focus on the professions.
 - The term ‘School’ versus ‘Faculty’ was chosen to best align with the nomenclature used within the discipline
 - Overall feedback received from students regarding the name change was positive. There were a few concerns from students completing the research Masters and Doctoral programs and the Faculty is working with the Registrar to look into the possibility of adding a field of study designation to the parchment for these students
 - The Faculty is committed to looking for development opportunities to have a donor name attached to the School

Moved/Seconded

That the Academic Planning and Priorities Committee recommend that the General Faculties Council approve the change of name of the Faculty of Environmental Design to the School of Architecture, Planning and Landscape, effective January 1, 2019, as presented to the Committee.

Carried**5. Recommendation of Revisions to the University Credit Credentials Framework**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Christine Johns presented this item.

Highlights:

- The proponents reported that the province completed its credential framework review in May 2018
- The proponents explained that the University worked closely with the province to streamline the provincial framework, and as a result of this the University only has minor changes to make to its framework to align it with the provincial framework. These changes include renaming our Post-Bachelor’s Certificate and Diploma as a Graduate Certificate and Diploma, adding a Post-Bachelor Certificate at the undergraduate level, and increasing the number of credits for the undergraduate diploma.
- It was explained that the name changes to the certificates and diplomas help to clarify the level of the credential offering as graduate or undergraduate. It was noted that Comprehensive Academic and Research Institutions (CARI) may offer both graduate certificates, diplomas, and post-bachelor’s certificates and Baccalaureate and Applied Studies Institutions (BASI) will offer post-bachelor’s certificates only.
- The revenue share information in the University’s framework has also been updated to reflect the University’s new teaching formula

- In response to questions, it was explained that:
 - Increasing the number of credits for the undergraduate diploma does not impact any existing programs
 - After Degree programs are not included in the Framework
- The Committee discussed the different certificate and diploma credentials and how they can be stacked towards undergraduate or graduate degrees

Moved/Seconded

That the Academic Planning and Priorities Committee recommend that the General Faculties Council approve the revised University of Calgary Certificate and Diploma Framework, in the form provided to the Committee.

Carried**6. Quality Assurance Unit Review Mid-Term Report: Werklund School of Education**

Documentation for this item was circulated with the Agenda. Dru Marshall and Dennis Sumara presented this item.

Highlights:

- An overview of the Quality Assurance process was provided. It was reported that the Werklund School of Education (WSE) is reporting on the progress made on the recommendations from its 2015-2016 unit review.
- The proponents commented on some of the challenges with the 2015-2016 review, including some issues with the review team's understanding of the WSE's organizational and governance structure
- The Dean of the WSE reported that the Faculty values the review process and the opportunity it provides to check assumptions, assess priorities, review learnings, and set future challenges and plans
- It was explained that the Mid-Term Report provided to the Committee is a new format, which has been updated to include the original recommendation, status on the recommendation, the Faculty's original response to the recommendation, and actions/updates made to date
- In response to questions, it was explained that:
 - The intention is to continue to reduce the proportion of sessional instructors to academic staff members by converting some sessional instructors to limited term positions
 - The WSE has a good ratio of academic staff to support staff and the Faculty's overall impression from various surveys/engagement is that support staff are satisfied in their positions
- The Committee discussed:
 - Undergraduate and graduate enrolment and the relationship to supervisory

requirements, and in particular, the supervisory requirements for the course-based Masters program and how supervisory duties connected to the course-based Masters are considered for workload

- Mental health and wellbeing supports that have been put in place by the WSE to engage staff and optimize the ability for faculty to successfully contribute to the WSE priority research areas, such as mentoring, group collaboration, and grant writing support
- The role of the International Foundations Program (IFP) within WSE. It was reported that the Provost and Vice-President (Academic) has commissioned a review of the IFP, which will be completed in December.
- The Committee suggested that:
 - On page 3 of the report, Recommendation 3, the Additional Updates section be revised to refer to 'assessment criteria' versus 'assessment procedures' and that 'ensuring academic staff to participate...' be changed to 'supporting academic staff...'
 - Future mid-term reports be submitted in a similar style and format to the WSE report

7. Quality Assurance Unit Review Mid-Term Report: Faculty of Veterinary Medicine

Documentation for this item was circulated with the Agenda. Dru Marshall and Baljit Singh presented this item.

Highlights:

- It was reported that the Faculty of Veterinary Medicine (FVM) is reporting on the progress made on the recommendations from its 2015-2016 unit review
- The proponents explained that the 2015-2016 unit review for the FVM was very positive, included a number of recommendations, and that the major recommendations have been addressed, as outlined in the report
- The Dean of the FVM explained that, in addition to the University's Quality Assurance process, the Faculty submits annual reports to its accreditation body the Canadian Veterinary Medical Association (CVMA/ACMV) Council of Education, and has a seven-year accreditation cycle
- The Dean provided an overview of the practices that have been put in place to address the recommendation regarding the gender balance in the Faculty, including bias training, and recruitment initiatives
- In response to questions, it was explained that:
 - The One Health Strategy (OHS) recognizes the interconnection between animals, humans and their shared environment with the goal of achieving optimal health outcomes
 - The Faculty does not anticipate that there will be much of an impact on the GPA required for admission, as a result of the Faculty's enrolment expansion
- The Committee discussed:
 - The OHS initiatives in the Faculty, the possibilities for greater collaboration and interdisciplinary research, and how the OHS aligns with *Eyes High*

- The different models for setting up veterinary schools to be co-located with either a medical school or an agricultural school, and the relationship between the FVM and the Cumming School of Medicine (CSM), including opportunities for growing the relationship and interactions between FVM and CSM students
- Student recruitment, the admissions selection process, and ways that the FVM is addressing the focus on academic performance in the admissions process and creating different pathways for underrepresented learners. The Dean reported that the Faculty's admissions committee is currently looking at strategies to broaden the pool of students chosen for interviews.

8. Developmental Framework for Teaching Expertise

Documentation for this item was circulated with the Agenda. Leslie Reid and Natasha Kenny presented this item.

Highlights:

- The proponents provided an overview of the process for developing the Developmental Framework for Teaching Expertise (the Framework) and reported that the Framework was first shared at the 2017 International Society for the Scholarship of Teaching and Learning Conference
- It was explained that the Framework is intended to create discussion about different facets of teaching practices, to provide a guide on how teaching expertise can be developed through different teaching activities, and to assist with the development of teaching dossiers
- In response to a question, it was noted that the Framework has been positively received both nationally and internationally
- The Committee commented that the Framework is clear, concise and comprehensive, and serves as an excellent tool, particularly, for those in the instructor stream
- The Committee discussed:
 - Ways that the Framework could be adjusted for different uses, such as for department heads or other individuals who are assessing teaching and who are responsible for reviewing academic performance or tenure
 - Possible ways to connect the Framework with the Universal Student Ratings of Instruction (USRI) evaluation survey. It was noted that the USRI survey is currently being reviewed.
 - That, in order to promote innovation, it is important to encourage instructors to try new things and be allowed to fail
 - The importance of student and peer feedback and critical self-reflection for developing teaching expertise

9. Other Business

There was no other business.

10. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the October 15, 2018 meeting.

Carried

The meeting was adjourned at 3:50 p.m.

Susan Belcher
University Secretary