



General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #87
March 26, 2018, 2:00 p.m.

A167

Voting Members

Dru Marshall, Co-Chair
Robert Thompson, Academic Co-Chair
Branden Cave
Jacqueline Jenkins
Andy Knight
Ebba Kurz
Anders Nygren
Brit Paris
Sharon Robertson

Non-Voting Members

Sandra Hoenle
Kevin McQuillan

Secretary and Scribe

Cherie Tutt

Regrets

Richard Sigurdson
Marc Wrubleski

Guests

Bill Rosehart, Dean, Schulich School of Engineering – present for Item 4

Observers

Sagar Grewal, Incoming Students' Union President

The Co-Chair called the meeting to order at 2:02 p.m. and confirmed quorum.

1. Approval of the Agenda

The Committee requested a correction to the membership section of the Agenda.

Moved/Seconded

That the Agenda for the March 26, 2018 Academic Planning and Priorities Committee meeting be approved, with the requested amendment.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair welcomed Andy Knight as a new member of the Committee, and Sagar Grewal who will be

starting on the Committee as the Students' Union representative in May.

The Co-Chair included the following in her remarks:

- The provincial budget announcement was made last week. The post-secondary sector will receive a 2% increase in operating grants and will also receive tuition backfill funding. It was noted that the University will be holding a Budget Town Hall at the end of April or start of May to fully review how the provincial and federal budgets impact the University.
- The Provost and Vice-President (Academic) and Vice-Provost (International) went to Mexico City last week to assess how the partnership between the University and Mexican universities and research institutes is progressing, and to acknowledge the research projects team for recent efforts. It was noted that the University is working on broadening the partnership beyond energy research.
- There have been three Quality Assurance Unit Review site visits over the last year for the Faculty of Arts, the Faculty of Environmental Design and the Graduate College and it is hoped to have the public reports ready for the Committee's review by the end of the meeting year

In response to a question, an overview of the Quality Assurance Unit Review process was provided to the Committee. The Committee discussed the role of individual faculty members in the review process.

The Academic Co-Chair reported that progress on the Committee's Work Plan is on track and noted that the Review of the Graduate College and the Mid-Term Quality Assurance Report for the Faculty of Science will be coming forward soon.

3. Approval of the March 5, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on March 5, 2018 be approved, with the requested amendment.

Carried

4. Quality Assurance Unit Review: Mid-Term Report: Schulich School of Engineering

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Bill Rosehart presented this item.

Highlights:

- The proponents explained that the Schulich School of Engineering (SSE) is reporting on the progress made on addressing the recommendations from its 2014-15 unit review. It was noted that the review team provided excellent advice, but that for some of the recommendations there were varying depths of understanding on what was happening within the SSE, and that is reflected in the SSE's responses in the report.
- The proponents reported on some of the major recommendations that have been completed, including the creation of an Associate Dean (Graduate Studies), the reorganization of the Dean's

Office, the establishment of, and appropriate resourcing for, the Energy Engineering program with the Southern Alberta Institute of Technology, the creation of a plan for annual renewal of teaching laboratory spaces and equipment, and the development of a sustainable enrolment plan

- In response to questions, the Dean explained that:
 - The difference between the status “ongoing” and “in-progress” is that the in-progress status has an associated completion date and ongoing is continual
 - The Associate Deans and Department Heads were asked to identify their goals and strategies for their areas which led to the development of metrics to align with the SSE’s strategic plan
 - The SSE received funding from the provincial government to support increased enrolment for approximately 500 student seats, and their new sustainable growth model includes these numbers. However, there may be further growth within SSE due to the recent provincial announcement for 3,000 new post-secondary technology spaces.
 - With the completion of the new SSE complex, the Faculty is able to offer all of its laboratory course sections within the Engineering building
 - Each department within the SSE has a different minimum stipend for graduate students
 - The Quality Assurance Unit Review process is a useful exercise and is excellent for driving positive change within a unit
- The Committee discussed:
 - The University’s sustainable growth model and the importance of having the appropriate funding and space to support increased enrolment to ensure the quality of education
 - The SSE’s graduate student funding model and the possible reasons for the increase in bursary applications to the Graduate Students’ Association (GSA), in particular from international students. The GSA was encouraged to contact the Associate Dean (Graduate Studies) to discuss this issue further. The Dean commented on what is being done within the SSE to improve the graduate student experience.

5. Comprehensive Institutional Plan (CIP): Goals, Priority Initiatives & Expected Outcomes

Documentation for this item was circulated with the Agenda. Dru Marshall and Kevin McQuillan, Deputy Provost, presented this item.

Highlights:

- The proponents provided an overview of the updated guidelines for this year’s Comprehensive Institutional Plan (CIP). It was explained that the document focuses on telling the University’s story, setting out any of the University’s new goals for the next three years that were not included in last year’s CIP, and is centered on the five adult learning principles set by the provincial government, accessibility quality, affordability, coordination and accountability.
- It was reported that the deadline to submit the CIP to the provincial government is June 30, 2018
- The proponents explained that the CIP format is set by the government, but that the University has made some minor amendments to better identify the University’s priorities articulated in the

2018-2022 Academic and Research Plans.

- It was noted that the version of the chapter presented to the Committee is still under development and that there is more work needed to complete the metrics sections
- In response to questions, it was reported that:
 - Appendix B: Enrolment Plan and Proposed Programming Changes, Appendix D: Community Outreach and Underrepresented Learners, and Appendix E: Internationalization will be brought forward for discussion at the April 9, 2018 meeting
 - Programming like the new Bridge to Community Based Bachelor of Education program pathway which will improve accessibility for students in rural and remote locations is not specifically referenced in the chapter as it was not a goal within the Academic Plan and because the main point of the accessibility section is to convey that the University has a sustainable growth model. However, specific exemplars are included in Appendix D to reference how the University is supporting underrepresented learners.
 - The priority initiatives have been listed in the learning outcomes section where it was felt that they are most applicable and are not repeated. It was agreed that it would be useful to add a note to explain this after the first paragraph in section 5.4.
- The Committee provided the following feedback:
 - There is a disconnect between the beginning section on connecting community and the section on affordability, specifically between how desirable it is to live in Calgary and yet how expensive it is for students
 - That a reference to the programs and initiatives that address sexual violence on campus be added to the accessibility section
 - Under “Goal 16: Respond to and Comply with New Legislation” add a reference to Bill 7: An Act to Enhance Post-Secondary Academic Bargaining
- The Committee agreed that the chapter is clearly written and creates a sense of excitement
- The Committee was invited to send any additional feedback directly to the proponents via email

6. Status of Program Approval Reports

Documentation for this item was circulated with the Agenda for information only.

7. Other Business

There was no other business.

8. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the March 26, 2018 meeting.

Carried

The meeting was adjourned at 3:22 p.m.